

**INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES
Minutes of the Regular Meeting
Monday, March 14, 2016 8:00 pm**

PRESENT: **MAYOR** Lloyd Williams
 DEPUTY MAYOR Ray Herbert
 TRUSTEE Andrew Bartels
 TRUSTEE Don Richardson
 VILLAGE ATTORNEY John Ritter
 CLERK/TREASURER Elizabeth Kaye

ABSENT: Trustee Katie Saville

Mayor Williams opened the meeting at 8:00 pm asking everyone to join in the Pledge of Allegiance.

Upon a motion by Trustee Richardson and seconded by Deputy Mayor Herbert, the minutes of January 11, 2016 were approved, as amended. Upon a motion by Trustee Bartels and seconded by Trustee Richardson, the minutes of February 1, 2016 were approved, as amended. Upon a motion by Trustee Bartels and seconded by Deputy Mayor Herbert, the minutes of March 7, 2016 were approved, as amended.

At 8:10 pm, Mayor Williams opened the public hearing on Local Law A-2016, to override the tax levy limit established in the General Municipal Law §3-c as it pertains to the Incorporated Village of Plandome. Trustee Bartels explained that that one-half of the budget is for the Nassau County police contract which is increasing 5%. The Board is considering the override law as a preventive action. There being no further comments, Mayor Williams closed the public hearing at 8:15 pm.

Upon a motion by Trustee Bartels and seconded by Trustee Richardson, the Board unanimously adopted the tax cap override Local Law A-2016.

Public Works Report; Trustee Bartels reported that MetroPaving has started drainage and curbing work on Brookside Drive. Phase II road work will be presented at the next worksession.

Public Safety Report; Deputy Mayor Herbert reported on the following:

Police Report for January – three non-auto aided, seventeen moving and three parking violations

Police Report for February – two auto accidents, one non-auto aided, sixteen moving and eighteen parking violations

Fire Department report for January - two false alarms, two carbon monoxide, one natural gas fire

Fire Department budget thru March 1, 2016 – spend 61.9% of budget

MBPC; volunteer Buddy Vetrone was recognized; discussed the purchase of bilge socks for boats, preparing brochures on Stormwater Management and placement of signs along the bay.

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Design Review & Buildings, PATV- none given.

Utility/OEM Report; Trustee Richardson reported that PSEG performed tree trimming in the Village; PWMOEM's meeting was postponed.

The Clerk presented the Report of Receipts and Disbursements for the month of February, 2016.

Upon a motion by Trustee Bartels and seconded by Trustee Richardson, the Board unanimously approved the Inter-Municipal Agreement with the Town of North Hempstead to participate in a GIS Grant and authorize Mayor Williams to execute the agreement.

Trustee Bartels presented two engineering proposals for the Phase II water main project; D&B Architects and Engineers for \$102,000 and Sidney Bowne & Son for \$128,000. Upon a motion by Trustee Bartels and seconded by Deputy Mayor Herbert, the Board unanimously awarded D&B Architects and Engineers the Phase II Water Main project for engineering for a fee of \$102,000.

Upon a motion by Deputy Mayor Herbert and seconded by Trustee Richardson, the Board unanimously approved the Laurie Strauss Bike Tour through the Village for Sunday, May 22, 2016.

Upon a motion by Deputy Mayor Herbert and seconded by Trustee Bartels, the Board unanimously approved Fire Department Hazmat classes at Village Hall, pending confirmation that the Village's insurance policy covers the attendees from other Fire Departments.

(sitting as Board of Assessors)

The Board of Trustees sat as the Board of Assessors and reviewed the list of Complaints on Real Property filed against the 2016-2017 Assessment Roll (a copy of complaints are appended to these minutes). Deputy Mayor Herbert moved to deny each complaint individually and accept the tentative assessment roll totaling 1,579,834 as final. The motion was seconded by Trustee Richardson and approved. Mayor Williams abstained from voting on Complaint no. 47.

Trustee Richardson moved the following resolution:

RESOLVED, that the Board of Trustees of the Village of Plandome hereby confirms, and reappoints the members of the Board of Trustees as members of the Village Board of Water Commissioners, of which the Mayor shall preside as Chairman.

RESOLVED, that when a water charge is in arrears as of April 30, 2016, the Village Clerk/Treasurer shall make a referral to the Board of Water Commissioners / Board of Trustees of said unpaid water charges due to the Village by list stating the property owner, amount due, property address and section, block and lot of said delinquent water account.

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RESOLVED, that the Board of Trustees hereby directs the Village Clerk/Treasurer to add each item on said list identified by property, the property owner, amount due; including penalties, property address and section, block and lot of said delinquent water account to the next real estate tax levy and tax bill for the property, and collect the delinquent water charge as part of the Village taxes.

RESOLVED, that only those items on the list approved by the Board of Trustees shall have such action taken as described in the foregoing paragraph. Such list shall be attached to this resolution.

The foregoing motion was seconded by Trustee Bartels and unanimously approved.

The Board addressed a personnel policy question of paying for on-call pay in addition to actual holiday time worked when a Highway employee is called in to work on his on-call day. The Board determined that the employee is entitled to time-and-a-half if called in on a Holiday, at no less than four hours, but not entitled to on-call pay as well. Upon a motion by Deputy Mayor Herbert and seconded by Trustee Bartels, the Board voted to amend the personnel policy to clarify the policy subject to suggested language by Attorney Ritter.

Upon a motion by Trustee Bartels and seconded by Trustee Richardson, the Board unanimously authorized the placement of Belgian blocks around the triangles on North Drive/Middle Drive and South Drive/The Ridge by Jose Pereira Masonry for a cost of \$4,555.

Upon a motion by Deputy Mayor Herbert and seconded by Trustee Richardson, the Abstract of Claims #10-2015-16; General Fund \$411,531.12, \$652.22, \$6,787.50; Water Fund \$18,770.69, \$38.29; Capital Fund \$32,394.56; Trust & Agency \$1,193.34, was unanimously approved. Upon a motion by Deputy Mayor Herbert and seconded by Trustee Richardson, the Board unanimously ratified the email approval of Abstract #9-2015-16; General Fund \$99,996.64; Water Fund \$ 27,346.44; Capital Fund \$18,092.06; Trust & Agency \$3,100.08.

There being no further business before the Board, Trustee Bartels moved to close the meeting at 9:50 pm. The motion was seconded by Trustee Richardson and unanimously approved.

Elizabeth Kaye, Clerk/Treasurer