



**LEGACY**  
CHRISTIAN ACADEMY

## **LCA-HSP Non-Diploma Program Policy and Guidelines Handbook**

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# **Table of Contents**

Vision and Mission Statement.....	1
History of Legacy Christian Academy .....	1
School and Home Instructional Program Benefits.....	2
Tuition and Fee Schedule.....	3
Admission Policy and Procedure.....	4
Registration Procedure .....	4
Finances .....	4
Classes taken on Campus at LCA.....	4
Testing .....	5
Acceptable School Conduct.....	5
Sports Participation at Legacy Christian Academy .....	5
Appendix:	
LCA Class/Athletics Add/Drop Form	
Four Year High School Plan of Study	

## **LCA-HSP Vision Statement**

LCA's School and Home Instructional Program exists to assist and support home-schooling parents as they educate their children to know God and to love him with all their heart, soul, mind, and strength (Deuteronomy 6:4-9) thus guiding them to embrace and live out God's will for their lives.

## **LCA-HSP Mission Statement**

The home school program was developed for self-motivated parents who desire to educate their children at home. With the purpose of helping parents with this God given responsibility and to enhance and supplement their efforts, the program will partner with home-schooling parents to prepare their children for life by articulating a vision of academic excellence, facilitating entrance into higher education and the workplace, establishing systems of mutual accountability, and urging students and parents alike to live for the glory of God.

## **History of Legacy Christian Academy**

LCA was established in 2014 by community members focusing on the vision of a Christian school that would be different from any other school out there. Not only would this school provide high quality and Christ-centered education, but it would strive to unite and mobilize the body of Christ to better serve our community.

LCA is located in Stephens City, Virginia, with academics for Pre-Kindergarten through Grade 12.

## **Legacy Christian Academy's Vision Statement**

Legacy Christian Fellowship exists by God's grace and for His glory to promote unity and provide growth opportunities for the body of Christ, so that members will become actively involved in serving their communities while seeking to lead lives to Christ. Legacy Christian Academy, a ministry of Legacy Christian Fellowship, exists to educate and prepare students for higher learning and Christian life, while instilling fundamental principles of spiritual growth, evangelism and Christian service.

## **Legacy Christian Academy's Mission Statement**

With the Bible as the foundation of our faith and all learning, LCA shall honor and serve God by providing a Christ-centered educational environment that is an extension of the Christian home, that is accessible to a broad cross-section of the Christian community, that meets the needs of students with varying scholastic aptitudes through a balanced emphasis on academic excellence and continual spiritual growth and service, and in doing so is widely recognized and respected.

## **School Colors and School Mascot**

Navy, Maroon, & White  
Saints

## **LCA-HSP Benefits**

The purpose of Non-Diploma LCA-HSP is to support families who have chosen home-schooling as the primary means of education for their student(s). Our program is designed to aid such families in the following ways:

- Assistance in evaluating curriculum
- Assistance in plotting a high school education plan in preparation for college or career
- Standardized testing with a fee
- College counseling
- The option of participating as a part-time student at LCA
- Athletic participation in LCA's sports programs with a fee.
- Field trips
- School photos
- Chapels
- Senior Trips

## **Tuition and Fee Schedule**

**Application Fee: \$100** per student. Application fee applies to all students entering LCA-HSP for the first time.

**Registration Fee: \$50** per student. Registration fee applies to all students who enroll at LCA, Full-Time Students & LCA-HSP Students. *(All registration fees are non-refundable.)*

**Late Registration Fee: \$75** per student after July 1st.

### **Tuition Rates for Classes Taken on Campus at LCA**

LCA-HSP students are afforded the opportunity of attending 1, 2, or 3 classes at Legacy Christian Academy. Students planning to take 4 classes or more must enroll at LCA as a Full-Time Student.

**Class Fee: \$600/annually** per class

(Core classes include Bible, English, Foreign Languages, Lab Sciences, Math, and Social Studies).

**Text Book Fee: \$50/annually** per class

**Athletic Fee: \$75 per Sport** (Students must be eligible to participate.)

*(Athletes may be required to pay money as a team participant, including but not limited to overnight trips, team shoes, team warm-ups, team polo shirts, etc.)*

**Graduation Fees: \$75** *(if applicable)*

**Yearbook Fee: \$60/Yearbook** *(optional)*

### **Payment Options:**

All LCA-HSP students must use FACTS Management for automatic payments to be withdrawn from your checking or savings account with one of the following options:

**Yearly** (one-time payment directly to LCA)

**Semester** (August & January payments – Paid directly to LCA)

**10 Month Plan** (August to May term – \$43 annual fee to FACTS)

**12 Month Plan** (July to June term – \$43 annual fee to FACTS)

## **Admission Policy and Procedure**

### **Registration Procedure**

Early registration is prior to **June 1st** for the upcoming school year. **It is advised that families register early for LCA-HSP and no later than July 15th; admission is not guaranteed after this date.** Parents/Guardians wishing to enroll their student(s) in the home school program should follow the procedure listed below.

1. Print a LCA-HSP Registration Packet from the LCA website.  
[www.LegacyChristian-Academy.com](http://www.LegacyChristian-Academy.com)
2. Complete and return the LCA-HSP Enrollment Contract and LCA-HSP Financial Worksheet with Registration Fees.
3. Provide the necessary medical forms, if needed.
4. New families should schedule an interview with the LCA-HSP Coordinator and both parents and the student should be present at this meeting.

\*No transfer student will be accepted in LCA-HSP who has not exited the preceding school by following appropriate procedures as directed by that school.

### **Finances**

Families must stay current with their financial obligations, or services will be discontinued. School records will not be released until all obligations have been satisfied.

### **Classes taken on Campus at LCA**

Students taking classes at LCA should consult the LCA Student-Parent Manual for rules of conduct and dress code policies. All LCA-HSP students must sign in and out at the office upon arrival and departure from classes. **LCA-HSP students are only supervised during scheduled class times; therefore, students may not linger on campus beyond scheduled class hours. Once class is over, students are expected to leave campus unless otherwise scheduled by administration.**

The **Class/Athletics Add/Drop Form** must be filed for any class a student wants to take at LCA. Full-time day students are given first opportunity for all classes. LCA-HSP students will be admitted to classes in the order in which school class forms were received until the class is closed.

## **Testing**

Achievement tests are used as aids for parents to determine academic progress of their students. They are administered each year for LCA and Diploma LCA-HSP students, and are optional for LCA-HSP students.

## **Acceptable School Conduct**

LCA-HSP students are expected to comply with all LCA rules of conduct and dress code policies as outlined in the LCA Student-Parent Manual while on campus. Dress codes also apply to students in attendance for school sponsored field trips and PE/Athletics.

## **Sports Participation at LCA**

For students to participate in interscholastic sports at LCA they must adhere to the rules established by the athletic league:

**Please use the Class/Athletics Add/Drop form to sign up for an LCA Sport.**

- **Cost is \$75 per Sport**

Because of uniform expenses, athletic fees are non refundable when students withdraw from a team.

Interscholastic Athletics for 6-12 grade students include:

<b>Boys</b>	<b>Fall</b> Soccer	<b>Winter</b> Basketball	<b>Spring</b> Varsity Baseball Middle School Flag Football
<b>Girls</b>	Volleyball	Basketball Cheerleading	Soccer