



Non-Profit Sponsor Application

Mission of Parties in the Park, Inc. ~ To create a sense of community and appreciation for Muskegon’s Downtown through a family oriented social event. Sponsored by a variety of Muskegon County 501 C not-for-profit groups, the proceeds from the Parties either make physical enhancements or quality of life improvements for the whole community. *To be considered as a sponsor group for a future Party in the Park, the following information must be submitted to Parties in the Park, Inc. P.O. Box 1461, Muskegon, MI 49443.*

Please enclose the following items:

SPONSOR APPLICATION DEADLINE: January 31st

- ✓ Roster of your Board of Directors
- ✓ Proof of 501 (C) not-for-profit status. This is your determination letter from the IRS.
- ✓ Non-refundable filing fee of \$50.00. Please make check payable to Parties in the Park, Inc.

Contact Person: _____ Title: _____

Agency/Organization: _____

Agency Address: _____ Agency Website: _____

Telephone: _____ Email: _____

Mission of your organization: _____

What is your intended use of funds raised from the Party?* Please be specific: _____

*Funds raised from a Party must be used for human service programs that are open to all members of Muskegon County or for physical enhancements that benefit the community as a whole.

Number of active volunteers in your group: _____

Can your group commit to at least 80-100 volunteers to work at your party? _____

In the event of bad weather, could your group sustain a potential loss of \$3,000? _____

Does your organization have any events that could conflict with a Party in the Park? If so, what are the dates? (Parties are on Fridays throughout the summer.) _____

Has your group sponsored a Party in the Park before? If yes, please note the date of your most recent party and how you used the proceeds. : _____

Parties in the Park, Inc. will send applications to all non-profit groups who request one, however, applicants should note that out of county groups are not eligible for Party sponsorship. Proceeds must not be used for ongoing operational expenses such as salaries, fringe benefits, or equipment costs.

***** Please keep a copy of this completed form for your records. *****