



3-Way Scholarship Procedures

Introduction:

The 3-way scholarship program provides financial assistance to students who are members of the Allegheny East Conference Corporation of Seventh-day Adventists who attend Oakwood University (up to \$1,000 provided); Washington Adventist University (up to \$1,000 provided); and Pine Forge Academy (up to \$500 provided). It is funded by the local Church, Conference, and participating school. Scholarships are awarded directly to the school attended during second semester of the current school year.

Who May Apply:

1. Students attending Oakwood University, Washington Adventist University, or Pine Forge Academy.
2. Students/Parents of an Allegheny East Conference Church whose students attend the listed schools.
3. Students/Parents who participate in the local church's stewardship program annually whose students attend the above listed schools.

(Students who are children of Conference employed workers are not eligible for this program)

Application process:

1. Application Procedure
 - a. The Local Church Clerk is to:
 - announce availability of applications on conference web site in September
 - collect applications from September to November
 - review applications no later than November
 - recommend applications to the local church board no later than mid-November
 - b. Applications are signed by:
 - Local Church Clerk
 - Local Church Pastor
 - c. Approved applications and monies per student in one check are sent to the Allegheny East Conference Office of Education (AECOE) by the Local Church Clerk (OU, \$200 per applicant; WAU, \$150 per applicant; PFA, \$100 per applicant)
 - d. All applications are to be received by the Office of Education no later than **November 1**
2. Allegheny East Conference Office of Education (AECOE) Process
 - a. The AECOE will
 - receive completed applications from the Local Church Clerks by **November 1**
 - review applications during December
 - recommend applications to the AEC Administrative Committee for approval during December
 - b. The AECOE will respond in writing
 - to all applicants who are approved and unapproved during January
 - sending "cc's" to the Local Church Pastor and Clerk
 - to the Local Church Pastor and Clerk the amount of money to be returned to the church for those applicants unapproved
 - c. Where there are more applicants than scholarship money available, the AECOE will award scholarships to senior students first followed by other applicants in descending class order.

This Application Will Be Rejected If:

- * received after the November 1 deadline
- * applicant is a child of Conference employed worker
- * received after the November 1 deadline
- * not completed with all information required
- * application is to institutions other than Oakwood University, Washington Adventist University, or Pine Forge Academy
- * funds are not available

