

**INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES
Minutes of the Regular Meeting
Monday, July 13, 2015, 8:00 pm**

PRESENT: **DEPUTY MAYOR** Ray Herbert (presiding)
 TRUSTEE Andrew Bartels
 TRUSTEE Katie Saville
 CLERK/TREASURER Elizabeth Kaye

ABSENT: **MAYOR** Lloyd Williams, **TRUSTEE** Don Richardson

Deputy Mayor Herbert opened the meeting at 8:00 pm asking everyone to join in the Pledge of Allegiance.

Upon a motion by Trustee Bartels and seconded by Trustee Saville, the minutes of June 8, 2015 were unanimously approved. Upon a motion by Trustee Bartels and seconded by Trustee Saville, the minutes of June 29, 2015 were unanimously approved, as amended.

Public Works Report; Trustee Bartels reported that a pre-construction meeting was held with the contractor, G&M Earth Moving and Sidney Bowne Engineers to review the water main project; work to begin the following week. A flyer and email notice will be sent to the residents informing them of the starting date. A meeting was held with Mr. Jim Antonelli, Village Engineer to discuss the road project. Trustee Bartels reported that Highway Foreman Flynn received a proposal to paint and service all the Village fire hydrants for approximately \$4,500 which falls below the \$5,000 threshold requiring two additional quotes. Upon a motion by Trustee Bartels and seconded by Trustee Saville, the Board unanimously authorized painting the fire hydrants for \$4,500, to include painting, checking and cleaning at the same time.

Public Safety Report; Deputy Mayor Herbert reported on the following:

Police Report for May – two non-auto aided, fifteen moving and fourteen parking violations.

Police Report for June – two non-auto aided, fourteen moving and twenty-one parking

Fire Department report for May; two mutual aid standby calls, two false alarms, and one transformer fire.

Fire Department's budget shows 28.2% of the budget spent thru July 7, 2015.

Trustee Bartels discussed a proposal from Deputy Chief Furlong requesting that the Highway Department staff perform the routine inspection of equipment, Scott packs, etc.... Highway Foreman Flynn advised against this mainly because of the limited experience within the Highway Department for doing such inspections.

Trustee Saville discussed implementing Traffic Calming measures, specifically purchasing the radar speed sign. Dr. Swedan from Heights Road was in attendance and agreed that the speed sign would be effective. The Board proposed having a Town meeting to discuss traffic calming with the residents.

Design Review & Buildings, PATV- Trustee Saville reported that residents Lyn Magee and Marybeth Loughlin were appointed to the DRB at the last work session; Ms. Magee as full member and Ms. Loughlin as alternate.

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Utility/OEM Report; none given

The Clerk presented the Report of Receipts and Disbursements for the month of June, 2015.

Upon a motion by Trustee Saville and seconded by Trustee Bartels, the Board unanimously approved the records disposition per schedule presented by the Clerk in accordance with the NYS Records Retention and Disposition Schedule MU-1 (copy of disposition list filed with the minutes).

Upon a motion by Trustee Bartels and seconded by Trustee Saville, the Board unanimously agreed to not meet in August and authorized any three Board members to review the monthly vouchers for payment. Such approval would be ratified at the September meeting.

Upon a motion by Trustee Saville and seconded by Deputy Mayor Herbert, the Abstract of Claims #2-2015-16; General Fund \$143,656.84, \$8,324.40; Water Fund \$82,749.87, \$888.85; Capital Fund \$2,392.86; Trust & Agency \$6,643.08, was unanimously approved.

There being no further business before the Board, Trustee Bartels moved to close the meeting at 9:00 pm. The motion was seconded by Trustee Saville and unanimously approved.

Elizabeth Kaye, Clerk/Treasurer