



Cancellation Policy

Summary:

This policy addresses cancellations for training events. This policy may be superseded by a written contract with a client organization that addresses a separate cancellation agreement.

Cancellation information will be integrated into the online registration process on Mindful Badge websites such that registration for training events is an agreement to the policy.

Cancellations:

- If the registrant cancels 14 or more days prior to the event start date, payments made will be refunded in full (less a \$50 processing fee).
- If the registrant cancels between 13 days and 8 days prior to the event start date, a nonrefundable credit (less a \$50 processing fee and any non-cancelable charges levied by the venue, such as room and board) will be held for one year from the date of issue. The credit can be applied to any Mindful Badge event that the registrant is eligible to attend.
- No credit or refund is available if you cancel within 7 days prior to the event start date, on the day of the event, if you do not show up, or if you leave a program or event early.
- If Mindful Badge cancels: on rare occasions, due to unforeseen circumstances, we may need to cancel a program. Should this circumstance arise, you will receive a full refund.