

Town of Craftsbury Selectboard Minutes

~approved with correction~

April 5, 2016

Agenda

- Approve Minutes Last Meeting
- Steve Wright
- The Art House – Ceilidh Galloway-Kane
- Broadband Committee Update – Dave Stoner
- Greenspace Update – Jim Flint
- School Collaboration Update – Kris Coville
- Weight Permits
- Discussion of co-signers on Town and School Accounts
- New Locks for Town Hall
- Emergency Operations Plan Forms
- Discussion of Hanson House for Town Offices
- Committees/Commissions
- Road Foreman's Report
- Clerk's Report
- Walk-ins that have business to come before Selectboard
- Other:
 - Radar Cart

The Selectboard met at the Craftsbury Town Hall on Tuesday, April 5, 2016 at 7 PM. Selectboard present were Bruce Urie, Jim Jones and Susan Houston. Michelle Warren (Clerk of Selectboard) June Cook (Hardwick Gazette), Ceilidh Galoway-Kane (The Art House), Barb Flint, Kris Covill, Michael Birnbaum (Kingdom Fiber), Kristen Fountain, Sung-Hee Chung, Brian Machesney, Dave Stoner, Steve Wright and Jim Flint were also present.

Approve Minutes Last Meeting:

Jim made a motion to approval the March 15, 2016 minutes with one correction, seconded and approved.

Steve Wright:

Steve Wright, Craftsbury's liaison for the Lowell Wind Tower, said the FAA stated that there will be an aircraft lighting system for the 8 wind tower lights that Craftsbury sees. The FAA lighting system will soon be approved for the US. GMP told Steve that they are going to act on it, no timeline yet though. These specific lights will only come on when aircrafts are in sight.

The Art House – Ceilidh Galloway-Kane:

Ceilidh from the Art House wanted to update the Selectboard. The Art House received a grant to start a sign making project; they plan to start in April/May (2-3 year project). The signs can be for anything, like parking, welcome signs, Greenspace signage, etc.

Ceilidh asked, on behalf of Aware (in Hardwick) if the Town would willing to put, in front of the Town Hall in April, 25-30 small teal colored lawn flags in support of sexual violence awareness. The Selectboard gave permission to allow the flags on the Town Hall lawn. Michelle offered to put on Facebook as well.

She also wanted to repay the Town for use of the Town Hall and thanked the Town for their generosity. She asked how they would like the payment, in the form of a scholarship, or payment to the town, etc. Bruce said they will look into it and get back to her.

Ceilidh mentioned that the Art House is planning a 5 K race with a color run fundraiser, where runners would be sprayed with colors at the finish line. She asked about for the best place for parking on the Common. The Selectboard suggested talking with the School, maybe use the school parking lot.

She asked if the Art House could potentially use the Common on August 6 for their Summer Celebration fundraiser with music and light refreshments. Bruce said to just make sure it wouldn't interfere with the Soccer Camp scheduled. She would need to have Yvette put on the Common calendar too.

Broadband Committee Update – Dave Stoner:

Dave informed the Selectboard that they were turned down for the first grant of advising/consulting. The Broadband subcommittee is in the process of applying for the other 2 grants, but need the selectboard's assistance with Town support by approving the motions below. Kingdom Fiber is offering a matching grant of \$75,000. The first grant for \$200,000 is due April 15 and the town would hear by mid June. This would cover about 1/3 of the town roads and 1/2 of the residents. If they get the first grant, they have plans to light up the fiber put in by the State on the Craftsbury Road, adding fiber to East Craftsbury Road and add more to the Common, connecting to the Craftsbury Public Library. If the town receives the 2nd grant of \$200,000, the fiber can be extended another 11 miles, through Collinsville, Eden Mtn. Road and Wild Branch.

- **Jim made a motion to approve the two phase grant plan for the broadband gigabit project, Susan seconded, motion approved.**
- **Jim made motion to authorize Bruce Urie to sign the USDA and Northern Borders applications and all accompanying documents as prepared by the Broadband and Cell Committee. Seconded by Susan, motion approved.**
- **Jim made motion to designate the town clerk as the administrator of the grants and authorize the clerk to contract out the administration with NVDA. Seconded by Susan, motion approved.**
- **Jim made motion to approve the expenditure of \$25,000 in matching funds for the USDA grant. Seconded by Susan, motion approved.**
- **Jim made a motion to pre-select Pear Networks dba Kingdom Fiber as the general contractor for construction and activation of the town's broadband project. Seconded by Susan, motion approved.**

Greenspace Update – Jim Flint:

Jim F. updated the Selectboard on the Progress of Wonder and Wisdom's property in the Village. They have been able to salvage much material from inside the building. This Saturday no trespassing tape will be put on the property. Leo Lamare is scheduled to take out windows and doors. They will be then sold later on the lawn to help cover the cost of their removal. On April 18 Cody Thompson and Ben Krueger will be excavating the property. The St. Johnsbury work crew will be helping with debris April 20-22, and also clean wood that can be repurposed. Jim is thankful for the community support and several large donations to help with costs. Prior to the demolition, the oil tank was removed by Fred's Plumbing, cellulose insulation in the attic will taken out by Sisler Builders. The small piece of asbestos has already been removed.

School Collaboration Update – Kris Coville & Barb Flint:

Kris and Barb updated the Selectboard on the progress of the School Collaboration. They have been able to start the community calendar and offer printed copies in the area. In regard to the vote at Town Meeting to

set aside funds along with the good neighbor fund, Kris created a list of play equipment for toddlers to use during the Community Open Gym at the school. So far it has been a great success with 25 parents and children interacting at each session. Roughly, the equipment costs would be almost \$1,500. **Jim made a motion to approve up to \$1,500 toward the Collaboration Fund for play equipment, seconded and moved.** Kris just needs to bring down the orders to Yvette when she returns so she can send out the checks directly to vendors. Bruce mentioned the town is tax exempt.

Discussion of co-signers on Town and School Accounts:

Bruce said that the Town already is set up in case Yvette is away. When Yvette returns, there is some paperwork for the school to be taken care of for wiring funds however.

Discussion of Hanson House for Town Offices:

Susan will ask a local contractor to look at the Hanson property, on behalf of the town.

Weight Permits:

The Selectboard signed weight permits for Gould, Couldwell Drilling, N.A. Manosh Corp, Calkins Sand & Gravel Inc., Harrison Concrete Const. Inc., Walker Construction, JP Sicard and Vaillancourt Transport.

New Locks for Town Hall:

Bruce will contact Gary at Total Security to look at the lock on the Town Hall inside right door, need new keys.

Emergency Operations Plan Forms:

Bruce said Mr. Melendy will get the additional forms to Bruce.

Committees/Commissions:

No other committee reports were given.

Road Foreman's Report:

Bruce said that the Town was able to purchase their 2006 Chevy pick up truck from Craftsbury Garage. The new town plow truck that is being built right now for the town should be ready May 1st.

Clerk's Report:

Yvette is absent, no report given.

Walk-ins that have business to come before the Selectboard:

Sung-Hee Chung gave the Selectboard an update on the progress of the Craftsbury Public House (CPH). CHP is continuing to make progress as planned with a small adjustment since 2013 towards offering community gathering space, office spaces, and re-open the restaurant & pub that will help promote our local producers as well as artists and local crafts persons. It will continue with restoration of the land as a community park that's accessible to all and the path will connect the village center with the Outdoor Center's Nordic ski trail. The Selectboard was pleased with the progress of the CPH and are looking forward to having a restaurant in town again plus office space for local businesses.

Other:

- Bruce said he filled out the forms to borrow the mobile radar cart this summer.

The Selectboard Meeting adjourned 9:15PM. The next Selectboard Meeting is scheduled Tuesday, May 3, 2016 at Craftsbury Town Hall.

Respectfully submitted,



Michelle Warren, Clerk of the Select Board

Upcoming Projects:

- Mobil radar cart
- Drug policy draft
- Storm Water drainage map
- Storm Water sample
- Dog policy draft
- Atwood Bridge
- Better Back Roads grant