ART CAMP SUBSTITUTE STAFF
POSITION DESCRIPTION

Organization Mission

Engaging the community through art and nature

Organization Overview

Laumeier Sculpture Park is one of the first and largest sculpture parks in the country. Laumeier is an internationally recognized, nonprofit arts organization that is accredited by the American Alliance of Museums and operates in partnership with St. Louis County Parks. Laumeier presents more than 70 works of large-scale outdoor sculpture in a 105-acre park that is free and open daily. Laumeier serves approximately 300,000 visitors of all ages each year with presentations of art through a sculpture collection, temporary exhibitions, education programs, public events, and more. Laumeier is located in Sunset Hills, Missouri in St. Louis County.

Summer Art Camp is a signature Laumeier program that has been running continuously for over 30 years. It is beloved and highly respected in the community and maintains high standards of excellence. It is an outdoor camp, held on Laumeier’s grounds. It runs for 8 weeks, typically from early/mid June – late July/early August.

Position Overview

The Art Camp Substitute Staff is a part-time, hourly, non-exempt position. The schedule is as follows:

- March 20, 27: Orientation, Hours TBD
- June 6-10: Camp setup + special trainings, Hours TBD
- June 13 – August 5: Camp sessions, M-F, approx. 7:30am-3:30pm, *Hours as needed*

This position reports to the Art Camp Coordinator and works closely with other Education staff members.

Duties + Responsibilities

The Art Camp Substitute Staff will be called in as needed to sub for assistants or instructors during 8, one-week sessions of either half-day camp for ages 4-6 or full-day camps for students in grades 1-4, 5-8, or 9-12.
Duties may include:

- Lead or assist with art lessons and activities
- Lead or co-lead hikes, mindfulness exercises, and other outdoor activities
- Create an atmosphere that is fun, safe and promotes creative thinking
- Assist campers in playtime, restroom breaks, and other daily activities
- Assist Instructors with supervision and safety protocols
- Help prepare and organize appropriate materials and supplies for each day’s activities
- Account for all equipment and supplies and ensure they are properly stored
- Report any damaged or missing equipment to the Instructor or Camp Coordinator
- Attend all required staff meetings
- Keep supervisor informed of all positive and negative feedback
- Complete all reports (attendance, accident, evaluation)
- Communicate with caregivers as needed
- Serve as an ambassador of Laumeier Sculpture Park
- Follow all COVID protocols which will be based on current CDC guidelines
- Other duties as assigned by the Camp Coordinator

Qualifications + Skills

The ideal candidate is someone passionate about art, education, and the desire to inspire kids; seeking a flexible summer schedule; possesses a calm, patient demeanor; enjoys working outdoors in a summer camp setting with a lot happening simultaneously.

- Knowledge of contemporary art and art processes
- Passion for art education and working with young people
- Growth mindset and self reflection
- Strong interpersonal communication skills
- Flexibility and adaptability in a fast-paced work environment
- Be dependable, organized, and detail-oriented
- Be able to work in an independent and self-motivated manner, as well as part of a team
- The ability to work outdoors during the summer months is essential
- The ability to walk distances and lift and move program materials is required
- The ability to pass a background check, including a check for criminal records, is essential
- Must show proof of COVID vaccination and booster as recommended by the CD
Education + Experience

Previous teaching experience and work within a variety of art media is required. Some higher education relating to Elementary Education, Art Education, Outdoor Education, Art Therapy, or Studio Art is preferred. Experience with kids’ programs following COVID safety protocols highly desired.

Salary

$15/ Hour

Application Instructions

Interested candidates should email a cover letter and resume to Elsie Tuttle at etuttle@laumeier.org with the subject line “Art Camp: Substitute Staff.” Please do not send additional supporting materials until they are requested.

Only applicants who move forward in the process will be contacted. We ask for understanding and patience. Please do not contact any staff members to check on the status of your application, and absolutely no phone calls.

Search + Timing

Interviews will be held on Zoom. Position open until filled.

Laumeier is an equal opportunity employer, committed to diversity, equity, inclusion, and anti-racism. Candidates of diverse backgrounds are strongly encouraged to apply.

Posted 2/24/22