

**INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES
Minutes of the Regular Meeting
Monday, December 14, 2015, 8:00 pm**

PRESENT: **LLOYD WILLIAMS** Mayor
 DEPUTY MAYOR Ray Herbert
 TRUSTEE Andrew Bartels
 TRUSTEE Katie Saville
 TRUSTEE Don Richardson
 CLERK/TREASURER Elizabeth Kaye

ABSENT: *none*

Mayor Williams opened the meeting at 8:00 pm asking everyone to join in the Pledge of Allegiance.

Upon a motion by Trustee Richardson and seconded by Deputy Mayor Herbert, the minutes of November 9, 2015 were unanimously approved. Upon a motion by Trustee Richardson and seconded by Trustee Bartels, the minutes of December 7, 2015 were unanimously approved, as amended.

Public Works Report; Trustee Bartels reported that MetroPaving had finished the road work and would be paving Brookside Drive and Valley Road in the spring at the same per unit cost. G&M Earth Moving had substantially completed the water main work with some final details to be taken care of.

Public Safety Report; Deputy Mayor Herbert reported on the following:

Police Report for November – one non-auto aided, fifteen moving and nine parking violations.

Fire Department report not available. The Fire Department tree sale was a success. MBPC reported that a number of local municipalities received NYS grants, mostly for GIS mapping.

Design Review & Buildings, PATV- no updates to report from Trustee Saville

Utility/OEM Report; Trustee Richardson reported that the President of PSEG was unable to attend the meeting of the PWMOEM as planned.

The Clerk presented the Report of Receipts and Disbursements for the month of November, 2015.

Upon a motion by Trustee Bartels and seconded by Trustee Richardson, the Board unanimously adopted the following resolution:

The Board of Trustees of the Incorporated Village of Plandome, Nassau County, New York, at a meeting of said Board duly called and held on December 14, 2015, at which a quorum was present and voting, unanimously adopted the following resolutions pertaining to the registration of all persons eligible to vote and the offices to be filled at the annual Village Election to be held on Tuesday, March 15, 2016:

RESOLVED, that the Board of Trustees has previously eliminated Village Personal Registration Day pursuant to Subdivision 3 of Section 15-118 of the Election Law. All residents interested in registering for the Village Election should register with the Nassau County Board of Elections. All residents registered with the Nassau County Board of Elections are eligible to vote in the Village Election, and

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FURTHER RESOLVED, that only those persons registered to vote with the Board of Elections of Nassau County shall be eligible to vote, and

FURTHER RESOLVED, that the Inspectors of Election shall meet no later than March 11, 2016 to adopt, use or copy from the registration list, certified and supplied by the Nassau County Board of Elections, the names appearing thereon of all persons, residing in the Village and qualified to vote at such forthcoming general Village election, and

FURTHER RESOLVED, that the next general election for the Incorporated Village of Plandome, Nassau County, New York, shall be held at the Village Hall in said Village on Tuesday, March 15, 2016; that the hours of opening and closing the polls thereof shall be 12:00 noon and 9:00 P.M. respectively and that during such period of nine consecutive hours, the polls shall be kept open for the purpose of choosing and electing the following officers:

Trustee for a term of 2 years

Trustee for a term of 2 years

It was noted that Inspectors of Election must be appointed before the forthcoming election. Accordingly, on motion duly made and seconded, the Board unanimously

RESOLVED that the following be, and they are hereby, designated and appointed to act as Inspectors of Election, with the following compensation, with Alice King presiding as Chairperson thereof:

Alice King, Chairperson - \$170.00

Eileen Hoban - \$140.00

Joan Eigo - \$140.00

and

FURTHER RESOLVED, that the Clerk of the Village be, and she hereby is, directed to prepare a proper notice of said annual election pursuant to Section 15-104 of the Election Law and to cause said notice to be published in the said Manhasset Press by March 5, 2016, containing the date of the election and the polling place; the hours during which the polls shall be open; the names and addresses of all those who have been duly nominated whose certificate of petition of nomination has been duly filed with said Village Clerk and the term of such office for which they have been so nominated, an abstract of any proposition to be voted upon, if any, and to cause a printed copy thereof to be posted conspicuously in at least six (6) public places in the Village at least one (1) day before said election and at each polling place.

FURTHER RESOLVED, that a voting machine and/or paper ballots shall be used at this election; the Village Clerk is authorized to order voting machines if needed from the Board of Elections in Mineola, and that the Village Treasurer is authorized to pay the required rental and costs of transportation for the voting machine.

Upon a motion by Trustee Bartels and seconded by Trustee Saville, the Board unanimously approved Skinnon & Faber CPA's to perform the 2015-16 independent audit for a fee of \$10,500-\$12,500.

Upon a motion by Deputy Mayor Herbert and seconded by Trustee Richardson, the Board unanimously

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approved the following Small Claims Refunds for fiscal 2015-16:

Byrne -	\$204.00
Miller-	\$ 1,230.31
Russell -	\$246.70

Upon a motion by Trustee Bartels and seconded by Trustee Saville, the Board unanimously approved the 2016 Village Holidays:

<u>Date</u>	<u>Day</u>	<u>Holiday</u>
Jan. 1st	Friday	New Year's Day
Jan. 18th	Monday	Martin Luther King's Day
Feb. 15th	Monday	President's Day
May 30th	Monday	Memorial Day
July 4th	Monday	Independence Day
Sept. 5th	Monday	Labor Day
Oct. 10th	Monday	Columbus Day
Nov. 8 th	Tuesday	Presidential Election
Nov. 11th	Friday	Veterans' Day
Nov. 24th ~ 25th	Thursday-Friday	Thanksgiving
Dec. 25th	Monday	Christmas

Upon a motion by Trustee Bartels and seconded by Trustee Saville, the Board unanimously approved the six-month budget transfers as presented (copy appended to these minutes).

The Board addressed an email complaint about invisible dog fences being installed too close to the street. A review of each property survey would be required in order to determine which fences are in the berm; otherwise, the Code does not prohibit placing invisible fences in the front yard.

Mr. Melkonian, Heights Road, informed the Board that he would comply with the Fire Department's request to install a fire suppression sprinkler system in his basement/recreation level.

Mr. Melkonian requested permission to park at the Plandome Train station while his home is under construction. Mayor Williams explained that overcrowding is a problem in the lots so the Village strictly adheres to the Code which requires that the owner must reside in the home to qualify for a parking sticker.

Trustee Bartels informed that Board that a new heater was being installed in the unheated part of the Highway Garage primarily for the protection of the newly acquired antique fire truck. The cost of the heater including installation is \$2,800.

Deputy Mayor Herbert advised the Board that he had contacted a Government Representative with the Long Island Railroad regarding elimination of the time gap with the Plandome Station schedule. Deputy Mayor Herbert will continue to pursue.

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Upon a motion by Trustee Richardson and seconded by Deputy Mayor Herbert, the Abstract of Claims #7-2015-16; General Fund \$87,834.26, \$657.09 \$; Water Fund \$61,486.29, \$38.17; Capital Fund \$531,452.18; Trust & Agency \$2,945.89, was unanimously approved, subject to clarification on the aforementioned claims.

There being no further business before the Board, Trustee Bartels moved to close the meeting at 9:10 pm. The motion was seconded by Trustee Saville and unanimously approved.

Elizabeth Kaye, Clerk/Treasurer