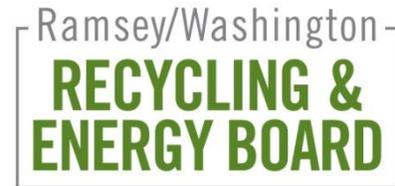


Outbound Truckload Services RFP – Addendum One



Issued Date: 8/8/2017

Addition(s)/Change(s)/Clarification(s):

- Change in Solicitation Response Due Date
- Change in Terms and Conditions
- Other

Please Note the Following Addition(s)/Change(s)/Clarification(s):

1. **Question:** Are vendors allowed to bid on only one lane if they want?

Answer: Vendors may bid on one or multiple lanes. On the Inbound RFP, if a vendor chooses a transfer station lane, all lanes to/from that transfer station should be included in the bid proposers should bid on all lanes for the location they choose to bid on. On the Outbound RFP proposers should include rates for all lanes in which the proposer is interested for times where the R&E Center needs to reroute deliveries.

2. **Question:** Does the fuel index change monthly?

Answer: The fuel surcharge changes weekly based off Midwest fuel index.

3. **Question:** Can you explain how the fuel surcharge works?

Answer: The fuel charge determined by multiplying the “Gallons per Leg” amount specified in Table 08 on the Price Proposal Worksheet (Attachment 3 – page 27) by a “Fuel Charge Amount” based on the weekly published Department of Energy (DOE) Midwest Diesel Fuel price index: <https://www.eia.gov/petroleum/gasdiesel/>.

For example, if the Midwest Diesel Fuel price index is 2.486 for the week in which the services were performed and the transportation lane is R&E Center to Red Wing and back (with a GPL of 14.55), you’d calculate as follows: $2.486 \times 14.55 = 36.17$. The total of \$36.17 is your fuel surcharge amount. This amount will be added to the rate charged to the R&E Board for each round trip transport of RDF from the R&E Center to Redwing and back during that week. The next week’s services may have a different fuel charge based upon the price index for that week. Contractors shall itemize invoices and list fuel charge separately from the base rate for the lane.

4. **Question:** Does the Xcel Power plant have any major maintenance planned for the next two years?

Answer: Every year both power plants have maintenance outages that are typically scheduled in January and February. This will result in fewer loads scheduled for delivery to each facility around this timeframe. Also, inbound loads from the transfer stations may be rescheduled to other locations other than the R&E Center during major outages.

5. **Question:** How do the vendors know the number of hauls per day from the R&E Center?

Answer: This is determined by the Xcel Power Plant's needs. There are three weekly calls with the power plants as well as daily communications on an as-needed basis. Next day transportation schedule will be communicated to vendors by 3:00 pm daily.

6. **Question:** Regarding page 27, Table 08 title, "Transportation Services Price Proposal", we would like a further explanation of the "Shop Rate" and "Labor Rate". Are you looking for us to have our labor rates broken out from our overall shop rate, or are they defined as two different rates?

Answer: Some vendors charge separately for shop supplies which is listed a shop rate and is typically a percentage of the labor costs. Other vendors do not charge for this separately. The R&E Board is asking for all costs to be listed. If a shop rate will not be charged, then vendors may leave it blank.

7. **Question:** Can a Proposer offer multiple pricing schedules dependent upon number of Origin/Destination pairings awarded. For example, can a Proposer offer one rate if they are awarded all of the volume another rate if they are awarded half the volume and another rate if awarded only a smaller portion of the volume?

Answer: Yes.

8. **Question:** What are the payment terms?

Answer: Contractor shall provide an itemized invoice to the R&E Board on weekly basis with a cut-off at month end, and the R&E Board shall make payment to Contractor for such invoice within thirty-five (35) days of the date on which the invoice is received. If the invoice is incorrect, defective or otherwise improper, the R&E Board will notify the Contractor within ten (10) days of receiving the incorrect invoice. Upon receiving the corrected invoice, the R&E Board will make payment within thirty-five (35) days of the corrected invoice.

9. **Question:** Will the daily schedule remain the same as current schedule?

Answer: We anticipate that the daily schedule will remain the same as the current schedule, but we cannot guarantee it.

10. **Question:** Will R&E Board provide trailers for each type of commodity - BWR/Residue, Ferrous and RDF?

Answer: Yes, the R&E Board provides trailers for BWR/Residue, ferrous and RDF.

11. **Question:** Will 30 gallon tanks suffice if we are not going to the landfills?

Answer: Yes, 30-gallon tanks will suffice.

12. **Question:** Is the \$5,000,000 insurance limits for the loads delivering to the landfills? If we are not delivering the landfills will \$2,000,000 suffice?

Answer: The \$5,000,000 limit applies for all lanes.

13. **Question:** Can you define the difference between Shop Rate and Labor Rate?

Answer: Some vendors charge a rate for shop supplies in addition to the hourly rate for labor. The R&E Board would like to know if a shop rate will be charged. Other vendors only charge labor rates. If no shop rate will be charged, that item can be left blank on the pricing worksheet.

14. **Question:** Should any proposed contract modifications be done when the RFP is submitted or should they be addressed prior to submittal?

Answer: If there are any exceptions to the terms and conditions included in the RFP, a vendor must list them in the proposal. The R&E Board will take them into consideration when evaluating vendor proposals. If a contract is awarded to a vendor with exceptions listed, those may be negotiated prior to contract execution.

Unless otherwise specified above, the Solicitation Response due date and time and all other Terms and Conditions remain the same.