

**INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES  
MINUTES  
Work session 7:15 pm  
Regular Meeting 8:00 pm  
Monday, December 12, 2016**

PRESENT:           **MAYOR** Lloyd Williams  
                      **DEPUTY MAYOR** Ray Herbert  
                      **TRUSTEE** Andrew Bartels  
                      **TRUSTEE** Katie Saville  
                      **TRUSTEE** Don Richardson  
                      **VILLAGE ATTORNEY** John Ritter  
                      **CLERK/TREASURER** Elizabeth Kaye

ABSENT:           *none*

Mayor Williams opened the work session at 7:15 pm.

Mr. Roy Wanser, water contractor and Mr. Swaroop Puchalapalli, P.E., Village Engineer were in attendance. Mr. Wanser discussed his other municipal experience in connection with the Phase II Water Main project, including Lloyd Harbor, Long Beach and Lake Success. Trustee Bartels recommended working during the school spring break to minimize disruption. The Board indicated that it would vote on Roy Wanser's bid at the regular meeting.

Trustee Richardson moved to accept the bid of Beyer Ford LLC as the lowest responsible bidder for a total of \$65,068.70 for two new Chief's vehicles, seconded by Deputy Mayor Herbert, all approved (copy of bids appended to these minutes).

Mayor Williams opened the regular meeting at 8:00 pm asking everyone to stand for the Pledge of Allegiance.

Deputy Mayor Herbert moved to approve the minutes of November 14, 2016, as amended, seconded by Trustee Saville and all approved. Deputy Mayor Herbert moved to approve the minutes of December 5, 2016, as amended, seconded by Trustee Saville, all approved.

Public Works report; Trustee Bartels reported that D&B Engineers recommended Roy Wanser as the lowest responsible bidder for the water main project. Trustee Saville expressed concern over the broken pavement and culvert at the bottom of Rockwood Road. Trustee Bartels indicated that it would be addressed under a separate bid.

Mrs. Salerno, Plymouth Road, expressed her concern over the congestion at the train station during rush hour and the danger of cars backing onto Stonytown Road. The Board indicated that it has been looking into redesign of the lot but has not decided on anything definitive. Mrs. Salerno complained about cars parked on Plymouth Road and the occupants

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walking to the train station and inquired about the Village limiting street parking. The Code Enforcement Officer will be asked to look into her complaint.

Public Safety Report; Deputy Mayor Herbert reported on the following:

Police report for November – one auto accident, one non-auto aided, twenty eight moving and nineteen parking violations

Fire Department for November – one mutual aid fire, house fire, brush fire

Deputy Mayor Herbert moved to approve Kristin Zheng as a new member of the Fire Department, seconded by Trustee Richardson, all approved.

Manhasset –Bay Protection Committee – meeting scheduled for next week

Design Review & Buildings and PATV- Trustee Saville reported that the DRB will be meeting on four applications. PATV is pursuing grants for programming. Great Neck North Shore Cable Commission is looking to expand; a letter was received from Altice about an increase in fees.

Trustee Saville expressed her concern over the structural condition of the vacant house at 1020 Plandome Road.

Utility/OEM Report; Trustee Richardson reported that PSEG's outages were down which appears to be a result of the tree trimming program.

The Clerk presented the Report of Receipts and Disbursements for the period June thru November, 2016.

Village Attorney Ritter indicated that deficiencies were noted with the proposed agreement with SAKS for water meter installation and the proposed amendment to the Manhasset Lakeville Water District Agreement for antennae reading. He would "red-line" his changes and send to the Clerk.

Trustee Bartels moved to adopt the following Election Resolution, seconded by Trustee Richardson, all approved:

**VILLAGE OF PLANDOME  
VOTER REGISTRATION AND ELECTION RESOLUTIONS**

The Board of Trustees of the Incorporated Village of Plandome, Nassau County, New York, at a meeting of said Board duly called and held on December 12, 2016, at which a quorum was present and voting, unanimously adopted the following resolutions pertaining to the registration of all persons eligible to vote and the offices to be filled at the annual Village Election to be held on Tuesday, March 21, 2017:

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**RESOLVED**, that the Board of Trustees has previously eliminated Village Personal Registration Day pursuant to Subdivision 3 of Section 15-118 of the Election Law. All residents interested in registering for the Village Election should register with the Nassau County Board of Elections. All residents registered with the Nassau County Board of Elections are eligible to vote in the Village Election, and

**FURTHER RESOLVED**, that only those persons registered to vote with the Board of Elections of Nassau County shall be eligible to vote, and

**FURTHER RESOLVED**, that the Inspectors of Election shall meet no later than March 17, 2017 to adopt, use or copy from the registration list, certified and supplied by the Nassau County Board of Elections, the names appearing thereon of all persons, residing in the Village and qualified to vote at such forthcoming general Village election, and

**FURTHER RESOLVED**, that the next general election for the Incorporated Village of Plandome, Nassau County, New York, shall be held at the Village Hall in said Village on Tuesday, March 21, 2017; that the hours of opening and closing the polls thereof shall be 12:00 noon and 9:00 P.M. respectively and that during such period of nine consecutive hours, the polls shall be kept open for the purpose of choosing and electing the following officers:

Mayor for a term of 2 years  
Trustee for a term of 2 years  
Trustee for a term of 2 years  
Justice for a term of 4 years

It was noted that Inspectors of Election must be appointed before the forthcoming election. Accordingly, on motion duly made and seconded, the Board unanimously

**RESOLVED**, that the following (*to be named at a later date*) be, and they are hereby, designated and appointed to act as Inspectors of Election, with the following compensation:

Chairperson - \$170.00  
Inspector - \$140.00  
Inspector - \$140.00

and

**FURTHER RESOLVED**, that the Clerk of the Village be, and she hereby is, directed to prepare a proper notice of said annual election pursuant to Section 15-104 of the Election Law and to cause said notice to be published in the said Manhasset Press by March 11, 2017, containing the date of the election and the polling place; the hours during which the polls shall be open; the names and addresses of all those who have been duly nominated whose certificate of petition of nomination has been duly

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filed with said Village Clerk and the term of such office for which they have been so nominated, an abstract of any proposition to be voted upon, if any, and to cause a printed copy thereof to be posted conspicuously in at least six (6) public places in the Village at least one (1) day before said election and at each polling place.

**FURTHER RESOLVED**, that a voting machine and/or paper ballots shall be used at this election; the Village Clerk is authorized to order voting machines if needed from the Board of Elections in Mineola, and that the Village Treasurer is authorized to pay the required rental and costs of transportation for the voting machine.

Trustee Bartels moved to approve the following 2017 Village holiday schedule, seconded by Trustee Richardson, all approved:

	<u>Date</u>	<u>Holiday</u>
Jan. 2nd	Monday	New Year's Day
Jan. 16th	Monday	Martin Luther King's Day
Feb. 20th	Monday	President's Day
May 29th	Monday	Memorial Day
July 4th	Tuesday	Independence Day
Sept. 4th	Monday	Labor Day
Oct. 9th	Monday	Columbus Day
Nov. 10th	Friday	Veteran's Day
Nov. 23th ~ 24th	Thursday-Friday	Thanksgiving
Dec. 25th	Monday	Christmas

Trustee Bartels moved to approve West Side Engineering, PC to prepare an Environmental Review form in connection with the NYS grant for the train station expansion/redesign, seconded by Trustee Saville, all approved.

Upon a motion by Trustee Bartels, seconded by Trustee Saville, the Abstract of Claims #7-2016-17 was unanimously approved; General Fund \$495,888.61; Water Fund \$51,021.19; Capital Fund \$6,282.29; Trust & Agency \$2,941.08.

There being no further business before the Board, Deputy Mayor Herbert moved to close the meeting at 9:30 pm. The motion was seconded by Trustee Richardson, all approved.

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Elizabeth Kaye, Clerk/Treasurer