



# Consortium of Universities

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of the Washington Metropolitan Area

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*Washington, DC 20005*

*Phone: (202) 331-8080*

*[www.consortium.org](http://www.consortium.org)*

*John C. Cavanaugh, President & CEO*

2017-2018

American University ▪ The Catholic University of America  
Gallaudet University ▪ George Mason University ▪ The George Washington University  
Georgetown University ▪ Howard University ▪ Marymount University  
National Intelligence University ▪ National Defense University  
Trinity Washington University ▪ Uniformed Services- University of the Health Sciences  
University of the District of Columbia ▪ University of Maryland

# Cross-Registration Calendar

# CROSS-REGISTRATION PROGRAM

## IMPORTANT INFORMATION FOR STUDENTS

The Consortium's cross-registration arrangement permits students enrolled in eligible degree programs at one Consortium member institution to register for a course offered at another member institution. Study abroad is excluded from cross-registration. Unless specifically excluded by a university, on-line classes are included in cross-registration.

Each member institution has listed in the calendar the critical dates that cross-registering students should observe when taking courses at that institution. Students are responsible for arranging their schedules to accommodate the calendar requirements of both the home and the visited institution. ***For information regarding Summer Sessions, please contact your Consortium Coordinator.***

### **How to cross-register**

Students planning to cross-register should contact the Consortium Coordinator located in the Office of the Registrar at their home institution to obtain a Consortium Registration Form and to discuss their rights and responsibilities as a visiting student. Before processing cross-registration, students are responsible for obtaining the requisite campus approvals for the course they wish to take. At the conclusion of the cross-registration process, students receive a stamped, initialed copy of the Consortium Registration Form, which they retain as proof of registration and for identification on the campus of the visited institution.

### **Cross-registration regulations**

The academic regulations and calendar of a student's home institution determine how and when the student may process cross-registration for another Consortium institution. Students who cross-register continue to be bound by the academic regulations of the home institution for making changes to registration. Students are advised to consult their own institution's catalog and schedule of classes for pertinent dates and regulations.

### **Course availability verification**

Enrollment restrictions may apply for certain courses offered by an institution a student plans to visit. Students requesting cross-registration are advised to take note of enrollment restrictions and permission requirements and to verify with appropriate officials or faculty of the visited institution that a course they plan to take is available to them.

### **Tuition and fees**

Students pay tuition for courses taken under the Consortium arrangement through the regular procedure of the student's home institution, based on the rate applicable there. In addition to tuition, visiting students pay the applicable course fees listed in the visited institution's schedule of classes. Such fees are collected by the visited institution.

### **Consortium grading practices**

Coursework taken through the Consortium is treated as residence credit. Faculty of the visited institution will apply academic standards and grading practices of that institution when evaluating and reporting grades for visiting students. However, grades may be converted, as appropriate, to conform with the home institution's grading system before being recorded on the student's official transcript, which is maintained and issued solely by the home institution.

### **Incompletes**

Students who arrange grades of "incomplete" at a visited institution should note that the time limits for making up the incompletes are not to exceed those of the home institution, although a faculty member may require an earlier deadline.

### **Graduating students**

Students who plan to cross-register during their final semester of study, and for whom graduation eligibility requires that all final grades are reported prior to graduation, should note the semester end dates for visited institutions. At the start of the semester, the student should seek an agreement with the visited school's course instructor to calculate and submit an early grade report to the visited school's Registrar.

**CONSORTIUM WEBSITE: <http://www.consortium.org>  
for links to websites of member institutions and  
updates on the Consortium Academic Calendar**

# CONSORTIUM OF UNIVERSITIES ACADEMIC CALENDAR – FALL 2017

Fall (First) Semester 2017	Classes Begin	Last Day to Add/Drop	September Holiday	October Holiday	November Holiday	Thanksgiving Holiday	Classes End	Reading/Study Days	Final Examination Period	Grade Reporting Deadline	Winter Commencement
American University (AU)	Aug 28	Sept 1	Sept 4	Na	Na	Nov 22-26	Dec 8	Dec 9-10	Dec 11-16	Dec 20	Dec 20
Catholic University (CUA)	Aug 28	Sept 8	Sept 4	Oct 9	N/A	Nov 22-24	Dec 11	Dec 9-10	Dec 12-16	Dec 19	NA
Gallaudet University (GALL)	Aug 28	Sept 1	Sept 4	NA	NA	Nov 20-24	Dec 11	Dec 12	Dec 13-16	Dec 18	NA
George Mason University (GMU)	Aug 28	Sept 29	Sept 5	Oct 9	NA	Nov 22-24	Dec 9	NA	Dec 13-30	NA	NA
George Washington University (GWU)	Aug 28	NA	Sept 4	Oct 9-10	NA	Nov 22-25	Dec 11	Dec 12	Dec 13-21	NA	NA
Georgetown University (GTU)	Aug 30	Aug 8	Sept 4	Oct 9	NA	Nov 23-26	Dec 7	Dec 8-11	Dec 12-20	NA	NA
Howard University (HU)	<a href="https://www2.howard.edu/calendars">https://www2.howard.edu/calendars</a>										
Montgomery County College (MCCC)	Aug 28	NA	Sept 4	NA		Nov 22-26	Dec 11	NA	Dec 11-17	Dec 20	NA
Marymount University (MU)	Aug 28	Sept 29	Sept 4	Oct 9	NA	Nov 22-26	Dec 9		Dec 1-16	Dec 18	NA
Northern Virginia Community College (NOVA)	<a href="http://www.nvcc.edu/calendars/academic">http://www.nvcc.edu/calendars/academic</a>										
Pr. Georges Community College (PGCC)	Aug 28	Oct 4	Sept 2-4	NA	NA	Nov 23-26	Dec 10	NA	Dec 11-17	NA	NA
Trinity Washington University (TU)	Aug 22	Aug 29	Sept 4	Oct 7	NA	Nov 22-25	Dec 8	NA	NA	NA	NA
University of the District of Columbia (UDC)	Aug 21	May 1	Sept 4	Oct 9	Nov 10	Nov 23-24	Dec 6	Dec 7	Dec 9-15	Dec 20	NA
University of Maryland (UMD)	Aug 28	NA	Sept 4	NA	Nov 22-26	Nov 22-26	Dec 11	Dec 12	Dec 13-19	Dec 13	Dec 20

# CONSORTIUM OF UNIVERSITIES ACADEMIC CALENDAR – SPRING 2018

Spring (Second) Semester 2018	Classes Begin	Last Day to Enter Class	January Holiday	February Holiday	Spring Break	Easter Recess/April Holiday	Classes End	Reading/Study Days	Final Examination Period	Grade Reporting Deadline	Spring Commencement
American University (AU)	Jan 16	Jan 29	Jan 1	NA	March 3-8	NA	April 30	May 2-8	May 11-13	May 6	May 20
Catholic University (CUA)	Jan 8	Jan 19	Jan 15	NA	March 5-9	March 29-April 2	April 28	April 29-30	May 1-5	May 7	May 12
Gallaudet University (GALL)	Jan 16	Jan 19	Jan 15	NA	Feb 26-March 2	NA	April 30	May 1	May 2-5	May 7	May 11
George Mason University (GMU)	Jan 22	Feb 23	Jan 15	NA	March 12-18	NA	May 5	May 7-8	May 8-15	NA	May 18
George Washington University (GWU)	Jan 16	NA	NA	Feb 19	March 12-17	NA	April 30	May 1	May 7-15	NA	May 20
Georgetown University (GTU)	Jan 10	Jan 19	Jan 15	Feb 19	March 2-12	March 28-April 3	April 30	May 1-3	May 4-5	May 14-16	May 18-20
Howard University (HU)	<a href="https://www2.howard.edu/calendars">https://www2.howard.edu/calendars</a>										
Marymount University (MU)	Jan 16	Jan 30	Jan 15	NA	March 12-18	March 29-April 2	May 5	NA	May 7-12	NA	May 20
Montgomery County Community College (MCCC)	Jan 22	NA	NA	NA	March 12-18	NA	May 6	NA	May 7-13	May 16	May 18
Northern Virginia Community College (NOVA)	<a href="http://www.nvcc.edu/calendars/academic">http://www.nvcc.edu/calendars/academic</a>										
Prince George's Community College (PGCC)	<a href="http://www.pgcc.edu/Academic_Calendar">http://www.pgcc.edu/Academic_Calendar</a>										
Trinity Washington University (TU)	Jan 8-13	March 23	Jan 15	<b>Feb 12</b>	March 5-March 10	March 31-April 1	April 27	<b>NA</b>	April 30-May 5	May 8	May 19
University of the District of Columbia (UDC)	Jan 8	Jan 8-12	Jan 15	NA	March 12-16	April 16	May 11	April 30	April 23-27	April 17	May 12
University of Maryland (UMD)	Jan 24	NA	NA	NA	May 10	NA	May 10	May 11	May 12-18	May 11	May 19-21

# **CROSS-REGISTRATION PARTICIPANTS:**

Please note that visiting students to the National Intelligence University must hold appropriate security clearances.

**American University**  
Consortium Coordinator  
University Registrar's Office  
Asbury Bldg., Room 200  
4400 Massachusetts Avenue, NW  
Washington, DC 20016  
202-885-2208  
<http://www.american.edu>

**The Catholic University of America**  
Consortium Coordinator  
W200 Fr. O'Connell Hall  
620 Michigan Avenue, NE  
Washington, DC 20064  
202-319-5300  
<http://www.cua.edu>

**Gallaudet University**  
Consortium Coordinator  
Office of the Registrar  
Chapel Hall 101  
800 Florida Avenue, NE  
Washington, DC 20002-3695  
202-651-5835  
<http://www.gallaudet.edu>

**George Mason University**  
Consortium Coordinator  
Office of the Registrar  
4400 University Drive. MS 3D1  
Fairfax, VA 22030  
703-993-2439  
<http://www.gmu.edu>

**The George Washington University**  
Associate Registrar  
Colonial Central/Marvin Center  
800 21<sup>st</sup> Street, NW, Ground Floor  
Washington, DC 20052  
202-994-4211  
<http://www.gwu.edu>

**Georgetown University**  
Assistant Registrar  
G-01 White-Gravenor Building  
37th & O Streets, NW  
Washington, DC 20057  
202-687-2259  
<http://www.georgetown.edu>

**Howard University**  
Consortium Coordinator  
Administration Bldg., Room 105  
2400 6th Street, NW  
Washington, DC 20059  
202-806-2706  
<http://www.howard.edu>

**Marymount University**  
Consortium Coordinator  
Rowley Academic Center  
2807 North Glebe Road  
Arlington, VA 22207  
703-284-1521  
<http://www.marymount.edu>

**Montgomery County Community College**  
9002 Hungerford Drive Ste 200  
Rockville MD 20850  
202-567-7991  
<http://www.mc3.edu>

**Northern Virginia Community College**  
<http://www.nvcc.edu>

**Prince George's Community College**  
301 Largo Road  
Upper Marlboro, MD 20774  
<http://www.pgcc.edu>

**Trinity Washington University**  
Associate Director of Student Records  
and Research  
154 Main Building  
125 Michigan Avenue, NE  
Washington, DC 20017  
202-884-9531  
<http://www.trinitydc.edu>

**University of the District of Columbia**  
Consortium Coordinator  
Building 39, Suite C-10  
4200 Connecticut Avenue, NW  
Washington, DC 20008  
202-274-6085  
<http://www.udc.edu>

**University of Maryland**  
Assistant Registrar  
1113 Mitchell Building  
College Park MD 20742  
<http://www.umd.edu>

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