GENERAL INFORMATION

The African Festival of the Arts is the mission sustaining program for Africa International House: “...that exposes and educates all peoples to the individual works and collective contributions of African cultures. ...” All products and/or services offered for sale or presented at the festival must support and reflect this intent.

Event: 31st Annual AFRICAN FESTIVAL OF THE ARTS
Dates: Sept 4 - Sept 7, 2020 Washington Park
Location: 51st St. & Cottage Grove
Chicago, Illinois 60615

Fees: Regular Exhibitor: $800
Non-profit: $700 (limit one space, with attached proof of non-profit status.) Only 6 spaces available.
Political: $1000

Vendors are responsible for their Tables and Chairs.
Booth fees include:
- Tent (10' x 10')
- Electricity: Dusk to 10pm*
- City and Park District fees

Electricity Information

Some electricity is provided. Booth fees for the African Festival of the Arts include the provision of:
Regular Exhibitors: One (1) outlet for lights (5-10 amps)
Food Vendors: Two (2) 20-amp circuits
All Vendors are required to have power surge protectors. AIH will not be responsible for equipment damage due to power surge and/or electrical malfunctions.

Additional Electricity: Needs that exceed those stated above.
- $60 20 amps
- $75 2-circuit box (20 amps each)
- $120 60-amp hook-up
- $210 100-amp single face

To assist the African Festival of the Arts in accommodating your electrical needs, please indicate your additional electrical needs on the Application and Contract.
Questions concerning additional electricity and advance payment should be directed to AIH by Friday, July 13, 2018.

FESTIVAL SCHEDULE

June 5, 2020: Deadline for application and fees
Confirmation will be sent as and when applications are received on a first come, first served basis.

July 10, 2020: ALL PAYMENTS DUE

Aug. 7, 2020: Confirmation and notification of space assignment emailed. Exhibitors may withdraw (in writing only) by this date to receive a refund. A $100 processing fee will be deducted from the refund. There will be NO REFUNDS for booth cancellations after AUGUST 3

NO EXCEPTIONS, NO RAIN DATES

Sept 3, 2020: Move-in and Setup (2:00pm to 9:00pm)
Thursday is the only day vehicles will be allowed on the grounds for setup.

Sept 4-Sep 7, 2020: 30th Annual African Festival of the Arts (Friday to Monday)

Sept. 7, 2020: Exhibitors and Vendors Breakdown
10:30pm – Midnight

Please fill out the application form completely to help us place you in the right festival village. The different villages of the festival are:

- Bank of the Nile, Food Court (Tastes of Africa)
- Timbuktu, African Fabric & Fashion
- Songhay, African Arts & Crafts
- Kush, Wearable Art
- Nubia, Fine Art

Exhibitors that indicate Fine Art on their applications MUST digitally submit four (4) images of their work. Send images as JPEG, 300dpi. A brief description of each image can be helpful including type of object, materials, process, and dimensions. Send digital images to: Vendors@aihusa.org
In the subject line put Nubia Photo Submissions. Exhibitors not accepted in the Fine Art Pavilion (Nubia) will be placed in an appropriate area.

Give us your social media handles for expanded exposure!

For More Information visit www.africanfestivalchicago.com
31st ANNUAL AFRICAN FESTIVAL OF THE ARTS VENDOR APPLICATION

Number of Booths  [ ] 1  [ ] 2  Additional Electricity  [ ] 20 amps $60
Regular Exhibitor  [ ] $800  [ ] $1600  [ ] 60 amp hookup $120
Non-Profit  [ ] $700 (limit 1, attach NFP status) 6 spaces offered
Political  [ ] $1000  [ ] 2 circuit box (20 amps each) $75
[ ] 100-amp single face $210

Booth Fees: $___________  Vendors are responsible for their Tables and Chairs.
Additional Electricity: $___________
Total: $___________

(CASH AND PERSONAL CHECKS ARE NOT ACCEPTED)

Contact Name: ____________________________________________________________________________________
Business Name: ______________________________________________________________________________________
Address: _________________________________________________________________________________________
City: __________________________________ State: ______________ Zip: __________________
Tel: (____) ________________________ Email: ___________________________________________________________
Website: ___________________________________________________________________________________________
Facebook: ________________________ Twitter: ________________________ Instagram: _________________________

[ ] Please check here if you plan to use Recycled materials.

Regular Exhibitors: please indicate below the category of work to appear in your booth:

[ ] Fine Arts  [ ] Sculpture  [ ] Wearable Art  [ ] Jewelry
[ ] Antiques & Collectibles  [ ] African Arts & Crafts  [ ] Ceramics/Pottery
[ ] Other (specify) ________________________  [ ] Imports from (what country) _________________________

VENDOR CONTRACT

This contract shall be deemed to have been made in the State of Illinois and shall be interpreted in accordance with the laws of the State of Illinois. All legal actions to enforce this agreement shall be brought into the courts of Cook County, Illinois, and the exhibitor agrees to the jurisdiction of the Illinois Courts & Laws.

General Release
I, the undersigned, agree to uphold all rules and regulations of the African Festival of the Arts, Chicago Park District, the City of Chicago, and the State of Illinois. I understand that the African Festival of the Arts reserves the right to expel me, with no refunds, if and when I do anything to damage the quality, reputation, character or if I engage in any illegal activity or cause problems to the management of the African Festival of the Arts, the sponsors, and other vendors/exhibitors.

I further fully release and discharge, and hold harmless the African Festival of the Arts, Africa International House and its officers, staff, employees & agents, all sponsors, Chicago Park District, the City of Chicago, and the State of Illinois from any and all claims from injuries, including death, damages or loss of property which I may have or which may impact me on account of my participation in the activities of the African Festival of the Arts.

I, the undersigned, further agree and grant permission to the African Festival of the Arts, Africa International House and the sponsors of the African Festival of the Arts to use my name, my business name, stories, images of myself and works, (photographs, videos, slides, etc.) for advertising, publicity and promotional purposes, via print, electronics, cable, and the Internet. I further release and discharge any claim to payment for the use of any imagery of my likeness, artwork, or unlicensed products. Africa International House, the African Festival of the Arts, and its officers, staff, and agents will not assume liability for any act of God, natural disaster, exposure to adverse weather and conditions, damages, injuries or any legal authority, war, insurrection, civil disobedience, criminal acts, or any cause above and beyond the control of Africa International House, the African Festival of the Arts and the officers, agents, employees, sponsors, and the City of Chicago and Chicago Park District.

I have read and I fully understand and agree with this entire application and contract, by affixing my signature here.

Signed: _____________________________ Date: __________________________

Money Order or Certified Check payable to: Africa International House USA, Inc.
Mail completed application and payment to:
Africa International House USA, Inc.
1507 East 53rd Street, Unit #460 Chicago, IL 60615
For More Information visit www.africanfestivalchicago.com