

Emmaus Farm

Group Leader Checklist

To Send to Emmaus Farm when you book your trip

- Down payment of \$100 per person in the form of a check made out to Emmaus Farm Inc.
- Signed Group Booking Policy & Contract

To Send to Sarah George at least 30 days before your trip

- Count of students (male/female volunteers, male/female leaders) as well as any allergies or special requirements. This can be done over the phone or via email.

To Bring to Emmaus Farm the week of your trip

- Remainder of payment in the form of a check made out to Emmaus Farm Inc.
- Forms for each student volunteer and each chaperone or student leader. Forms can be found at www.emmausfarm.org/volunteer-week
 - Volunteer Contract
 - Hold-Harmless Form
 - Emergency Contact Form
 - Photo Release Form
 - People's Self-Help Housing Volunteer Waiver

Be Reminded

- Arrival time is between 3 and 5 PM on Sunday, unless otherwise arranged with Emmaus Farm. Supper will be served at the Farm.
- Departure is by 10 AM on Saturday, unless otherwise arranged with Emmaus Farm. Breakfast will be served before departure.
- Check the weather for Vanceburg, KY 41179 and pack accordingly.

Chaperones for High School Groups

- At least 1 female chaperone must attend if there are any female students.
- At least 1 male chaperone must attend if there are any male students.

Vehicles/Directions

- Use directions from our website (www.emmausfarm.org/volunteer-week). You will lose cell service/GPS connection a few miles from the Farm, and GPS systems don't always get you to the correct location.
- We will use the vehicles you bring for transportation during your week.
- The more people registered to drive the vehicles you bring, the easier it will be to coordinate transportation to and from work sites and night sites.

Mail to

Emmaus Farm
PO Box 598
Vanceburg, KY 41179

Email: SarahGeorge@EmmausFarm.org

Website: www.EmmausFarm.org

Farm Address

2925 Lower Kinney Rd.
Vanceburg, KY 41179
(Directions on website)

Farm Phone: (606) 796-2363