ART CAMP ASSISTANT: GRADES 1-8
POSITION DESCRIPTION

Organization Mission

Engaging the community through art and nature

Organization Overview

Laumeier Sculpture Park is one of the first and largest sculpture parks in the country. Laumeier is an internationally recognized, nonprofit arts organization that is accredited by the American Alliance of Museums and operates in partnership with St. Louis County Parks. Laumeier presents more than 70 works of large-scale outdoor sculpture in a 105-acre park that is free and open daily. Laumeier serves approximately 300,000 visitors of all ages each year with presentations of art through a sculpture collection, temporary exhibitions, education programs, public events, and more. Laumeier is located in Sunset Hills, Missouri in St. Louis County.

Summer Art Camp is a signature Laumeier program that has been running continuously for over 30 years. It is beloved and highly respected in the community, and maintains high standards of excellence. It is an outdoor camp, held on Laumeier’s grounds. It runs for 8 weeks, typically from early/mid June – late July/early August.

Position Overview

The Art Camp: Grades 1-8 Assistant is a part-time, hourly, non-exempt position. The schedule is as follows:

- March 20, 27: Orientation, 10am-4pm
- April: Curriculum planning meetings, 3-6 hours (dates TBD)
- May: Curriculum finalization meetings, 3-6 hours (dates TBD)
- June 6-10: Camp setup + special trainings, approx. 7:30am-1:30pm
- June 13 – August 4*: Camp sessions, M-F, approx. 7:30am-3:30pm
  *No camp Monday, July 4.

This position reports to the Art Camp Coordinator and works closely with other Education staff members.
Duties + Responsibilities:

The Art Camp: Grades 1-8 Assistant will serve in a support role for 8, one-week sessions of full-day camp for students in grades one through four or grades five through eight.

Duties include:

- Assist in leading art lessons and activities
- Co-lead hikes, mindfulness exercises, and other outdoor activities
- Create an atmosphere that is fun, safe and promotes creative thinking
- Act as a positive role model for students
- Assist Instructors with supervision and safety protocols
- Help prepare and organize appropriate materials and supplies for each day’s activities
- Account for all equipment and supplies and ensure they are properly stored
- Report any damaged or missing equipment to the Instructor or Camp Coordinator
- Attend all required staff meetings
- Keep supervisor informed of all positive and negative feedback
- Complete all reports (attendance, accident, evaluation)
- Serve as an ambassador of Laumeier Sculpture Park
- Follow all COVID protocols which will be based on current CDC guidelines
- Other duties as assigned by the Camp Coordinator

Qualifications + Skills

The Assistant position is ideal for someone who is interested in gaining skills and confidence in art education but who may currently lack the experience to design, implement and lead age-appropriate curriculum.

- Knowledge of contemporary art and art processes
- Passion for art education and working with young people
- Growth mindset and self reflection
- Strong interpersonal communication skills
- Flexibility and adaptability in a fast-paced work environment
- Be dependable, organized, and detail-oriented
- Be able to work in an independent and self-motivated manner, as well as part of a team
- The ability to work outdoors during the summer months is essential
• The ability to walk distances and lift and move program materials is required
• The ability to pass a background check, including a check for criminal records, is essential
• Must show proof of COVID vaccination and booster as recommended by the CDC

Education + Experience

Must have a positive attitude and willingness to learn. Must enjoy art, spending time outdoors, and working with elementary and/or middle school-aged children. Previous experience working with children is required. Experience with kids’ programs following COVID safety protocols highly desired.

Salary

$15/ Hour

Application Instructions

Interested candidates should email a cover letter and resume to Elsie Tuttle at etuttle@laumeier.org with the subject line “Art Camp: Grades 1-8 Assistant.” In your cover letter, please specify which age group you’d prefer to support: Grades 1-4 or Grades 5-8. Do not send additional supporting materials until they are requested.

Only applicants who move forward in the process will be contacted. We ask for understanding and patience. Please do not contact any staff members to check on the status of your application, and absolutely no phone calls.

Search + Timing

Interviews will be held on Zoom. Position open until filled.

Laumeier is an equal opportunity employer, committed to diversity, equity, inclusion, and anti-racism. Candidates of diverse backgrounds are strongly encouraged to apply.

Posted 2/24/22