

**INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES MINUTES  
Work Session  
Monday, February 6, 2017, 7:00 pm**

**PRESENT:**            **DEPUTY MAYOR Ray Herbert (presiding)**  
                         **TRUSTEE Andrew Bartels**  
                         **TRUSTEE Katie Saville**  
                         **TRUSTEE Don Richardson**  
                         **CLERK/TREASURER Elizabeth Kaye**

*Absent*                            *Mayor Lloyd Williams*

Deputy Mayor Herbert opened the meeting at 7:00 pm.

The Board accepted the Court Audit for the period December 1, 2015 to November 30, 2016 in the letter dated January 17, 2017 from Skinnon and Faber, CPA's which stated that the Justice Court is substantially in compliance with its fiscal responsibilities.

The Board discussed a request by an interested party in the Estate of M. Lovy to store a Volkswagen Beetle (now located at 8 Hawthorne Lane) at the Highway Yard for an indefinite period of time. In the interest of facilitating the demolition of the home which benefits the Village, Trustee Bartels moved to allow the car to be stored at the Highway Yard for a period of three months at which time the request will be re-visited. The car must be inspected by a Village Official beforehand to confirm that no unsafe conditions exist. Motion seconded by Trustee Saville and all approved.

Trustee Bartels moved to declare the Village of Plandome as lead agency in the proposed Redesign/Expansion of the Train Station and determined that the proposed action is an Unlisted Action under SEQR and that it will not have a significant adverse environmental impact. The motion was seconded by Trustee Richardson and all approved.

A motion by Trustee Bartels, seconded by Trustee Saville and all approved, to accommodate parking for fifteen Plandome Country Club employees in the back yard area adjacent to the Plandome Train Station lot during the period Memorial Day to Labor Day, at a cost of \$100 per spot or \$1500. The cars must display identifying tags on the rear-view mirror.

Mr. Robert Rockelein, Code Enforcement professional, presented his qualifications in Code Enforcement and discussed ways to improve traffic flow at the drop-off/pick-up area at the train station. Mr. Rockelein recommended using delineators to help direct cars as well as improving signage. The Board indicated its interest in Mr. Rockelein's services and recommended informing the residents in the

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upcoming Village newsletter.

**VERIFICATION OF TENTATIVE ASSESSMENT ROLL**

The Village Clerk noted that the tentative assessed value of the Village for fiscal 2017/18 was \$1,571,239. The members of the Board considered the tentative assessment roll of the Village for the fiscal year 2017/18, and placed their signatures on it to indicate that the tentative assessment roll was completed. On motion duly made by Trustee Bartels and seconded by Trustee Richardson, the Board unanimously;

**RESOLVED**, that the tentative assessment roll of the Village of Plandome for the fiscal year 2017/18 be, and the same hereby is completed as filed and notice of completion of the tentative assessment roll and hearings of complaints on assessment is hereby ordered published as required by law.

As required by law, the Clerk presented the Board with the Warrant of Unpaid Village Taxes as of February 1<sup>st</sup>, 2017 for fiscal 2016/17 (copy appended to these minutes).

The Board discussed the draft tree legislation. Trustee Bartels indicated he would incorporate the suggestions of DRB members that the DRB has authority to engage an arborist as needed and to increase fines. The Building Inspector's recommendation of requiring a tree survey as part of a subdivision application was discussed.

There being no further business before the Board, a motion to adjourn was made by Trustee Richardson, seconded by Trustee Saville and all approved. Meeting adjourned at 9:17 pm.

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Elizabeth Kaye, Clerk/Treasurer