

**INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES  
Minutes of the Regular Meeting  
Tuesday, April 9, 2013, 8:00 pm**

**PRESENT:**                   MAYOR Lloyd Williams  
                                  TRUSTEE Judy Bode  
                                  TRUSTEE Andrew Bartels  
                                  TRUSTEE Katie Saville  
                                  VILLAGE CLERK/TREASURER Elizabeth Kaye

*ABSENT:*                    *Deputy Mayor Herbert*

Mayor Williams opened the meeting at 8:00 pm asking everyone to join in the Pledge of Allegiance.

At 8:05 PM, Mayor Williams opened the public hearing, being held for the purpose of considering the Village budget for the fiscal year beginning June 1, 2013 and ending May 31, 2014. Mayor Williams advised that notice of the hearing was published in the Manhasset Press and posted at the Village Hall and copies of the full budget have been available at the Village Office and on the Village website.

Mayor Williams asked if there were any comments from those present. There being no comments from the public, Trustee Bartels moved to adopt the budget pursuant to the following resolution:

WHEREAS, the Board of Trustees has met at the time and place specified in the notice of the public hearing on the 2013/14 Tentative Budget and that at said hearing all persons requesting to be heard were heard;

NOW, THEREFORE, BE IT RESOLVED, that the 2013/14 Tentative Budget as presented is hereby adopted with a tax rate of 148.1467 per \$100 of assessed value and a tax levy of \$2,480,029 and total appropriations of \$2,737,229.

The motion was seconded by Trustee Bode and unanimously approved.

The Clerk presented the results of the recent village election:

**CERTIFICATE OF ELECTION RESULTS**

THIS IS TO CERTIFY that the General Election of Officers for the Incorporated Village of Plandome was held on the 19<sup>th</sup> day of March, 2013 at the Village Hall, 65 South Drive, Plandome, New York; and, that the polls opened at 12:00 noon on said day and remained open continuously until 9:00PM on said day, at which time were closed.

[1]

That at said election:

The total number of paper ballots provided was.....	89
The total number of paper ballots left ~ post-election .....	0
The total number of paper ballots used was.....	89

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The total number of paper ballots spoiled or invalidated..... 0  
 The total number of Absentee Ballots cast was .....4

[2]

That at said election the total number of votes cast for the office of MAYOR for a two (2) year term was ..... 87  
 The total number of votes cast for M. Lloyd Williams was ..... 83

Rob Saville 2  
 Chas. Hon. 1  
 Bob Carpenter 1

[3]

That at said election the total number of votes cast for the office of TRUSTEE for a two (2) year term was .....168  
 The total number of votes cast for JUDITH HARRISON BODE was..... 79  
 The total number of votes cast for KATIE SAVILLE was..... 88  
 Write-in .....Roger Goodwin 1

[4]

That at said election the total number of votes cast for the office of VILLAGE JUSTICE for a four (4) year  
 Term was ..... 89  
 The total number of votes cast for JAMES KILEY was ..... 89

[5]

That at said election the total number of votes cast for Village office was.....

[6]

That the following persons were duly elected for the offices and terms herein stated:  
 Mayor .....M. Lloyd Williams  
 Trustee ..... Judith Harrison Bode  
 Trustee ..... Katie Saville  
 Justice .....James Kiley

THE ANNUAL MEETING OF THE BOARD OF TRUSTEES FOR THE VILLAGE OF PLANDOME, FOR THE OFFICIAL  
 YEAR 2013-2014 WAS CALLED TO ORDER.

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PURSUANT TO SECTION 400 OF THE VILLAGE LAW, MAYOR WILLIAMS MADE THE FOLLOWING APPOINTMENTS:

RAYMOND HERBERT re-appointed AS DEPUTY MAYOR for a term of one (1) year, expiring April, 2014.

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PURSUANT TO SECTION OF THE VILLAGE LAW, MAYOR WILLIAMS, MADE THE FOLLOWING APPOINTMENTS, SUBJECT TO BOARD APPROVAL:

ELIZABETH KAYE re-appointed as CLERK/TREASURER for a term of two (2) years, expiring April, 2015.

ELIZABETH KAYE re-appointed TAX COLLECTOR, BUDGET OFFICER & RECORDS ACCESS OFFICER for a term of one (1) year, expiring April, 2014.

M. LLOYD WILLIAMS re-appointed as BUDGET OFFICER for a term of one (1) year, expiring April, 2014.

KIM FEMMINELLA re-appointed DEPUTY VILLAGE CLERK for a term of one (1) year, expiring April, 2014.

ROBERT SAVILLE re-appointed ACTING VILLAGE JUSTICE for a term of one (1) year, expiring April, 2014.

HEIDI MCNAMARA, re-appointed PROSECUTING ATTORNEY-VILLAGE COURT term of one (1) year, expiring April, 2014.

KIMBERLY MCCONVILLE, ACTING PROSECUTING ATTORNEY-VILLAGE COURT, hold over for the time being.

A. SCOTT WILSON re-appointed VILLAGE HISTORIAN for a term of one (1) year, expiring April, 2014.

BOARD OF TRUSTEES, re-appointed BOARD OF ASSESSORS for a term of one (1) year, expiring April, 2014.

JUDY BODE, re-appointed representative to the **Great Neck/North Shore Cable Commission** for a term of one (1) year, expiring April, 2014.

Trustee Bartels moved to approve these appointments. The motion was seconded by Trustee Bode and unanimously approved.

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PURSUANT TO 712 OF THE VILLAGE LAW, MAYOR WILLIAMS MADE THE FOLLOWING APPOINTMENTS:

ROBERT GIAMBRONE as MEMBER TO THE PLANNING BOARD for a term of seven (7) years, said term expiring April, 2020.

JOHN HARLEY as MEMBER TO THE BOARD OF ZONING APPEALS for a term of two (2) years, to fill the unexpired term of Katie Saville, said term expiring April, 2016.

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ALAN HEIN as MEMBER TO THE BOARD OF ZONING APPEALS for a term of five (5) years, said term expiring April, 2018.  
( to be filled at a later date) as ALTERNATE MEMBER #1 TO THE BOARD OF ZONING APPEALS for a term of one (1) year,  
said term expiring April, 2014.

ROGER GOODWIN as ALTERNATE MEMBER #2 TO THE BOARD OF ZONING APPEALS for a term of one (1) year, said  
term expiring April, 2014 – hold over

MICHAEL VETRONE as MEMBER TO THE DESIGN REVIEW BOARD for a term of three (3) years, said term expiring  
April, 2016.

HOPE BERTRAND as ALTERNATE MEMBER #1 TO THE DESIGN REVIEW BOARD for a term of one (1) year, said term  
expiring April, 2014.

(to be filled at a later date) ALTERNATE MEMBER #2 TO THE DESIGN REVIEW BOARD

Trustee Bartels moved to adopt the foregoing resolution. The motion was seconded by Trustee Bode and unanimously  
approved.

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DAVID DeRIENZIS, appointed to the position of BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER for a term of  
one (1) year, expiring April, 2014. The position shall have no salary and no benefits.

DER CONSULTING GROUP, Sea Cliff, NY, appointed applications and plans examiner for a term of one (1) year, expiring  
April, 2014, at the rate of (\$75) per hour, to examine building permit applications and plans, any subsequent submissions to the  
building department; submissions to the design review board or such other matters as may be requested by the Mayor, Village  
Clerk or Deputy Village Clerk.

SKINNER & FABER appointed AUDITORS for a term of one (1) year, expiring April, 2014.

JOHN RITTER, ESQ, HUMES & WAGNER, re-appointed VILLAGE ATTORNEY for a term of one (1) year, expiring April,  
2014.

URSULA ODIERNA re-appointed ASSISTANT TO JUSTICE COURT for a term of one (1) year, expiring April, 2014.

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Trustee Bode moved to approve these appointments. The motion was seconded by Trustee Bartels and unanimously approved.

Mayor Williams made the following assignments for Trustee areas of responsibility for the 2013/2014 official year:

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Ray Herbert ~ Public Safety Commissioner

Fire and Police protection including administrative oversight of Village Fire Dept., and liaison with Nassau County Police Dept. / Zoning Code / Traffic control / Dog control / Liaison for Board of Zoning Appeals / Liaison with Planning Board / Compensation Committee / Parking permits / Care and improvements for IVP land, properties and facilities including: Village Hall/Representative to the Manhasset-Bay Protection Committee

Judy Bode ~ Utilities Commissioner

Water supply, including contract with Manhasset-Lakeville Water District (MLWD), pricing, metering and billing / Refuse collection / Street lighting / Telecommunications franchises / Liaison to North Shore Cable Commission, LIRR, LIPA, Plandome Civic Association, Woman's Club, Field & Marine Club and Scouts

Andrew Bartels ~ Public Works Commissioner

Maintenance, up-keep, repairs and improvements to Infrastructure including: roads, drainage and water distribution system / Field personnel and equipment / Street cleaning, snow and leaf removal / Liaison with Highway Engineer and Water Engineer / Village Green, Parks, RR Station and Highway Garage complex

Katie Saville ~ Design / Building Commissioner

Liaison with Design Review Board / Building Inspection

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MAYOR WILLIAMS MADE THE FOLLOWING ADDITIONAL APPOINTMENTS FOR THE 2013/2014 OFFICIAL YEAR:

DON RICHARDSON as EMERGENCY MANAGEMENT COORDINATOR for a term of two (2) years, said term expiring April, 2015.

A. SCOTT WILSON as DEP. EMERGENCY MANAGEMENT COORDINATOR for a term of two (2) years, said term expiring April, 2015.

WILLIAM SKEHAN as 2<sup>nd</sup> DEP. EMERGENCY MANAGEMENT COORDINATOR for a term of two (2) years, said term expiring April, 2015.

BETTY CRACO as a MEMBER OF THE BD. OF ETHICS / EMPLOYMENT DISCRIMINATION / HARASSMENT COMMITTEE MEMBER for a term of two (2) years, said term expiring April, 2015.

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A. SCOTT WILSON as a MEMBER OF THE BD. OF ETHICS / EMPLOYMENT DISCRIMINATION / HARASSMENT COMMITTEE MEMBER for a term of two (2) years, said term expiring April, 2015.

GEORGE FROOKS as a MEMBER OF THE BD. OF ETHICS / EMPLOYMENT DISCRIMINATION / HARASSMENT COMMITTEE MEMBER for a term of two (2) years, said term expiring April, 2015.

Trustee Bartels moved to adopt the foregoing resolutions. The motion was seconded by Trustee Bode and unanimously approved.

THE ANNUAL MEETING RESOLUTIONS ARE ADOPTED.

Trustee Bartels moved to approve the minutes of February 12, 2013. The motion was seconded by Trustee Bode and unanimously approved. Trustee Bartels moved to approve the minutes of April 1, 2013. The motion was seconded by Trustee Saville and unanimously approved. Approval of the March 12, 2013 minutes was tabled to the next meeting.

Public Works report; none given

Mayor Williams presented the Public Safety report:

Police Report-March, 2013— two aided (non auto), larceny one complaint, seven moving violations, twenty-eight parkers

Mayor Williams referred to a communication from Mrs. Casey regarding placement of stop signs on Brookside Drive. The matter was tabled to the work session.

Design Review Board report; none given.

Trustee Bode presented the Utilities Report — Public Access TV awarded Emmy award for its Veterans documentary.

The Clerk presented the Treasurer's Report of receipts and expenditures through March, 2013.

RESOLVED, that the Board of Trustees of the Village of Plandome hereby confirms, and reappoints the members of the Board of Trustees as members of the Village Board of Water Commissioners, of which the Mayor shall preside as Chairman.

RESOLVED, that when a water charge is in arrears, the Village Clerk/Treasurer shall make a referral to the Board of Water Commissioners / Board of Trustees of said unpaid water charges due to the Village by list stating the property owner, amount due, property address and section, block and lot of said delinquent water account.

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RESOLVED, that pursuant to Section 11 1118 of the Village Law, the Board of Trustees hereby directs the Village Clerk/Treasurer to add each item unpaid as of close of business on March 31, 2013, identified by property, the property owner, amount due; including and penalties, property address and section, block and lot of said delinquent water account to the next real estate tax levy and tax bill for the property, and collect the delinquent water charge as part of the Village taxes.

RESOLVED, that only those items on the list approved by the Board of Trustees shall have such action taken as described in the foregoing paragraph taken. Such list shall be attached to this resolution (copy appended to these minutes).

Trustee Bartels moved to adopt the foregoing resolution. Trustee Bode seconded the motion which was unanimously approved.

Mr. Kiehl advised the Board that the split-rail fence at the train station needs to be repaired. Highway Foreman Flynn will inspect.

Mayor Williams set the public hearing on the Annual Stormwater Report MS4 for May 14, 2013 at 8:00 pm.

Trustee Bartels moved to approve Abstract 10-2012-13; General Fund for \$68,512.21; Water Fund for \$54,757.65; Trust & Agency for \$123,814.63, with the exception of one General Fund claim # 11846 is held for further additional information. The motion was seconded by Trustee Bode and unanimously approved.

There being no further business before the Board, Trustee Bartels moved to close the meeting at 9:00 pm. The motion was seconded by Trustee Saville and unanimously approved.

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Elizabeth Kaye, Village Clerk/Treasurer