



Employee Application

A complete application includes this completed form and a current resume (if any). Information found on your resume need not be duplicated here.

Please type or print legibly

Today's date-	Are you 18 or 21 years of age? If no list age.
Name as it appears on your driver's license _____	
Last	First
Middle	Maiden
Current address _____	
Street	City
State	Zip
Email address _____	
Phone Numbers with Area Code: Home	Daytime
	Cell
Are you a citizen of The United States <input type="checkbox"/> Yes <input type="checkbox"/> No	
If no, are you authorized to work in The United States <input type="checkbox"/> Yes <input type="checkbox"/> No	
Position Applied For	Have you ever worked for The Village Grill (Y/N)

Education

TYPE OF SCHOOL	NAME OF SCHOOL	CITY & STATE	YEAR COMPLETED	MAJOR & DEGREE
High School				
Undergraduate				
Graduate School				

Professional Experience

Company:	Phone:
Address:	Supervisor:
Job Title:	Dates of Employment: From _____ To _____
Reason For Leaving:	
May we contact your previous employer or supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Briefly describe your job title and responsibilities: _____	

Company:	Phone:
Address:	Supervisor:
Job Title:	Dates of Employment: From To
Reason For Leaving:	
May we contact your previous employer or supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Briefly describe your job title and responsibilities: _____ _____	

Company:	Phone:
Address:	Supervisor:
Job Title:	Dates of Employment: From To
Reason For Leaving:	
May we contact your previous employer or supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Briefly describe your job title and responsibilities: _____ _____	

Briefly describe any experience in the restaurant industry: _____

Briefly describe any experience in supervising or management: _____

References

List two professional references: people with whom you have worked for, preferably present or former supervisors.

Name _____ Relationship _____ Position _____ Employer _____ Address _____ _____ Phone _____ Email _____	Name _____ Relationship _____ Position _____ Employer _____ Address _____ _____ Phone _____ Email _____
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Because The Village Grill employees supervise and (sometimes) come in contact with minors, it is necessary for us to ask for information about your criminal record (if any), and verify this information with corresponding authorities. Also see the note at the bottom of the page.

Criminal Record

Have you ever been convicted of a crime, other than traffic violations? Yes No

If yes, explain nature and location of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

Accommodation of Disabilities

A job description has been provided to you. Indicate if you are physically able to perform the essential functions of the job for which you have applied Yes No.

If you answered "No", please identify those job functions that you cannot perform. If a reasonable accommodation is required to enable you to perform the job properly and safely, please describe:

Consent Agreement and Publicity Release

In consideration of my prospective employment by The Village Grill:

I authorize investigation of all statements contained in this form, including my criminal record. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give The Village Grill permission to contact my previous or current schools or employers, references, and others, and hereby release The Village Grill from any liability as a result of such contact.

Signature _____ Date: _____

Note: State and Federal laws require employers to perform criminal background checks on their employees and volunteers who work with minors. The Village Grill's use of background check information is regulated by law. You can obtain information about relevant laws from the Office of the Attorney General of VA.

The Village Grill is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age or disability.