

**INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES MINUTES
Work Session
Monday, February 4, 2013, 7:00 pm**

PRESENT: **MAYOR Lloyd Williams**
 DEPUTY MAYOR Ray Herbert
 TRUSTEE Ed Henderson
 TRUSTEE Judy Bode
 TRUSTEE Andrew Bartels
 VILLAGE ATTORNEY, John Ritter
 ELIZABETH KAYE, Clerk/Treasurer

Absent

None

Mayor Williams opened the work session at 7:00 pm

Mayor Williams updated the Board on his meeting with Senator Martins.

The Board discussed an email communication from a resident regarding use of the Village Green for one-on-one sports activity with a coach or sports mentor. The Board indicated the need to review the existing policy with respect to using the Village Green for sports lessons and by non-residents.

The Board certified the Tentative Assessment Roll for the upcoming fiscal 2013-2014, with a total assessed value of \$1,674,349.

Trustee Henderson moved to appoint Zeke Wilson and Bryan Herbert as new members of the Fire Department, as nominated by the Governance Committee. The motion was seconded by Trustee Bartels and unanimously approved with the exception of Deputy Mayor Herbert who recused himself.

The Board discussed the need to appoint a Public Relations Officer to assist in responding to email and other communications to the Village Clerk.

Trustee Bode presented a detailed summary of the Plandome water distribution system and a comparison of costs presented by our water engineering firm, H2M, in 2009, 2010 and an independent analysis by Gary Becker to validate these costs. Additionally, Trustee Bode presented an estimate of other capital projects included under her areas of responsibility as the utility commissioner. Trustee Henderson expressed his support for hiring an engineer to prepare a comprehensive capital plan. Trustee Bode requested that Trustee Henderson present to the board a proposal detailing the scope of his proposal.

Deputy Mayor Herbert proposed tabling all capital actions until a decision on the Article 78 is rendered on approximately April 15, 2013.

Deputy Mayor Herbert updated the Board on Fire Department matters; golf outing, Highway staff helping with Fire Truck maintenance, anniversary party planned for August, auditing Good & Welfare.

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There being no further business before the Board, Trustee Henderson moved to close the meeting at 10:00 pm. The motion was seconded by Trustee Bode and unanimously approved.

Elizabeth Kaye, Clerk/Treasurer