



Spencerville Agricultural Society Fairgrounds Concession Agreement 2022

CONTACT: Carla & Gary Saunders
1060 County Rd 44 RR # 1 Oxford Station ON K0G 1T0
Email: info@spencervillefair.ca

It is our pleasure to invite you to participate in this year's 167th Spencerville Fair, being held from Thursday September 8 to Sunday September 11, 2022.

Despite this time of change and uncertainty, we, the Spencerville Agricultural Society, are continuing to offer our community stability. Like you, we are still facing the same challenges as the last two years. However, we have been successful, thanks to the help of our sponsors, volunteers, and the community of Eastern Ontario. With the virtual fair in 2021 and the hybrid/virtual fair last year, we were able to reach a whole new audience, putting our fair on the multi-provincial map.

Though this year will also be impacted by the COVID-19 pandemic, our willingness to push forward has not wavered. We are working to ensure the same quality of fun and devotion, as well as the true spirit of the Spencerville Fair that is always expected from us. This year the fair will feature the midway, exhibit hall, livestock shows, family entertainment and much more.

As our food vendors are an essential part of our fair, we ask you to help us give our community what they are waiting for. And to help you as a food vendor to overcome the 2 very challenging years, we are inviting you to join us this year without charge. Your only expense will be hydro, which we have kept at the 2019 level despite the increased hydro cost. All other vendors will pay a reduced rate.

Of course, if you have a successful time at our fair, we'd be happy to accept a donation to the Spencerville Agricultural Society at the end of your stay.

Concessions General Rules & Regulations

- All spots will be allocated by Spencerville Agricultural Society Concession committee.
- In consideration of being granted a permit to use the specified space of the Spencerville Agricultural Society / George Drummond Memorial Grounds (hereinafter called Spencerville Fair) the Undersigned (hereinafter called the Licensee) agrees to all the terms, conditions and covenants herein contained.
- NO concessions will be permitted on the Fairgrounds without receipt of payment in full, Insurance Certificate, and signed contract.
- Rental is for the concession only. Additional vehicles may only be parked in designated parking areas. Grey wastewater only, must be disposed of in designated areas provided.
- The Spencerville Fair, its Directors, Committee Members or Employees shall not be responsible in any way for any injury to any person, or for loss or damage to any property belonging to the Licensee.

www.SpencervilleFair.ca

Spencerville Agricultural Society: 22 Ryan Street, P.O. Box 86, Spencerville, ON K0E 1X0 Canada
Tel: +1 613 658 3333 Fax: +1 613 658 2969 Email: info@spencervillefair.ca



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Vendor Licensee is responsible for providing Spencerville Fair / George Drummond Memorial Fairgrounds with a Certificate of Insurance indicating a minimum of \$2,000,000 public liability insurance and naming Spencerville Fair / George Drummond Memorial Fairgrounds as an additional named insured. All other vendors must provide proof of \$2,000,000 public liability insurance or equivalent amount in their homeowner's policy.

Hours of Operation:	Thursday	4:00 pm to 11:00 pm – in place by 3:00 pm
	Friday	10:00 am to 11:00 pm – in place by 9:00 am
	Saturday	10:00 am to 11:00 pm – in place by 9:00 am
	Sunday	10:00 am to 4:00 pm – in place by 9:00 am

No tear down will be allowed prior to 4:00 pm on Sunday.

There will be a mandatory concession meeting in the dining tent at 9:00 am on Friday.
One representative must be present for every vendor.

Food vendors are responsible for the daily cleaning of the dining tent.

There will be no traffic movement during Fair hours. All restocking of concessions must be done between 7:00 am and 9:00 am. Parking will be strictly monitored. Any vehicle on the grounds not displaying a parking pass while restocking will be towed. There will be no parking of stock vehicles behind allocated location. All stock trailers will be parked in the designated stock trailer area. All restocking must come through gate #3 only. Any deliveries showing up at other gates will be redirected to gate #3.

Hydro hookups will be available on Thursday September 12 at 12:00 pm. Hookups may be up to 60 feet from your location. It is the responsibility of each licensee to provide his or her own extension cord. All hydro equipment and connections must conform to the Electrical Safety Code and CSA Approved Standards. Garbage pickup will be curbside. Maximum 50 lbs. per bag. You are responsible to keep your area clean. All wiring must have Regular plugs, Male Twist Lock, or Male Stove Plugs. There will be no hard wiring. Any modification required by our electrician will start at \$100.00.

Please submit with your application a brief description of your display / menu (everything you will be selling). Food Vendors must provide a picture of their unit.

As a Community Fair we wish to assist other community organizations.
Please do not hesitate to contact us for any special requests.



Equipment Certification - to be completed by Vendor

TSSA

Date _____ Equipment _____

Technician Certification # _____

Portable Extinguishers

Date of Inspection _____ Conducted By _____

Fixed Extinguishers System

Date of Inspection _____ Conducted By _____

Certification of Propane Appliance

Date of Inspection _____ Conducted By _____

Tents Flame Proofing Certification/Label Yes No

Electrical Extension Cords CSA/ESA approved and in good condition Yes No

No portion of the property or premises covered by this agreement may be sublicensed or assigned by the licensee unless specifically agreed to, in writing by the Spencerville Fair. Spencerville Fair reserves the right to inspect the licensed premises at any time and in its sole desecration reserves the right to determine the acceptability of any exhibitor's articles for sale, or display. Spencerville Fair reserves the right to cancel this agreement at any time if, in our opinion, the terms and conditions of this license and the spirit of our Fair are not being observed.

The Spencerville Fair supports and promotes professionalism in our industry. Therefore, no vendor shall employ persons under the age of 14. No vendor shall consume or be under the influence of alcohol, marijuana, or any banned substance. All Board of Health Standards must be rigorously maintained. No vendor shall close or depart early. Please review the hours of operation to ensure compliance with your contractual obligations. No Knives, Laser Pointers, Fake Cigarettes, Lighters or smoking devices of any kind, Stink Bombs, Cap Guns, Firecrackers, or any other explosive devises TO BE SOLD! Non-compliance with contractual obligations will disqualify you from attending future fairs and may result in immediate expulsion with no refund from the Spencerville Fair.

Applications are due by August 15th, with a 50% deposit. Balance of payment is due by August 31st. Any application/payment received after August 31st will be subject to a surcharge. No application will be considered without payment, Insurance Certificate, and signed contract. You will receive your package with your passes upon arrival at the fairgrounds. Additional passes may be purchased for \$25.00 each. Tuesday September 10 after 10:00 am you may arrive to set up. Hydro is unable to be connected until Thursday September 12 at 12:00 pm. It will be disconnected at 5:00 pm on Sunday. Those concessions that arrive early and use power from other locations will be charged \$25.00/day. There will be absolutely no trailers parked in the ball diamond. All trailers/stock trucks will be parked in a designated area. We have a limited amount of power available to us - therefore we are not guaranteeing any power to campers. We recommend you bring your own generators.



Food Vendors

Outside Food Vendors FREE for 2022 - Hydro if required is available for an additional fee.

Unit Total Length including tongue: _____

DO NOT UNDERESTIMATE YOUR POWER REQUIREMENTS.

Late application surcharge (after August 31st) \$100.00 = _____

Hydro Quad Box 2 x15 amp 120 volt regular cord end ... \$75.00 = _____

Hydro 30 amp 125v/250v Twist Lock Male end \$75.00 = _____

Hydro 50 amp Male Stove Plug\$125.00 = _____

If electrician required to make connection, additional charges may be incurred.

Entrance Passes (you will receive 6 weekend passes) additional passes __x \$25.00 = _____

Other Vendors (non-food)

Outside Vendor Space Minimum Size 15 feet frontage

Hydro if required is available for an additional fee. The price is \$150.00 per 15-foot frontage or part thereof, plus Power. Locations will be allocated by the Concessions Committee.

Late application surcharge (after August 31st) \$50.00 = _____

Number of 15 foot blocks required..... ____ x \$150.00 = _____

Hydro Quad Box 2 x 15 amp 120 volt regular cord end .. \$75.00 = _____

Entrance Passes (you will receive 2 weekend passes) additional passes __x \$25.00 = _____

Paying by: _____ Subtotal _____

E-transfer (preferred) _____ 13% HST _____

Cheque _____ Total Due _____

Cash

E-transfer: finance@spencervillefair.ca - Question: Concession - Answer: Spencerville

Make cheques payable to Spencerville Agricultural Society.

I have read, understand, and agree to abide by all Policies and procedures as laid out in the previous pages:

Name: _____

Business Name: _____

Address: _____

Phone: _____

Email Address: _____

Date: _____ Signature: _____