

PSA Meeting Minutes – November 14, 2014

Called to order at 9:10 A.M.

PSA Board Attendees: Rosemary Baroud, Dawn Bradford, Jeanne Davia, Jamie Marchetti, Alicja Majsterek, Veronica O'Sullivan

Guests: Corinne Watson, Chris Szatko

Follow-up of Previous Items:

Action Items from May 2014 meeting

- Teacher Wish Lists: Wish List Items provided so far to Mrs. Seick, Mrs. McGready, Mrs. Nguyen, Mrs. Weiss (apps), Mrs. Smith and EDC.
- Special Requests:
 - Air Pumps for school gym. **(Pending)**
 - Covered tent for Track Team for protection from elements at outdoor events. **Corinne will check into pricing at TLK. Dawn will look into other vendors/stores (Dick's with Office Max to put on logo, etc.)**

Action Items from September 2014 meeting

- The Board requested that Mr. Muehleman provide advance notice to PSA where funds are needed for the year (e.g., school maintenance, etc) so that PSA can financially plan for the costs. **Pending**
- Mr. Muehleman will provide an accurate total estimate for the Chrome books at the next PSA meeting. **Pending. This topic will likely be discussed at next School Board Meeting. Wi Fi may need to be upgraded to support them.**
- Mr. Muehleman will assess each class's supply of playground balls, and he will determine if any additional ones are needed. Update to be provided to PSA. **Pending**
- Mr. Muehleman requested a spending plan from PSA for the school year so that the Parish Finance Council has awareness of the planned expenses, amount in "emergency fund", etc. **Pending**
- Corinne will also contact Viator HS to determine their yard sign manufacturer. **Done (see below)**

New Items for Discussion

St. Al's Yard Signs & Stickers – Corinne got pricing by Bob Napoleon (local vendor): 24" X 18" is \$7.65 per sign (using St. Al's sticker design on it). Corinne will also check with TLK (St. Al's uniform provider) and Office Max on pricing before Thanksgiving. Corinne

followed up with the teachers to ensure all St. Al's stickers were distributed. Extras to be sold at School Store.

Fundraising:

- Fannie May –ongoing and forms due next week
- Pasta Fundraiser – nothing done yet
- Labels for Education (Chris Szatko) – 13,000 points total received: ~2000 points to be used for tether ball (with approval from Mr. Muehleman) and other items. Box Tops – Ice cream parties held last week for Kindergarten and 5th grade (winners).

Flash Drives for classrooms (for yearbook pictures) – Jeanne has provided them to most classes.

Bowling (Adult) Event – not for this year (Comedy Night will be done by Parish – possibly Jan. 30, 2015)

Skate Party reserved for Thursday, Feb. 19 from 6:30 – 8:30 PM by Chris Szatko. Chris to send out E-vite to save the date. Skate rental is \$3 per person. (\$325 private party) Board agreed to pay for skates for students. Adults and non-students will need to pay for skates at PSA table at entrance. Reminder stickers to be distributed at school on the day before event.

Tree Trimming & Hot Chocolate – December 1 at 8-10:00 A.M. Chris and Jeanne to organize. Jamie to take pictures. Jeanne to send a “Save the Date” to teachers. Rosemary, Veronica and Chris to help with event.

Santa Shoppe – Dec. 9 & 10. Veronica will buy ornaments and other items. Veronica to set-up on Dec. 8 (Monday). Flyer to state that it will fund ARs. Alicja will print the forms to attach to envelopes.

Spelling Bee – Rosemary and Dawn to help organize this event. Jeanne to talk to Ms. Principi about planning it.

School Store – It may open during the week after Santa Shoppe for students to purchase additional Christmas gifts.

Fashion Show – Jeanne spoke to Jack Loehr about moving it to April 2016. Concern expressed with vendor donations for Oktoberfest in Fall 2015 since some vendors only give once per year to an organization.

Volunteer Sign-up Forms – Forms were distribute in Monday Blast on Nov. 10. Some forms were received so far. Dawn will create a spreadsheet with the volunteer information.

PSA Funding Awareness to school: Corinne will draft a summary of items that have been provided by PSA.

Books (from Bookfair) were purchased for each classroom. Thank you notes were received from some teachers.