

Chaperone Duties for Band Camp

Light First Aid

Chaperones provide first aid to the students and staff as needed: Ice packs, cold towels, band-aids, hydration, medications (such as Tylenol (acetamenaphin) , Motrin (ibuprofin), or Excedrin. Chaperones are not responsible for major injuries. If there is a major injury—obvious broken bone, head injury, unresponsiveness—you are to call 911 and contact the student's parent/emergency contact.

Prodedure:

1. When a student comes to your station, ask their name
2. Ask about complaint
3. Look up health form in binder to check for permissions
4. Treat as needed
5. Document on log sheets located in front of binder

**If we have a student who is visiting the chaperone tent multiple times per day for various reasons, contact me 317-709-2877 via text. I will speak with directors to determine if we need an action plan.

Set Up/Tear Down of Chaperone Station

- Get cart from chaperone room
- Make sure First Aid bag is on cart, with chairs, gatorade/water containers (4), small ice cooler, large ice cooler, chairs, clean towels
- Fill gatorade containers/water containers and ice coolers in Leonard Auditorium concession or CCA kitchen
 - 10 scoops ice each container, fill with 3 water only, 1 with gatorade
 - fill small cooler with ice (this is for ice packs)
 - fill larger cooler with a few scoops of ice and water (this is for wet towels)
- Take cart out to chaperone station located near the semis on the practice field
- Kids set up tent before practice and the chaperones break down tent after practice, put in white semi
- clean up after camp
 - empty and rinse water/gatorade coolers, leave lids off
 - empty ice coolers
 - Help Band Camp Coordinator with unloading the gator
- See Karen Miller if you need urgent help!! She will come by several times a day to check on chaperones and help fill water/gatorade if needed during the day.

****Rain or weather may change location of chaperones! Please be aware of the weather. Lunch-time chaperones will be helping fill student/staff individual water bottles in Leonard Concessions.**