**Tuition Installment Plan**

CIADC is now offering a Tuition Installment Plan for 10-week adult Classes. Take advantage of the program and pay your Class tuition in 2 installments!

**Who is eligible to use the Tuition Installment Plan?**
Anyone enrolling in a 10-week adult Core Class.

**Is there a fee for using the Tuition Installment Plan?**
Yes, you will be charged a $25 fee for using the Tuition Installment Plan. This fee helps offset our additional administrative costs, and it is paid when you make your 1st installment. The fee is non-refundable.

**How do I register and pay using the Tuition Installment Plan?**

**Online Registration:** Visit [www.ciadc.org/education-overview/](http://www.ciadc.org/education-overview/). Use promo code INSTALLMENTPLAN at checkout to make the 1st installment (50% of the tuition plus the fee). This will register you for the Class and reserve your spot. You will receive an email receipt.

**Phone-In -or- Walk-In Registration:** Mention that you would like to pay using the Tuition Installment Plan. You will be charged for the 1st installment (50% of the tuition plus the fee). This will register you for the Class and reserve your spot. You will receive an email receipt.

**Your 2nd and final installment** (the remaining 50% of the tuition) will be due no later than 30 days from your 1st payment (Net30). Before the due date, you will receive an email invoice, payable in-person or online. If you are a CIADC Member, your final payment will reflect your Member Discount. Please note the Member Discount is calculated from the base tuition, before the fee is added.

**What happens if I cancel or drop a Class purchased under the Tuition Installment Plan?**
By making the 1st installment under the Plan, you are agreeing to pay the tuition in-full according to the Plan. As such, you are subject to our standard cancellation policies (see [www.ciadc.org/about-policy-waiver-information/](http://www.ciadc.org/about-policy-waiver-information/)). The Tuition Installment Plan fee is not part of tuition, and is non-refundable.

**How can I learn more?**
Contact us at info@ciadc.org, or 773-961-8498!

*CIADC is a 501(c)(3) non-profit, charitable organization with a mission to provide education, working access, and community for 3D object makers working in materials/processes requiring industrial workspace, specialized skill sets, and shop equipment. We offer programming for Teens and Adults in 4 Studio Departments: Casting & Molding, Metalworking & Forging, Technology & Design, and Woodworking, and cater to all interests and skill levels!*