



**ULTIMO COFFEE**  
**Application for Employment**

**PERSONAL:**

Name:	
Preferred Pronoun:	Nickname:
Address:	
Cell Phone:	Alternate Phone:
Email Address	

**EMPLOYMENT/AVAILABILITY:**

Employment sought: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Location(s) preferred (check all that apply): <input type="checkbox"/> Newbold <input type="checkbox"/> Graduate Hospital <input type="checkbox"/> Rittenhouse <input type="checkbox"/> Germantown	Date you can start:
Are you currently employed?	Other conflicts/commitments (school, job, etc):	
Availability:		

If you are under 18 years of age, can you furnish a work permit?    Yes    No    N/A

Are you legally eligible for employment in the United States?    Yes    No

**EDUCATION:**

SCHOOL	NAME & LOCATION	DEGREES EARNED	
High School		Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University		Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Other Training/Degrees			

**EMPLOYMENT HISTORY:**

Starting with the most recent, please list your last three employers, assignments, or significant volunteer activities:

Dates of Employment		Employer Name & Location:	
From: /	To: /		
Job Title/Position:		Duties and job responsibilities:	
Immediate Supervisor:	Phone:	Email:	
Reason for Leaving:			

Dates of Employment		Employer Name & Location:	
From: /	To: /		
Job Title/Position:		Duties and job responsibilities:	
Immediate Supervisor:	Phone:	Email:	
Reason for Leaving:			

Dates of Employment		Employer Name & Location:	
From: /	To: /		
Job Title/Position:		Duties and job responsibilities:	
Immediate Supervisor:	Phone:	Email:	
Reason for Leaving:			

May we contact your present employer?  Yes  No

**REFERENCES** (please list at least two *professional* references):

Name/Title \_\_\_\_\_  
 Relationship \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_  
 Email \_\_\_\_\_  
 Location \_\_\_\_\_

Name/Title \_\_\_\_\_  
 Relationship \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_  
 Email \_\_\_\_\_  
 Location \_\_\_\_\_

Name/Title \_\_\_\_\_  
 Relationship \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_  
 Email \_\_\_\_\_  
 Location \_\_\_\_\_

Name/Title \_\_\_\_\_  
 Relationship \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_  
 Email \_\_\_\_\_  
 Location \_\_\_\_\_

**OTHER INFORMATION:**

Have you worked in the specialty coffee industry previously (please explain)?
What is your favorite method of brewing coffee?
List some favorite coffee shops you have found while traveling:
Why do you want to work at Ultimo Coffee?

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge, and authorize Ultimo Coffee to verify their accuracy and to obtain reference information on my work performance.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for immediate dismissal.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

*Thank you for applying!*

Ultimo Coffee is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.