



# HARMON BREWING CO.

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## COMMUNITY DONATION REQUEST FORM

We are always happy to lend our helping hand to causes in our local community! Because we get so many requests, and because we have a limited budget, requests are reviewed by the staff in order to determine our ability to participate. Our availability to participate is based on budget and time of year. Thank for inviting us to work with your organization. All requests must be made with 60 days notice. We ask that you also supply us with the request on Organization/Company Letterhead. THANK YOU!

Today's Date: \_\_\_\_\_ Event Date: \_\_\_\_\_

Organization: \_\_\_\_\_ Fed Tax ID#: \_\_\_\_\_

Is the organization a 501(c)(3) or other type of non-profit entity? \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Purpose of Donation: \_\_\_\_\_

Type of Donation Requested: \_\_\_\_\_

Brief Description of the Organization: \_\_\_\_\_

\_\_\_\_\_

In what way will your event benefit our community? \_\_\_\_\_

\_\_\_\_\_

In what way will Harmon Brewing Co or affiliated restaurants be recognized at your event?

\_\_\_\_\_

Anything else we should be aware of?

\_\_\_\_\_

Please attach the following (if applicable):

- 501(c)(3) letter from IRS or proof of your status as a non-profit organization
- Materials detailing sponsorship levels and event recognition

Your request must be submitted in person. Thanks in advance for thinking of us!