

SAN GABRIEL VALLEY CHINESE CULTURAL ASSOCIATION SCHOLARSHIP AWARDS PROGRAM

SGVCCA SCHOLARSHIP AWARDS PROGRAM GENERAL GUIDELINES & OPERATIONAL PROCEDURES

Available for SGVCCA Student Members

1. The Llewellyn Lim Memorial Scholarship
2. The Andrew King & Elsie S. Wong Scholarship

PURPOSE

The purpose of the San Gabriel Valley Chinese Cultural Association (SGVCCA) Scholarship Awards is to recognize outstanding students for their commitment to and achievement in learning and spreading the Chinese culture, their overall academic achievement in school and their volunteer services to the community. The Scholarship Awards are intended for students who have participated in SGVCCA programs and activities for at least one year.

SCHOLARSHIP COMMITTEE

The Scholarship Committee shall administer all SGVCCA scholarships based on the specific criteria and guidelines established for each scholarship and the wishes of the individuals or groups that established the scholarships. The Scholarship Committee shall determine the recipients of all scholarships. The award recipients shall be selected by consensus or by majority vote when consensus is not reached. Candidates for the committee are to be active members of the SGVCCA. The SGVCCA President shall appoint the Chair of the Scholarship Committee.

The Chair will select the remaining members of the Scholarship Committee subject to confirmation by the SGVCCA Board of Directors. The term of office is for two years and shall extend from July 1 through June 30 of each year. Members may be appointed to serve for additional terms. The Scholarship Committee shall consist of at least three (3) members, but not more than five (5) members. To prevent conflicts of interests, no Committee member shall participate in determining awarding of a scholarship when he/she may have a student eligible for a scholarship. No member of the Scholarship Committee shall receive any compensation from the Association. All services and work associated with the SGVCCA are strictly voluntary. If suitable scholarship candidates are not available, a particular scholarship may be omitted for a particular year. All decisions on scholarship and awards made by the Committee are final.

FUND RAISING

The SGVCCA Board of Directors authorizes an initial transfer of \$20,000.00 into a new investment portfolio of the Board's choosing. Each year any returns generated by this new portfolio will be withdrawn and transferred into the SGVCCA Scholarship account. In addition to that, 5% (five) of the annual income generated from the youth group will be transferred into the SGVCCA Scholarship account as well.

If there is not sufficient funds to disburse scholarships for the current year, the Board of Directors may authorize additional funds be deposited. The ultimate goal however, is to create a perpetually self funded scholarship program that needs no further investment or donations. This paragraph may be modified by approval of the Board of Directors as necessary to achieve that goal.

MEETINGS

Any SGVCCA member may attend Scholarship Committee meetings. At least two (2) meetings a year shall be held. Additional meetings maybe held as needed. The location of meetings shall be determined by the Committee Chair and shall be publicized to the SGVCCA general membership by whatever means determined by the Committee Chair.

STUDENT ELIGIBILITY

Each eligible SGVCCA student may receive a one-time distribution of funds. The amount of all Scholarship awarded shall be determined by the Scholarship Committee each year. It is recommended that one scholarship per every three applicants be issued per category. However the scholarship committee can petition the board, who by majority vote, can approve additional scholarships for any particular year. This should be done rarely however, as the goal is to maintain a perpetually self funded scholarship program. The eligibility and criteria for the awarding of scholarship may vary and are determined by the individuals or groups that who created the scholarships.

APPLICATION PROCESS

Completed scholarship applications and supporting documents shall be submitted to the SGVCCA Scholarship Committee on or before February 28 of each year. The Scholarship Committee shall review all applications and shall make the final award selection prior to the annual Spring Banquet. It is intended that the awards be announced at the annual Spring Banquet. Applications should be available at <http://www.sgvcca.org> (Contact Us link), and should be disseminated in the newsletter. Applications should be submitted prior to March 15 of each year to the address:

SGVCCA Scholarship Committee
12572 Orange Ave.
Chino, CA 91710

SELECTION CRITERIA

Selection Criteria is determined by the individual scholarships, the Scholarship Committee will select the best applicants who fulfill those criteria.

THE LLEWELLYN LIM MEMORIAL SCHOLARSHIP

1. The Llewellyn Lim Memorial Scholarship is awarded to recognize a graduating high school senior who will attend a two or four year college, vocational, or trade school the following year.
2. The applicant or his/her family must be a member of San Gabriel Valley Chinese Cultural Association (SGVCCA). The amount of this scholarship to be awarded will be \$1,000.00 to the individual(s) selected by the Scholarship Committee.
3. The SGVCCA Scholarship Committee will determine the recipient(s) each year based on the established criteria below. Scholarships are awarded at the discretion of the Scholarship Committee.
4. If no suitable candidate for this category is found, no scholarship will be awarded for that year. Suitable candidates will meet minimum levels of activity, performance, excellence, as determined by the Committee, in the listed criteria below.
5. Scholarship recipients must apply for the scholarship.
6. Application deadline shall be February 28 of each year with scholarships awarded at the annual Spring Banquet of each year.
7. The Scholarship Committee shall evaluate each application based on the following criteria:
 - a. Length and Depth of Youth Group/Association Involvement (Primary Criteria)
 - b. Class Ranks
 - c. Extra Curricular Activities
 - d. School Grades
 - e. Recommendations and Essays
8. Recommendations from at least two non-related individuals on that detail academic scholarship, community service and personal qualities shall be submitted with the application.
9. A brief essay describing what the recipient's proposed uses of the funds received from the scholarship shall be included with the application. Also, a brief essay about how the San Gabriel Valley Chinese Cultural Association has influenced your life, what you have learned while being a member, what you will take away from your time in the group, and how the group can continue to pass on experiences like yours from generation to generation.
10. This scholarship can only be awarded to an individual once in their lifetime.

THE ANDREW KING & ELSIE S. WONG SCHOLARSHIP

1. The Andrew King & Elsie S. Wong Scholarship is awarded to recognize a graduating high school senior who is currently attending a technical, vocational, trade school, or two or four year college. This scholarship is for continuing education.
2. The applicant or his/her family must be a member of San Gabriel Valley Chinese Cultural Association (SGVCCA). The amount of this scholarship to be awarded will be \$500.00 to the individual(s) selected by the Scholarship Committee.
3. The SGVCCA Scholarship Committee will determine the recipient(s) each year based on the established criteria below. Scholarships are awarded at the discretion of the Scholarship Committee.
4. If no suitable candidate for this category is found, no scholarship will be awarded for that year. Suitable candidates will meet minimum levels of activity, performance, excellence, as determined by the Committee, in the listed criteria below.
5. Scholarship recipients must apply for the scholarship.
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9. A brief essay describing what the recipient's proposed uses of the funds received from the scholarship shall be included with the application. Also, a brief essay about how the San Gabriel Valley Chinese Cultural Association has influenced your life, what you have learned while being a member, what you will take away from your time in the group, and how the group can continue to pass on experiences like yours from generation to generation.
10. An individual can only be awarded this scholarship twice in their lifetime.