

# Tuition Assistance

Legacy Christian Academy utilizes **FACTS Tuition Management** to perform a **Financial Analysis** of all **Applications** requesting assistance.

To **Create** a “**Payment Plan**” or **Apply** for “**Tuition Assistance**”....

Go to our website: [www.LegacyChristian-Academy.com](http://www.LegacyChristian-Academy.com)

Click on **ADMISSIONS**

Click on **FACTS** in the drop down

Create a **Username & Password**

Click "**Set Up a Payment Plan**" or “**Start Application**”

Screen will look like this....

## Legacy Christian Academy

### Welcome to Legacy Christian Academy!

We are pleased to offer FACTS Payment Plans and Grant & Aid Financial Needs Assessment on the same platform.

### Simple Steps to Enroll in a Payment Plan and/or Apply for Financial Aid Online:

1. If you are a **NEW** user, please select **Create a username & password** to begin.  
If you are a **RETURNING** user, please enter your existing username and password and click **Sign In**.
2. Then click on the **Set Up a Payment Plan** link or **Start Application** link.
3. Select the appropriate school year.
4. Complete the steps as prompted.

The payment plans listed below are offered by your school. *(Depending on the start and end date of each plan, they may not always be offered.)*

**Monthly Payments:** Pay your tuition balance in monthly installments.  
**Payment Methods Offered:** Automatic Bank Draft, Credit Card

The screenshot shows a web interface for logging in or creating a new account. It features two main sections: 'Sign In' and 'New Account'. The 'Sign In' section has input fields for 'Username' and 'Password', a green 'Sign in' button, and a link for 'Sign in using your e-mail'. Below this is a link for 'Forgot Username / Password?'. The 'New Account' section has a link for 'New user? Create an online account.' and a dark grey button labeled 'Create a username & password'.

[Having difficulties? Check our FAQs.](#)

The cost of this analysis is **\$30** paid directly to FACTS through their website.

Please note that a copy of your **TAX Return, W2s**, and **four (4) current pay stubs** are required as supporting documentation when submitting applications. Once LCA has reviewed this analysis the family will be notified directly by LCA regarding awards.

Once assistance is awarded, families are required to create a **FACTS Payment Plan** if **10 Month** or **12 Month** plans are desired. Please see the above instructions and choose “**Set Up a Payment Plan**”.

**Re-Enrolling families do not have to create new FACTS accounts.**

- **FACTS Tuition Management Customer Service 866.441.4637**