

**INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES MINUTES
Work Session
Monday, October 3, 2016, 7:00 pm**

PRESENT: **MAYOR Lloyd Williams**
 TRUSTEE Andrew Bartels
 TRUSTEE Katie Saville (arr. 8:10 pm)
 TRUSTEE Don Richardson
 CLERK/TREASURER Elizabeth Kaye

Absent *Deputy Mayor Ray Herbert*

Mayor Williams opened the meeting at 7:00 pm.

John Skinnon, CPA, discussed the fiscal 2016-17 audit report; specifically GASB 68 regarding pension liability and the healthy financial condition of the Village. Mr. Skinnon advised that it is acceptable for the General Fund to subsidize the Water Fund to a point but would be concerned if the subsidy became too high. Mr. Skinnon suggested assigning part of the unassigned Fund Balance to cover the water meter upgrade project.

A motion to accept the 2016-17 audit was made by Trustee Bartels, seconded by Trustee Richardson and unanimously approved.

Jim Antonelli, Village Engineer, addressed remaining questions on Phase II of the road project. A motion to authorize solicitation of bids for Phase II road work (Pinewood Road, Woodedge Road up to Rockwood Road, Hawthorne Lane, Madonia Court, West Drive, Peters Lane, lower Rockwood Road, South Drive and The Ridge) was made by Trustee Bartels, seconded by Trustee Richardson and unanimously approved.

A motion to accept the bid from The Davey Tree Expert Co. for the 2016 Tree Maintenance and Removal work was made by Trustee Richardson, seconded by Trustee Bartels and unanimously approved, based upon the following bids received:

Conserv a tree	\$5,500	\$14,800	\$20,300
The Davey Tree Expert Co.	\$2,600	\$7,835	\$10,435
Santelli & Son	\$6,600	\$13,200	\$19,800
Harder Services	\$4,455	\$14,855	\$19,340
Dom's Trees	\$9,055	\$12,900	\$21,955

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A motion to approve hiring Christine O'Rourke as Clerk Substitute at \$20.00 per hour during the approximate eight weeks the Deputy Clerk is out for back surgery was made by Trustee Saville, seconded by Trustee Bartels and unanimously approved.

The Board recommended placing the speed radar sign on West Drive near the merge with South Drive to ascertain whether cars are speeding as they approach the merge.

The Board indicated its support of an upgrade and reorganization of the Clerk's and Building Department's office areas. Details and cost estimates to follow.

There being no further business before the Board, a motion to adjourn was made by Trustee Bartels, seconded by Trustee Richardson and all approved. Meeting adjourned at 9:15 pm.

Elizabeth Kaye, Clerk/Treasurer