



2018 Scholarship Application Information

The Pine Cone Foundation (PCF) is a 501c3 that awards multi-year scholarships to financially disadvantaged students with documented learning disabilities across the state of California who aspire to attend community college.

The PCF scholarship program is based on reimbursement. Scholarship funds, up to \$500 for fall and spring semesters, as well as \$250 for summer classes, will be paid directly to awardees upon email submission of scanned receipts for each expense and a simple expense form. Authorized expenses include: books, eye exams and prescription glasses, as well as health service, student center, parking permit and Universal Transit Pass fees.

Learn more about the scholarship and read FAQs at www.pineconefoundation.org.

To be eligible for the 2018 PCF scholarship, each applicant must:

- Be a graduating high school senior
- Plan on enrolling at a community college in CA with a course load of 8+ credits
- Must have a GPA of 2.5 or higher
- Have current documentation of a specific learning disability (SLD); ADHD alone is not considered to be a learning disability
- Be a United States citizen and a California resident
- Submit an application with required paperwork in 1 package, postmarked on or before the deadline date

To be considered, your package must have:

1. Signed and sealed reference letter
2. Transcript
3. Specific learning disability documentation
4. Completed and signed PCF application
5. Photo

Follow these 7 steps to complete your application:

Step 1:

- Request a reference letter from a school counselor, teacher, principal or extracurricular activity leader
- Use the info. sheet on page 6 to ensure the reference letter has the info. we need
- This letter must be signed and in a sealed envelope

Step 2:

- Visit your high school's registrar office
- Request a Freshman through Senior year transcript
- Unofficial is accepted

Step 3:

- Obtain your Specific Learning Disability (SLD) documentation
- This includes individualized education programs (IEP), 504 plans or a letter from your psychologist or the institution who performed your testing

Step 4:

- Click the PCF application below button
- Download the PDF
- Use a computer and type out all the required information
- Print your completed application
- Sign it

Step 5:

- Print a recent pic of yourself or find a current photo to include

Step 6:

- We do not accept applications via email!
- Paperclip all items (don't staple)
- Ship 1 package with USPS Priority Mail, FedEx or UPS so it can be tracked
- PCF is not responsible for lost or misaddressed packages
- Write your return address on the package; if it gets lost you'll get it back and your private info. will be secure

Mail paper-clipped materials in 1 package before or on April 14, 2018 to:

Pine Cone Foundation
5758 Geary Blvd. #164
San Francisco, CA 94121

2018 Pine Cone Foundation Application

The answers to the questions and essay must be typed, not hand-written.
It is a requirement to fill in all of the boxes; if there is an information box that cannot be filled in, please type NA for 'not available'.

The application is not complete without required signatures with an ink pen, not typed.

Application and supporting materials' package must be postmarked by April 14, 2018.

Applicant personal information		
First Name	Last Name	Family Household Income
Street Address		Apt. #
City		Zip Code
Home Phone	Cell Phone	
Email Address	Date of birth (MM/DD/YYYY)	
What is your diagnosis of a specific learning disability (SLD)?		
Name of your current high school		
High school counselor or special education teacher's name		
Position or title	Email address	

Applicant parent information	
Mother's First Name	Mother's Last Name
Home or Cell Phone	Email Address
Do you grant PCF permission to contact your mother via phone and email?	
Father's First Name	Father's Last Name
Home or Cell Phone	Email Address
Do you grant PCF permission to contact your father via phone and email?	

General questions

Which California Community College are you planning to enroll?

Why are you selecting this college?

What are a few extra-curricular activities that you have enjoyed recently?

How did you hear about the Pine Cone Foundation scholarship?

Essay

The essay must be written by the applicant, be at least 200 words in length and typed in the following space.

Where do you see yourself 5 years down the line? Why and how do you think the Pine Cone Foundation scholarship program will help you get there?

Acknowledgements and required signatures

In submitting this application, I certify that the information provided is true, correct, complete and accurate to the best of my knowledge, that there are no material omissions or misrepresentations, that the application and essay are entirely my work and that I meet all of the eligibility criteria. I understand and agree that falsification of any information will result in the disqualification of my application. I understand and agree that the Pine Cone Foundation (PCF) Board of Directors is solely responsible for the selection of the scholarship winners and its decision is final.

I further certify that if I'm chosen as a scholarship recipient, I:

- Will provide PCF with proof of registration to accepted college for the scholarship program to commence in the fall semester of the same year that the award is presented.
- Will enroll in 8 credits or more each semester.
- Will use the funds only for sanctioned expenses including books, eye exams, prescription glasses, health service, student center, parking permit and Universal Transit Pass fees.
- Will not receive reimbursements unless I provide PCF with scanned receipts and the expense form in a timely manner.
- Will provide PCF with transcripts at the end of each semester to confirm my GPA for continued eligibility.
- Understand that if I withdraw for any reason or transfer to a non-partner college all future scholarship monies are forfeited.

If PCF finds it necessary to contact high school officials that were noted in the application or the parties that provided the letter of reference to request further information, I hereby allow this and give permission to do so.

By signing this form, I, the applicant (and guardian, if under age 18) acknowledges that PCF may use information provided and/or included in the application materials, including, without limitation, applicant's name and likeness and may publish the same in furtherance of the purposes and in the sole discretion of PCF. By my signature(s) I, the applicant and/or guardian hereby authorizes, consents and grants to PCF the absolute right and permission to use the information provided by me and any information contained in the application packet, including my name, likeness, personal statement or part thereof, photograph, quotes and/or information about me, including, without limitation, in any PCF publication, and/or public relations materials and I hereby waive the right to approve the finished product(s) and/or its specific use(s) and agree to release and hold harmless PCF from any claims, damages, or liability whatsoever from or related to the use and disclosure of such information and/or likeness.

Applicant's Name (Printed): _____

Applicant's Signature: _____ Date: _____

++++

Signature of Parent or Guardian: _____ Date: _____

(Required if applicant is under 18 years of age)

PCF reserves the right not to grant any scholarships for any particular year if, in its sole discretion, PCF determines that no suitable candidate has applied for such year in which case, the funds for the scholarship for that year can be carried over and applied to a scholarship the following year.

Reference letter information sheet

Give this information sheet to your school counselor, teacher, principal or extracurricular activity leader, so they know how to proceed.

The letter of reference must include all of the following:

- Name of School with full address (Street, City, State, Zip)
- Your first name, last name and title/position
- Both your e-mail address and direct phone number
- Applicant's first and last name
- A detailed description of why you believe the student is a suitable applicant for the Pine Cone Foundation scholarship program
- How long you've known the applicant
- Your signature in pen with date

The required information must be:

- Typed on letterhead
- Placed in a sealed envelope
- Signed across the back of the seal
- Applicant's first and last name on the front

The letter should be returned to the applicant by April 6, 2018 so that s/he may submit their completed application by the postmarked deadline of April 14, 2018.

Thank you!

+++

The Pine Cone Foundation (PCF) is a 501c3 that awards multi-year scholarships to financially disadvantaged students with documented learning disabilities across the state of California who aspire to attend community college.

The scholarship assists eligible students with documented learning disabilities who demonstrate academic promise. The award monies support students specifically with purchasing books and prescription glasses, as well as covering health service, student center, parking permit and Universal Transit Pass fees.

1st year based on application and an 8 to 12 unit enrollment status:

- Fall semester - up to \$500 towards sanctioned expenses
- Spring semester - up to \$500 towards sanctioned expenses
- Summer semester - up to \$250 towards sanctioned expenses

2nd year based on 8 to 12 unit enrollment status with a GPA of 2.5 or higher maintained:

- Fall semester - up to \$500 towards sanctioned expenses
- Spring semester - up to \$500 towards sanctioned expenses
- Summer semester - up to \$250 towards sanctioned expenses

3rd year based on 8 to 12 unit enrollment status with a GPA of 2.5 or higher maintained:

- Fall semester - up to \$500 towards sanctioned expenses
- Spring semester - up to \$500 towards sanctioned expenses

Associate degree students - a one time \$2,000 tuition scholarship awarded upon successfully transferring to a 4 year institution with a GPA of 2.5 or higher maintained.

Learn more about the scholarship and read FAQs at www.pinecone.foundation.org.