

## PSA Meeting Agenda/Minutes – October 10, 2014

Called to order at 9:20 AM.

Attendees: R. Baroud, D. Bradford, J. Davia, J. Marchetti, C. Szatko, V. O'Sullivan

### Follow-up of Previous Items:

Pending/Action Items from May 2014 meeting

- Reserve November 8, 2015 for Fashion Show Fundraiser. **Update:** Board agreed to move Fashion Show to Spring 2016 (April 10 possibly, Easter is March 27) due to parish dinner/dance in April 2015 and other events in 2015. Concern with getting vendor donations since some will only give 1 per calendar year to St. Al's. *Action Item:* Jeanne Davia to get Fashion Show on parish calendar. Plan to establish committee in Jan. 2015.
- Goal in consideration: Install an outdoor track for Track Team, School Gym Classes and Recess. Need to obtain quotes and permission. **Update:** still pending. Very expensive so consider for long-term.
- Teachers' Wish Lists: waiting for Principal's approval on items so we can purchase. *Update:* *Action Item:* Chris will draft a letter that will be sent to parents to summarize utilization of the proceeds from the PSA special lunch (for the Teachers' Wish Lists) and box tops. Wish lists reviewed. Most items approved. *Action Items:* Jeanne, Dawn, Veronica and Chris to purchase items. Jeanne will see if there are additional lists that she hasn't received yet.
- Special Requests:
  - Air Pumps for school gym.
  - Covered tent for Track Team for protection from elements at outdoor events. **Update:** Still pending. *Action Item:* Dawn and Chris to look at pricing for automatic tent and adding St. Al's logo (Amazon/Office Max).
- Ideas for recess games/equipment. Kick balls and footballs have been taken away due to poor sportsmanship from some students. **Update:** See below. Still pending.
- Need a Nutrition Month helper for Mary Therese Maslanka in 2015. **Update:** *Action Item:* Dawn to add to volunteer list.
- Since there is a 5<sup>th</sup> Grade Mother/Daughter "Tea" can PSA sponsor a similar event for Father/Sons? **Update:** *Action Item:* Dawn to check to find 5<sup>th</sup> grade parent volunteer to organize Mother/Daughter tea and see if there is interest for Father/Son event in Spring.

## Action Items from September 2014 meeting

- The Board requested that Mr. Muehleman provide advance notice to PSA where funds are needed for the year (e.g., school maintenance, etc) so that PSA can financially plan for the costs. **Update:** Pending.
- Mr. Muehleman will provide an accurate total estimate for the Chrome books at the next PSA meeting. **Update:** Pending.
- Mr. Muehleman will ask the teachers to update their Wish List and send it to Jeanne Davia. **Update:** See above section.
- Mr. Muehleman will assess each class's supply of playground balls, and he will determine if any additional ones are needed. Update to be provided to PSA. **Update:** PSA to collect balls from classrooms and create pool.
- Jeanne Davia will work with Jeanne Vallem to set a date for anti-bullying program. Jeanne Davia will clarify the lower age range for the course (Pre-school or Kindergarten?). **Update:** In progress.
- Mr. Muehleman requested a spending plan from PSA for the school year so that the Parish Finance Council has awareness of the planned expenses, amount in "emergency fund", etc. **Update:** Pending. Alicja is working on it.
- Corinne will obtain a proposal for 200 clings. She will also contact Viator HS to determine their yard sign manufacturer. **Update:** To be ordered. *Action Item:* Dawn to draft letter to go with stickers and hand out at teacher conferences if the stickers are available.
- Rosemary Baroud will look into a bowling event for adults. **Update:** Pending.
- Jeanne Davia will see if it is too late to sell Fannie Mae for Christmas. Update at next meeting. **Update:** Hanan Yacu will oversee this.

## New Items for Discussion

Labels for Education & Box Tops: Chris to order tether ball with Labels for Education. She will provide prizes to two classes with most box tops (ongoing context during week of October 6).

Fundraising:

Innisbrook – not as successful as last year, but still profitable (~\$1400)

Caramel apples – Decided to not do this year.

Fannie May - see above Action Items

Cookie Dough – Decided to not do since concern raised that cookie dough conflicts with Market Day & 8<sup>th</sup> Grade Fundraiser.

Pasta Fundraiser – Jeanne checked into this: Online registry, 50% profit. *Action Item:* Jeanne to check on any upfront costs and other details. Ideal timing is Fall since there are holiday pasta and soups.

Menchies – Board thought that this would be a great fundraiser for the Spring. Percentage of funds during a particular day/time goes to PSA.

Recap Football Squares – PSA took it over just prior to Oktoberfest. All squares were not sold. Profit \$200. Ray and Agnes Guevarra to sell squares next year.

Volunteer Sign-up Form: *Action Item:* Dawn to update with events for 2014-2015 and send out for review by PSA.

Flash Drives for classrooms: PSA Board agreed to purchase them so that Room Moms/parents can download class pictures for yearbooks.

Skate Party: Chris handling. During open skate. \$7 per person. Orbitz. Chris to check with Lisa Moreno for details of past parties. Potential Dates: During Pep Rally (Week of March 12) or on Thursday after Terra Nova tests.

PSA Fun Days: Dawn provided a flyer from another school's PSA outlining "fun" days at school (bring stuffed animal, wear PJs, etc.) to raise funds for PSA. Fun days are similar to Catholic Schools week.

*Items tabled to next meeting (or ad hoc meeting prior to Nov. PSA meeting) due to time constraints:*

Tree Trimming & Hot Chocolate: discuss prior to next meeting

Santa Shoppe

Holiday Staff Lunch and Gifts

Spelling Bee

School Store