

# Town of Craftsbury Selectboard Minutes

~unapproved~

Tuesday, October 6, 2020

## AGENDA REGULAR MEETING

- Approval of Minutes
- Lisa Santamore — Dogs
- Set Up Meeting with Edward Jones
- Grant in Aid communication from NVDA
- Steve Wright Memorial Bench will be placed on S. end of Common probably in Spring. Needs approval.( in or outside the fence and placement) Who is maintaining upkeep?
- 4-H Donation
- Voting Clarification
- Protocol for use of Common
- Lease Lands
- Old Stone House Museum Email Regarding Collecting of Signatures for 2021 Town Warning
- PACIF VLCT Insurance-Complete the Renewal
- Our town forests
- Conservation Commission request voted in GNF & contact her once funds are deposited
- Committee Reports & Appointees
- Road Foreman's Report
- Clerk Report none
- Walk-ins that have business to come before the Select Board
- Executive Session
- Other Business
  - Better Back Roads grant
  - Class 2 Infrastructure grant

The Selectboard met at Craftsbury Town Hall 7 PM on Tuesday, September 15, 2020. Selectboard present were Bruce Urie, Jim Jones and Susan Houston. Lisa Santamore, Walter Gutzmann Jr. (Chip), Andrew Horstman and Michelle Warren (Selectboard Clerk), were also present.

Present via Zoom: Yvette Brown (Town Clerk) and June Cook.

### Approval of Minutes:

**Susan made a motion to approve the minutes of September 15, 2020 as printed. Seconded and approved.**

Lisa Santamore-Dogs:

Lisa Santamore requested permission to use the Town Hall for spaying cats and possibly small dogs in Craftsbury through the Feline & Friends foundation. The cost would only be \$55 per pet. Lisa recommends twice a year. **Susan made a motion to use the Town Hall for Lisa's neutering program, seconded and approved.** Bruce suggested scheduling on Monday, when the Town Clerk's office is closed.

Set Up Meeting with Edward Jones, call him after you have picked a date

The Selectboard set up a meeting with John Youland from Edward Jones at noon on Tuesday, October 13<sup>th</sup>.

Grant in Aid Communication from NVDA:

Bruce said grant portion would be \$13,900, our match \$3,475 for a total of \$17,035. The grant is for work expanding hydraulically connected roads.

Steve Wright Memorial Bench will be placed on S. end of Common probably in Spring. Needs approval.( in or outside the fence and placement) owe is maintaining upkeep?

**The Selectboard approved the bench on the Common.** They decided to leave it up to the Conservation Commission on the placement and maintenance of the bench.

4-H Donation:

The Craftsbury Creative Growers 4-H made a donation to the Town. **Susan made a motion to use the donated funds for the Craftsbury Recreation Committee events, seconded and approved.** Bruce sent a thank you for the donation.

Voting Clarification:

There was discussion on voting procedures. Bruce said one of the common mistakes is not signing the envelope that the ballot is placed in. Michelle will send out another FPF post regarding voting.

Protocol for use of Common:

The Selectboard revised the Use of the Common draft. Michelle will edit the draft.

Lease Lands:

The Selectboard discussed having a blanket statement for the leased lands to vote on at Town Meeting. The University of Vermont and Middlebury would be excluded in the blanket statement. Bruce will contact Toby Balievet to help develop the proper wording for the warning.

Old Stone House Museum Email Regarding Collecting of Signatures for 2021 Town Warning:

The Selectboard decided not to require signatures Town Warning appropriations, just like they have done in past years. Michelle will contact Old Stone House Museum to let them know.

PACIF VLCT Insurance-Complete the Renewal:

Bruce is working on the PACIFIC VLCT renewal form.

Our Town Forests:

Susan had gone to seminars promoting town forests for education, conservation, hiking trails, income, etc. and asked if the town wanted to meet some of those recommendations with the Town Forests. There was discussion that Hatchbrook forest had much swamp land, but was harvested about 20 years ago. Jim mentioned that the Forestry Committee had brought over a picnic table before, but it was hardly used.

Conservation Commission request voted in GNF & contact her once funds are deposited:

Bruce said the appropriations usually get paid in November.

Committee Reports & Appointees:

Michelle reported that the Craftsbury Mental Health Resource Group walk to benefit American Foundation of Suicide Prevention (AFSP) was a success, with about 30 participants and raised about \$3,700.

Road Foreman's Report:

Bruce said the town crew was unable to use their old screen for the gravel. They are looking into renting one so they can get some gravel up on Scott's Lane.

The new truck is still waiting for the body to come in from Canada.

Clerk Report:

Yvette said that Cheryl is comfortable with just two auditors this year.

Yvette mentioned that the water is still low but filling back up. The town crew searched and couldn't find a leak. They also shut off the water in the basement for the outside spigot.

Walk-ins that have business to come before the Select Board:

Julian said that he was able to recruit 5 new voters on the voter drive. He plans to have a few more voter drives, one outside of the Town Hall.

Executive Session:

**Jim made a motion to go in executive session regarding a tax matter at 8:15 PM, seconded and approved.**

The Selectboard ended executive session at 8:30 PM, no action taken.

Other Business:

- Bruce said Craftsbury received about \$19,800 from the Better Back Roads grant. The work must be completed by July 1, 2021. They plan to use it for ditching and ledge drainage on Morey Hill Road.
- Bruce mentioned the Class 2 Infrastructure grant has been put on hold from the State until next year.

The Selectboard Meeting adjourned at 8:45 PM. Next Selectboard Meeting is scheduled Tuesday October 20, 2020 at 7 PM.

Respectfully submitted,



Michelle Warren, Selectboard Clerk