



Livingston Farmers Market
Frequently Asked Questions

1. *When and where is the Livingston Farmers Market?*

The Livingston Farmers Market is open to the public Wednesdays from 4:30 to 7:30 PM beginning May 31 and running through September 20 at the Miles Band Shell Park across from the lagoon.

2. *How do I register for a booth?*

All you need to do in order to register is to come to the WSE Headquarters booth on the day you'd like to sell, read the rules and regulations, and fill out a registration form UNLESS YOU ARE A PREPARED FOOD VENDOR. You only need to complete this form once per summer, but you must sign in at our booth every week you vend. However, if you are selling food for human consumption, you must get it preapproved by Craig Caes, the Environmental Health Specialist for Park County. You can reach him at 406-222-4145, Ext. 2. If you are a PREPARED FOOD VENDOR, you must contact our office first as there are additional requirements, plus you need to get on the waiting list.

3. *When can I set up?*

WSE's Headquarters booth is open from 2:00 to 4:30 PM for registration, sign in, and set up. You must come to our booth and either register or sign in to be assigned a booth space BEFORE you may start setting up. You must be set up and ready to sell when the market opens to the public at 4:30.

4. *How much does a booth cost?*

Adult booths range from \$12 all the way up to \$52, depending on size and what you're selling. Homemade and locally grown products and WSE certified producers get a discount over resale. Please see our registration form or our rules and regulations form for prices. The booth sizes and prices are shown at the bottom of each form.

5. *What if I want to sell food?*

If you plan to sell any type of food for human consumption, including baked goods, eggs, prepared food, or processed produce, you must call Craig Caes, the Park County Environmental Health Specialist, at 406-222-4145 Ext. 2 to get his approval first. Certain types of foods and certain ingredients require preparation in a commercial kitchen and might also require a license or permit to sell. If you have not talked to Craig and gotten his approval first, you may not be allowed to sell. You will also need to list your ingredients on our registration form and provide signage in your booth. If you are a PREPARED FOOD VENDOR, you must contact our office first and get on the waiting list. If we can fit you in, you will need to meet additional requirements, which are listed on the Food Vendor Regulations form.

6. *Where do I set up my booth?*

You need to stop by our booth between 2:00 and 4:30 PM on the day you plan to sell, register or sign in and get your booth assignment. Season vendors are the only vendors who may reserve a spot since they pay for the season in advance. After that, booth spaces are given out on a first come, first served basis. So the earlier you arrive, the better selection of spaces there will be.

7. *What if I need electrical power?*

Power is available on a limited basis. There are power outlets on the edge of the park along the Civic Center's parking lot. Since booths are given out on a first come, first served basis, you should try to get to the park as early as possible if you need power. We allow set up as early as 2:00 PM every Wednesday.

8. *What do I need to bring and supply myself?*

You need to bring everything you need for your booth, including tables, chairs, and change. If you want shade, you need to supply your own canopy and keep in mind that it's very windy in Livingston, so you'll need something to weigh your canopy down, like cinderblocks or gallon jugs of sand or water.

9. *What if I want to reserve a booth for the whole season?*

You need to fill out the registration form and bring it to our booth. You will need to pay for the whole season in advance. Season vendors from prior years get to keep their booth spaces from the previous year, but you may choose a space from what is left and reserve that for the year.

10. *Do I need to check in at WSE's booth each week I want to sell?*

Yes, you do. Once you are registered, you still need to come to WSE's booth and sign in to get your booth assignment every Wednesday. Even season vendors must sign in before they set up. If you are selling anything that is not already listed on your registration form, you need to let us know so we can add the information.

11. *What if it rains?*

The market will be held outside rain or shine this year. Since our area commonly has afternoon thunderstorms, be prepared for any weather.

12. *What if my child wants a YES booth?*

Bring them to our booth any Wednesday between 2:00 and 4:30 PM. We like to have each YES kid fill out their own registration form, but we will require your signature on one of the forms. All items sold in a YES booth must be at least 75% made or grown by the child.

13. *What if I want a fundraiser booth?*

We allow a limited number of small fundraising booths (6' wide) at each market. Nonprofits pay half price.

14. *What if I don't want a booth? What if I want to walk around soliciting donations or signatures?*

This is not allowed. You must have a booth and let people come to you if they are so inclined.

15. *Can I have political, campaign or religious information in my booth?*

No campaigning or promotion of any political or religious views is permitted. Advocacy of any kind, even surveys, is strictly prohibited. WSE is the final authority on what qualifies as advocacy.

16. *What if I'm a produce vendor, and I want to take SFMNP coupons or WIC?*

To sign up for SFMNP, contact Jackie Stoeckel at the Montana Office of Aging at (406)444-6061. There is a short training required each year. To sign up for WIC, contact Barb Bensen at the Gallatin City-County Health Department at (406)582-3116.

17. *Can I bring my dog?*

No, not unless it's a service dog wearing its vest and you need it there. There's a city ordinance stating that dogs are not allowed in the park during events without a special permit.