

# Association of Washington Student Leaders

## 2017 FALL LEADERSHIP CONFERENCE



### QUICK TIPS FOR SUCCESSFUL REGISTRATION

**October 13 – 15, 2017**

Eisenhower High School, Yakima

37<sup>th</sup> Annual Leadership Conference

*Hosted by Eisenhower High School, A.C. Davis High School  
and the Greater Yakima Valley LASC*

- **Workshop Presenter Applications due Thursday, September 14, 2017.**
- **Early Bird Registration through Tuesday, September 19.** Packets with a postmark after September 19 will be charged the regular registration fee and **will be accepted on a space-available basis**. Schools will be registered in the order received, based on completed packets. (See “Conference Registration Process”, Step 2)
- **Registration closes Tuesday, September 26** although it may close earlier if we reach maximum capacity. Only same gender substitutions are allowed after September 26.
- **Twelve student delegates per school may attend.** Two additional spaces are available to schools with approved workshops. The conference is open to high school students in grades 9-12 and their advisers.
- **Adviser hotel reservations at conference rate must be made by Monday, September 25th.** (See Adviser Registration Form for details.)

### CONFERENCE QUESTIONS?

Lori Benoit, Adult Conference Chair  
Susan Fortin, AWSL Director

(509) 573-2690 [Benoit.Lori@yakimaschools.org](mailto:Benoit.Lori@yakimaschools.org)  
(360) 497-5323 [susanf@awsp.org](mailto:susanf@awsp.org)

### REGISTRATION QUESTIONS?

Karen Johnson [kareni@awsp.org](mailto:kareni@awsp.org) or Heather Muir [heatherm@awsp.org](mailto:heatherm@awsp.org), (360) 497-5323



## Association of Washington Student Leaders 2017 FALL LEADERSHIP CONFERENCE

October 13 – 15, 2017

Eisenhower High School, Yakima

### CONFERENCE REGISTRATION PROCESS

#### ELIGIBILITY

- The conference is open to high school students in grades 9-12 and their advisers. An adviser must attend with each student delegation.
- **Twelve student delegates** per school may attend. Delegations are typically made up of members of the school leadership team which may include ASB officers, class and club officers and members, cheerleaders and other students with leadership potential. Two additional spaces are available to schools with approved workshops.
- **Delegates cannot deviate from the conference schedule.** Those who cannot commit to the entire conference may not attend. There are many students at your school that could benefit from experiencing the AWSL Leadership Conference. **Select only delegates who can commit to the entire conference.**

#### INSTRUCTIONS

1. To receive the Early Bird Rate, conference registration packets must be **postmarked by Tuesday, September 19, 2017**. Packets with a postmark after September 19 will be charged the regular registration fee and **will be accepted on a space-available basis**. Faxed registrations will not be accepted at any time. Schools will be registered in the order received, based on completed packets. School packets received without payment/purchase order and all necessary signatures cannot be processed.
2. Completed registration packets include:
  - **School Registration Form**
  - **T-Shirt Order Form** for each school
  - **Adviser Registration Form** for each adviser
  - **Student Registration Form** for each student
  - **Participant Commitment Form** for each student
  - **Full payment** by check, purchase order or credit card
3. Mail completed registration packets to:  
AWSL Conference Registration  
2142 Cispus Road  
Randle, WA 98377
4. Student **Early Bird** registration fee is \$100 (\$110 per attendee for non-AWSL member schools) if postmarked by September 19. Registration fees are non-refundable.
5. Adviser **Early Bird** registration fee is \$115 (\$125 for non-AWSL member schools) if postmarked by September 19. Adviser registration includes Friday adviser dinner and program. Registration fees are non-refundable.
6. **Registration closes September 26, although it may close earlier if we reach maximum capacity.** Only same gender substitutions will be allowed after September 26.
7. All visiting student delegates are housed in approved homestays with families in the Yakima area. Advisers are housed at the Fairfield Inn & Suites by Marriott and the Ledgestone Hotel in Yakima. You must make your room reservation by **Monday, September 25th** to be eligible for the conference rate. (See adviser registration for details)
8. Registration will take place from 12:30 – 3:00 pm on Friday, October 13. **All schools and all delegates must arrive and check-in by 3:00 pm on Friday.**
9. Workshop Presenter Applications must be postmarked, emailed or faxed by Thursday, September 14.

*Registration closes September 26, 2017  
although it may close earlier  
if we reach maximum capacity*

#### CONFERENCE QUESTIONS?

Lori Benoit, Adult Conference Chair (509) 573-2690 [Benoit.Lori@yakimaschools.org](mailto:Benoit.Lori@yakimaschools.org)  
Susan Fortin, AWSL Director (360) 497-5323 [susanf@awsp.org](mailto:susanf@awsp.org)

#### REGISTRATION QUESTIONS?

Karen Johnson [karenj@awsp.org](mailto:karenj@awsp.org) or Heather Muir [heatherm@awsp.org](mailto:heatherm@awsp.org), (360) 497-5323



Association of Washington Student Leaders  
**2017 Fall Leadership Conference – Tentative Schedule**  
 Eisenhower High School, Yakima

<b>TENTATIVE CONFERENCE SCHEDULE</b>	<b>FRIDAY, OCTOBER 13, 2017</b>	
	12:30 – 3:00 pm	Registration <ul style="list-style-type: none"> <li>• School photos, school &amp; group activities</li> <li>• Partners</li> </ul>
	2:15 pm	Student presenter mandatory meeting
	2:30 pm	New adviser meeting (required for those attending the conference for the first time)
	3:15 – 5:00 pm	<b>General Session One</b> <ul style="list-style-type: none"> <li>• Welcome/National Anthem/Introductions</li> <li>• <i>Keynote Speaker – Elizabeth McCormick</i></li> <li>• Conference Expectations/Details/Homestays</li> </ul>
	5:00 pm	Students depart with host families or transported to host schools
	5:15 pm	Required meeting for all advisers
	6:00 pm	Adviser's dinner – Eisenhower High School
	5:00 – 11:00 pm	Students involved in activities with host families/schools
	11:00 pm	Conference curfew – all students at host family homes
<b>SATURDAY, OCTOBER 14, 2017</b>		
8:30 – 8:55 am	Required adviser check-in Students arrive Eisenhower High School from designated homestays	
9:00 – 9:20 am	School meetings	
9:30 – 11:15 am	<b>General Session Two</b> <ul style="list-style-type: none"> <li>• AWSL focus and introductions</li> <li>• <i>Keynote Speaker – Shaun Derik</i></li> </ul>	
11:30 am – 2:30 pm	Rotation of student and adviser workshops, speaker and lunch	
2:30 – 4:30 pm	Service project, <i>Teytum's Gifts, Backpacks for Youth in Foster Care</i>	
4:30 – 5:30 pm	Bus to A.C. Davis High School	
5:30 – 6:30 pm	Dinner	
6:30 – 9:30 pm	The AWSL Leadership Fun Night	
9:45 pm	Depart A.C. Davis High School to host family homes	
11:00 pm	Conference curfew – all students at host family homes	
<b>SUNDAY, OCTOBER 15, 2017</b>		
8:45 – 9:20 am	Required adviser check-in/adviser clock hour sign up Students arrive at Eisenhower High School from designated homestays – load/store luggage	
9:15 – 10:00 am	Breakfast and spirit swap	
10:00 – 10:30 am	<b>General Session Three</b> <ul style="list-style-type: none"> <li>• 2017 Conference Review</li> <li>• Conference closing/2018 reveal</li> </ul>	



Association of Washington Student Leaders

2017 Fall Leadership Conference

**School Registration**

October 13 -15, 2017 – Eisenhower High School, Yakima

Early Bird Registrations must be postmarked by Tuesday, September 19, 2017.  
**Registration closes September 26<sup>th</sup>.**  
 Faxed registrations will not be accepted. PLEASE MAIL OR EMAIL THE ENTIRE PACKET.

School \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

School District \_\_\_\_\_

School Phone \_\_\_\_\_ Fax \_\_\_\_\_

Adviser Name \_\_\_\_\_ Adviser E-Mail \_\_\_\_\_

**Registration:** Maximum 12 student delegates (schools with approved workshops maximum 14 student delegates)

**Early Bird** (postmarked by September 19)

_____ AWSL Member School Student Delegates attending	x	\$100.00	=	_____
_____ Non-AWSL Member School Student Delegates attending	x	\$110.00	=	_____
_____ AWSL Member School Advisers attending	x	\$115.00	=	_____
_____ Non-AWSL School Member Advisers attending	x	\$125.00	=	_____

**Regular Registrations** (on a space available basis until registration closes September 26)

_____ AWSL Member School Student Delegates attending	x	\$110.00	=	_____
_____ Non-AWSL School Member Student Delegates attending	x	\$120.00	=	_____
_____ AWSL Member School Advisers attending	x	\$125.00	=	_____
_____ Non-AWSL School Member Advisers attending	x	\$135.00	=	_____

**Payment:** Full payment (credit card, PO or check) must accompany registration. Please call for credit card payment. 360.497.5323

TOTAL DUE =

**Important Reminders:**

- STUDENT DRIVERS ARE NOT ALLOWED.
- Only register students who can commit to the entire conference.
- All student delegates are housed in approved homestays in the Yakima area.
- Registration fees are **non-refundable**. After September 26, only same gender substitutions will be allowed.
- All students are to be accompanied and supervised by an adult adviser from their school at a recommended ratio of one for every ten students.
- Adviser and student delegates are expected to attend all conference activities and meals. **School delegations must check-in at the registration area by 3:00 pm on Friday, October 13th.**
- School delegations will be registered in the order received, based on completed packets. *Please do not assume your school is registered until you receive your confirmation packet.*

**Mail your completed registration packet:**

AWSL Conference Registration  
 2142 Cispus Road  
 Randle, WA 98377

*A completed packet includes:*

- School Registration Form
- T-shirt Order Form
- Adviser Registration Form for each adviser
- Student Registration Form for each student
- Participant Commitment Form for each student
- Full payment by check, PO or credit card

**Registration Questions?** Contact Karen Johnson [karenj@awsp.org](mailto:karenj@awsp.org) or Heather Muir [heatherm@awsp.org](mailto:heatherm@awsp.org), (360) 497-5323.



Association of Washington Student Leaders  
2017 Fall Leadership Conference

**T-shirt Order**

*Submit with Registration Packet*

**Shirts are included in the conference registration - we just need your sizes!**

School: \_\_\_\_\_ Adviser: \_\_\_\_\_

Number of Students Registered: \_\_\_\_\_

Number of Advisers Registered: \_\_\_\_\_

TOTAL: \_\_\_\_\_

Please indicate how many of each size t-shirt you need (remember to include sizes for advisers who are registered for the conference):

Small: \_\_\_\_\_

Medium: \_\_\_\_\_

Large: \_\_\_\_\_

XL: \_\_\_\_\_

2XL: \_\_\_\_\_

Other: \_\_\_\_\_

TOTAL: \_\_\_\_\_



Association of Washington Student Leaders Conference

## Adviser Registration

October 13 -15, 2017 – Eisenhower High School, Yakima

**DO NOT FAX THIS FORM!**

This form must be mailed as part of the school registration packet.

School \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone (for conference use) \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Dietary or Health Concerns \_\_\_\_\_

Vegetarian Meals Yes  No

### CONFERENCE HOTEL FOR ADVISERS

**You must reserve your room by Monday September 25th** to receive the conference rate of \$109 (plus tax). Rooms are being held under the Association of Washington Student Leaders. Credit card required for reservation - purchase orders accepted at time of check-in. Please reserve your room at one of the following:

Fairfield Inn & Suites Marriott  
137 N. Fair Ave  
Yakima, WA 98901  
Phone: (509) 452-3100

Ledgestone Hotel  
107 North Fair Avenue  
Yakima, WA 98901  
Phone: (509) 453-0166

### **AWSL Adviser Involvement and Responsibilities**

The Association of Washington Student Leaders' annual conference is a major event for students and advisers in our state. With over 1,000 students in attendance, the support and involvement of advisers is critical to the success of the conference. We ask that advisers who participate in the conference assist in the following ways:

1. All students are to be accompanied and supervised by an adult adviser from their school at a recommended ratio of one adviser for every 10 students. Advisers will review the **Participant Commitment Form** with their delegates and retain a copy for their own records.
2. Adviser and student delegates are expected to attend all conference activities and meals. All delegates and advisers must report to the registration area by 3:00 pm on Friday, October 13<sup>th</sup>, 2017.
3. Advisers who have students serving as workshop presenters must attend and help moderate the workshop session presented by their students.
4. In case of an emergency, the AWSL Conference Staff must be able to locate the necessary advisers. Your location must be on file with the conference director at all times. Advisers will be notified of any housing adjustments or disciplinary action.
5. Student delegates are required to stay in their assigned homestays. If a homestay problem occurs, advisers are responsible for communicating the problem to the AWSL Conference Coordinator and AWSL Director.
6. Any exceptions or situations not in keeping with the above expectations need to be approved by the AWSL Director **prior** to the start of the conference.
7. The AWSL Conference is an alcohol-free event for students and advisers.

**Adviser Agreement:** I have read the expectations as outlined above. I have also reviewed the **Participant Commitment Form** with my student delegates. By submitting this registration with my signature, I am committing to the adviser responsibilities associated with the Association of Washington Student Leaders Conference.

\_\_\_\_\_  
Signature of Adviser

\_\_\_\_\_  
Date



Association of Washington Student Leaders Conference

## Student Registration

October 13 -15, 2017 – Eisenhower High School, Yakima

**DO NOT FAX THIS FORM!**

This form must be mailed as part of the school registration packet.

**This registration and a Participant Commitment Form are required for registration.**

School \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Age \_\_\_\_\_ Year you graduate 20 \_\_\_\_\_ Gender Female  Male  Birth Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Adult Phone \_\_\_\_\_ Student Cell Phone \_\_\_\_\_

Workshop Presenter  AWSL Board Member

Parent/Guardian Name \_\_\_\_\_ Parent Day/Cell Phone \_\_\_\_\_

Emergency Contact Other Than Parent \_\_\_\_\_ Phone Number \_\_\_\_\_

Health/dietary concerns (Please list all known allergies, food restrictions and allergies to medications) \_\_\_\_\_ **Vegetarian meals?**  Yes  No

\_\_\_\_\_ **Allergy to peanuts?**  Yes  No

\_\_\_\_\_ **Airborne peanut allergy?**  Yes  No

\_\_\_\_\_ **Date of last tetanus shot:** \_\_\_\_\_

Check any allergies:  animal  environmental  food  household  other

Please specify allergies checked above: \_\_\_\_\_

Should delegate be restricted from any type of activity?  Yes  No \_\_\_\_\_

Does your son/daughter need special accommodations due to physical challenges? \_\_\_\_\_

I give the host family adult permission to administer over the counter medicine if requested by my son/daughter?  Yes  No

**Student Agreement:** If accepted as a delegate, I agree to abide by all regulations established by the officials of the Association of Washington Student Leaders and the Association of Washington School Principals. I will strive to be a worthy representative of my school by contributing my best efforts toward the success of this conference. I have read and discussed the conference guidelines with my parent or guardian and I understand and accept the expectations for my behavior. I understand that **student drivers are not allowed.**

\_\_\_\_\_  
*Signature of Student*

\_\_\_\_\_  
*Date*

**Parent or Guardian Permission:** As the parent or guardian, I give my permission for my child to attend the 2017 Association of Washington Student Leaders Conference in Yakima. By signing this form I give permission for photographs, slides or videos of my child to be used for information, publication, presentation or other educational purposes. My signature authorizes EMERGENCY MEDICAL TREATMENT for my child by the Conference Health Care Professional on duty or the staff of an accredited hospital emergency room. I also agree to be responsible for the payment of such care. I understand that in the event of an emergency every effort will be made to contact the parent(s) or guardian of the delegate. I have read and discussed the conference guidelines with my child and I understand and accept the expectations for behavior.

\_\_\_\_\_  
*Signature of Parent or Guardian*

\_\_\_\_\_  
*Date*

**Association of Washington Student Leaders**  
**2017 FALL LEADERSHIP CONFERENCE**

October 13 – 15, 2017  
Eisenhower High School, Yakima

**PARTICIPANT COMMITMENT FORM**

We are pleased that you have been selected to attend the Association of Washington Student Leaders (AWSL) Conference. This year marks our 37<sup>th</sup> conference! We bring together the strongest student leaders in the state for a weekend of learning and sharing. During the conference we count on the delegates to behave in a mature and responsible manner and to remember that they are representing their school and community at all times. Because we wish to ensure the safety of delegates as well as other participants and the host families, we have developed the following behavioral expectations. Please hold yourself and others accountable to this commitment.

**All delegates are expected to:**

1. **Wear their conference name badge to and throughout all conference activities.** This serves as official conference ID.
2. **Attend all conference activities at the designated times and places. Delegates who cannot commit to the entire conference may not attend.** For the duration of the conference, delegates cannot deviate from the stated schedule. Student delegates may not accompany the host family or adviser with alternate plans during the conference.
3. **Always display the appropriate mode of attire and behavior that is representative of any leadership position.** Students may dress casually, but appropriately. Students wearing controversial clothing will be asked to change. Clothing with ads of alcohol, tobacco, drugs or with profanity, sexual pictures or inference to these items are not allowed. Shirts and shoes must be worn at all times. Students will refrain from the use of electronic devices, including cell phones and hand-held games during any meeting, workshop or general session.
4. **Respect the rights and safety of others.** Students exhibiting irresponsible behavior that endangers the health, safety or welfare of themselves, or any student engaging in inappropriate sexual contact as determined by the AWSL Conference Coordinators and Director, will be sent home immediately at his or her own expense.
5. **Be courteous to the host families and honor their privacy and need for rest.** As guests in the homes of local residents, students should observe any reasonable requests or rules made by the hosts. All students must remain with assigned host families for the duration of the conference. Once a student is taken to their host home in the evening they are expected to stay in the host family home.
6. **Be transported only by host family adults or district school buses.** There shall be no driving of any motor vehicle (including motorcycles and mopeds) by AWSL student participants. *AWSL student participants may not ride in a motor vehicle being operated by a student.*
7. **Stay only in their assigned homes.** Students must notify their adviser if they are having serious difficulties in a host home. If necessary, another host home will be assigned.
8. **Follow the dance behavior policy.** Adopted by the Association of Washington Student Leaders, the Dance Contract states, *“Dancing must be respectful at all times. Explicit dancing of a sexual or suggestive nature is inappropriate and prohibited. Leadership/Conference staff will determine appropriateness.”*
9. **Inform an adult if a problem arises.** The safety and well-being of all student delegates attending this conference is of the utmost importance. If at any time during the conference an incident occurs that makes the student feel threatened or intimidated, they need to report the situation to their adviser or an AWSL Conference adult staff member.
10. **Understand that the use, sale or possession of tobacco, alcohol, drug paraphernalia or illegal drugs as well as the possession of any type of weapon is strictly prohibited.** Any student found possessing tobacco or under the influence of any illegal drug or alcohol, or possessing a weapon or drug paraphernalia will be expelled from the conference, turned over to their adviser or law enforcement and sent home immediately at his/her expense. The student’s school principal and parents will be notified of the infraction. Participants should also be aware that they are subject to federal, state and local laws, and may be prosecuted by the appropriate authorities for offenses.
11. **Stay in a safe, supervised environment.** Unsupervised students may not leave the conference or host home at any time.
12. **Respect the property of others.** Students are not to take objects from the conference areas or any property visited. Please leave the school cleaner than when you arrived.

Signatures below indicate that you have read and discussed the above guidelines and are in agreement with these expectations.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Printed Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Adviser Signature

\_\_\_\_\_  
Date