

Local Church

OFFICER UPDATE

Directions for Using This Update:

- 1 This report should be filled out yearly by the church clerk or Statistical secretary
- 2 This form should be filled out even if you are an online clerk.
- 3 This report is to be completed and mailed to Allegheny East Conference.
- 4 Please use extra copies if necessary.

Church _____

Address _____

City _____

State/Prov. _____ **Zip** _____

E-Mail Address: _____

Church Clerk Name _____

Date _____

Term 1 year 2 year
 Effective from _____ to _____

	Office	Name & Complete Address	Telephone # & Email Address
1	Pastor		
2	Associate Pastor		
3	First Elder		
4	Elder		
5	Elder		
6	Elder		
7	Head Deacon		
8	Deacon		
9	Deacon		
10	Deacon		
11	Head Deaconess		

	Office	Name & Complete Address	Telephone # & Email Address
12	Deaconess		
13	Deaconess		
14	Deaconess		
15	Clerk		
16	Clerk (Assistant)		
17	Clerk (Assistant)		
18	Clerk (Assistant)		
19	Statistical Secretary (eAdventist)		
20	Treasurer		
21	Treasurer (Assistant)		
22	Treasurer (Assistant)		
23	Treasurer (Assistant)		
23	Church Secretary		
25	50 Plus Director (Senior Ministries)		
26	ACS Director (Adventist Community Service)		
27	Adventurer Director		
28	Adventurer Assistant		
29	Bulletin Secretary		
30	Children's Ministry Leader		

	Office	Name & Complete Address	Telephone # & Email Address
31	Communications Director		
32	Disabilities Ministry		
33	Education Secretary		
34	Family Life Coordinator		
35	Greeter		
36	Health/Tem. Leader (Health Ministries)		
37	Health/Temp. Dir. Assistant (Health Ministries)		
38	Home/School Leader		
39	Hospitality Ministry		
40	Inner City		
41	Media Ministry		
42	Men's Ministry Leader		
43	Music Ministry		
44	Pathfinder Director		
45	Pathfinder Assistant		
46	Personal Ministries Leader		
47	Prison Ministries Secretary		
48	Religious Liberty Leader (PARL)		
49	Sabbath School Superintendent		

Office		Name & Complete Address	Telephone # & Email Address
50	Sabbath School Secretary		
51	Sabbath School Youth Leader		
52	Sabbath School Investment Leader		
53	Singles Ministry Leader		
54	Stewardship Leader		
55	Usher Leader		
56	Usher Assistant		
57	Vacation Bible School		
58	Women's Ministries Coordinator		
59	Youth Leader		
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