



## All Levels Teacher Requirements

Requires 36 semester hours in Music, Bible, Art, Computer Science, or Physical Education

<b>INTERIM</b>	<b>TEMPORARY</b>	<b>STANDARD</b>	<b>PROFESSIONAL</b>
Valid 2 years (not renewable)	Valid 2 years (renewable)	Valid 5 years (renewable)	Valid 5 years
<b><i>Degree Requirement:</i></b>	<b><i>Degree Requirement:</i></b>	<b><i>Degree Requirement:</i></b>	<b><i>Degree Requirement:</i></b>
Bachelors from an ACSI Recognized College	Bachelors from a regionally accredited* college  *accrediting agency must be approved by the US DOE	Bachelors from a regionally accredited* college  *accrediting agency must be approved by the US DOE	Masters from a regionally accredited* college  *accrediting agency must be approved by the US DOE
<b><i>Educational Studies Requirement:</i></b>	<b><i>Educational Studies Requirement: (Initial certificate only)</i></b>	<b><i>Educational Studies Requirement:</i></b>	<b><i>Educational Studies Requirement:</i></b>
0	0	24 semester hours in educational studies including 4 elementary methods courses, 1 secondary methods course, and student teaching at the elementary and secondary level	24 semester hours in educational studies including 4 elementary methods courses, 1 secondary methods course, and student teaching at the elementary and secondary level
<b><i>Biblical Studies Requirement:</i></b>	<b><i>Biblical Studies Requirement: (Initial certificate only)</i></b>	<b><i>Biblical Studies Requirement:</i></b>	<b><i>Biblical Studies Requirement:</i></b>
0	0	6 semester hour or 18 CEUs	10 semester hour or 30 CEUs
<b><i>ACSI biblical philosophy of Christian school Education</i></b>	<b><i>ACSI biblical philosophy of Christian school Education: (Initial certificate only)</i></b>	<b><i>ACSI biblical philosophy of Christian school Education:</i></b>	<b><i>ACSI biblical philosophy of Christian school Education:</i></b>
0	0	Required	Required
<b><i>To Renew:</i></b>	<b><i>To Renew:</i></b>	<b><i>To Renew:</i></b>	<b><i>To Renew:</i></b>
No renewal is possible. The applicant must do all work listed on his/her individual Credit Evaluation Form (sent with ACSI certificate)	May need one or more of the following (check your individual Credit Evaluation Form) : <ul style="list-style-type: none"> <li>• 3 semester hours in educational studies</li> <li>• 1 semester or 3 CEUs in biblical studies</li> <li>• ACSI biblical philosophy of Christian school education requirement</li> </ul>	Will need to complete the following: <ul style="list-style-type: none"> <li>• 2 semester hours or 5 CEUs in Biblical studies</li> <li>• 2 semester hours or 5 CEUs in educational</li> </ul>	Will need to complete the following: <ul style="list-style-type: none"> <li>• 2 semester hours or 5 CEUs in Biblical studies</li> <li>• 2 semester hours or 5 CEUs in educational studies</li> </ul>

**If you would like to apply for initial certification with ACSI, you need to:**

1. Submit an application (available through the ACSI website or by request from the Certification Department).
2. Submit a current state certificate in the requested area and/or transcripts showing college name, location, degree granted, and date degree was granted and a minimum of 36 semester hours in the requested area.
3. Submit the fee as listed on the application.

\*The student teaching requirement can be waived via a letter from your supervisor stating you have worked for at least 2 years full-time in grades K-12.

<p style="text-align: center;"><b>Helpful Information</b></p>
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1. In order to receive credit for any work accomplished, the applicant must send a transcript or CEU certificate. ACSI cannot accept anything else in lieu of these forms of verification. CEUs must be issued by ACSI-approved CEU providers or by accredited or ACSI-approved colleges/universities. Applicants should verify the approval of CEU provider before participation.
2. If you have 30 semester hours or more in Bible, you may qualify for a lifetime Bible waiver upon ACSI's evaluation of your transcripts.
3. The definition of a methods course is a course that helps you learn teaching skills in a subject or area of teaching. Course topics that would fit under this category are, for example, tests and measurements, curriculum and instruction, teaching science, teaching math, classroom discipline, and exceptional child in the regular classroom. If you have questions about a specific course, please ask the ACSI Certification Department.
4. Keep a photocopy of each item sent to ACSI, or send photocopies and keep originals.
5. For a list of accredited colleges/universities, refer to the book *Accredited Institutions of Postsecondary Education* (Washington, DC: American Council on Education), which may be available in your local library.
6. An ACSI All Levels certificate covers grades Kindergarten (age 5) through grade 12.
7. A copy of a diploma does not serve as proof of a degree, but a clear photocopy of a transcript is acceptable. Please be certain that the names and locations of the colleges/universities and the degree(s) and date(s) of degree(s) are printed on transcripts (all by the colleges/universities).

**General Renewal Requirements:**

All renewals/upgrades require an application and the fee as requested on the application (reduced fee if resubmitting within 6 months of the certificate issue date; direct any inquiries to the ACSI Certification Department). Instead of sending items piecemeal, please send only completed packets of renewal/upgrade materials.

1 quarter hour = 2/3 of a semester hour

1 semester hour = 3 CEUs (continuing education units) - Please note: CEUs cannot be converted into semester hours

1 CEU = 6–10 hours of contact time (does not include homework time)