

# **YOUR PRIVACY IS IMPORTANT TO US**

At Vision Christian Fellowship (Vision) we care about your privacy. It is our policy to respect your privacy regarding any information

we may collect and to comply with the requirements of the Privacy Amendment (Private Sector) Act No 155 of 2000.

We have a few fundamental principles:

- We don't ask you for personal information unless we truly need it.
- We don't share your personal information with anyone outside of an official ministry capacity, except to comply with the law or protect our rights.
- We don't store personal information, electronic or otherwise, unless required for the ongoing operation of the church.

## **1. THE INFORMATION WE COLLECT**

Vision may collect general information about you, such as your name, address, contact details so Vision can contact you. Where practicable, the purpose for which we collect personal information will be made clear at the time of collection. Vision will not collect any personal information about visitors to the website except when they knowingly provide it.

## **2. HOW WE USE YOUR INFORMATION**

At Vision we will only use personal information for the primary purpose for which it is collected. Individuals will be informed of the purpose for which the information is being collected. These purposes will relate to the spiritual, pastoral, social educational and administrative functions of the church.

## **3. SECURITY & ACCESS TO YOUR INFORMATION**

We will take reasonable steps to keep personal information secure and will comply with any appropriate request from a person to access, correct or remove their information.

## **5. CHANGES TO THIS PRIVACY POLICY**

Vision may amend this Privacy Policy from time to time by having the amended version available on our website at [www.visioncf.asn.au](http://www.visioncf.asn.au) We suggest that you visit our website regularly to keep up to date with any changes.

## **6. CONTACTING US**

If you would like any further information, or have any queries, problems or complaints relating to Vision's Privacy Policy or our information handling practices in general, please contact our Office Manager by calling 02 62281181 or email [admin@visioncf.an.au](mailto:admin@visioncf.an.au).