

**INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES MINUTES
Work Session
Monday, November 7, 2016, 7:00 pm**

PRESENT: **MAYOR Lloyd Williams**
 DEPUTY MAYOR Ray Herbert
 TRUSTEE Andrew Bartels
 TRUSTEE Katie Saville
 TRUSTEE Don Richardson
 CLERK/TREASURER Elizabeth Kaye

Absent *none*

Mayor Williams opened the meeting at 7:00 pm.

Upon a motion by Trustee Bartels and seconded by Trustee Richardson, the Board unanimously approved the disposal of the following municipal records in accordance with NYS MU1 schedule:

- **Garbage removal contracts - 2004-2007**
- **Meadow Carting contracts; expiring 2010 and prior**
- **Carting bids 2010**
- **Tree removal survey & bids 2007-2010**

The Board discussed purchasing an AED kit for placement in Village Hall. The Board agreed that it made sense to purchase the same semi-automatic model that the Fire Department uses.

The Board discussed identifying a resident who might have a background in media to represent the Village on the PATV Board.

On the subject of tree legislation, Trustee Bartels suggested exempting perimeter trees which tend to be more unkempt and focus on regulating interior trees 10 feet from the property line. The Board agreed to form a committee to work on drafting a tree law to consider these and other ideas.

There being no further business before the Board, a motion to adjourn was made by Trustee Bartels, seconded by Trustee Saville and all approved. Meeting adjourned at 8:21 pm.

Elizabeth Kaye, Clerk/Treasurer