

Town of Craftsbury Selectboard Minutes

~approved~

February 4, 2020

Agenda:

- Approve Minutes of Last meeting
- Truck Order Discussion
- BCN Phone Contract
- FEMA Meeting
- Procurement Policy Discussion
- Town Meeting/Town Report
- Weight Permits to Sign
- Committee Reports & Appointees
- Road Foreman's Report
- Clerk Report

- Other Business Walk-ins That Have Business to Come Before the Selectboard
 - Jennifer Harlow – new Orleans County Sheriff

The Selectboard met at the Craftsbury Town Hall Tuesday, February 4, 2019 at 7 PM. Selectboard present were Bruce Urie, Jim Jones and Susan Houston. Yvette Brown (Town Clerk), Michelle Warren (Selectboard Clerk), June Cook and Penelope Doherty were also present.

Approve Minutes of Last Meeting:

Jim a motion to approve the January 21, 2020 Selectboard minutes as printed, seconded and approved.

Truck Order Discussion:

The Selectboard discussed ordered the new truck, realizing that even after ordering it, the truck will still be at least 4 months out.

Jim made a motion to order the proposed new truck, with the understanding that if it isn't approved at Town Meeting, the Town has no obligation to buy it. All aye, motion moved.

BCN Phone Contract:

The Selectboard reviewed and accepted the BCN Phone Contract.

FEMA Meeting:

The Selectboard discussed the FEMA meeting they recently attended. They realize the FEMA payment from the Halloween flood could take a year or longer to receive. Bruce said that one of the requirements is having a Procurement Policy. He also said that a total, including salary, benefits, uniform, etc. rate is the town crew rate that they pay out. Another requirement is bridge standards, which has been sent in. Bruce checked and the town's local litigation plan that the Town will be accepted for FEMA. The deadline is February 14th to send in. Bruce is working on getting town info into the portal. Later, the Town will be getting assistance with FEMA's project manager and technical support person.

Bruce mentioned that a contractor will be working with us to update our local litigation plan.

Procurement Policy Discussion:

Bruce received a sample of a Procurement Policy from VCL. He gave Jim and Susan a copy to look over. The Selectboard will review and discuss at the next Selectboard Meeting.

Town Meeting/Town Report:

The Town Report has been sent in to the printers.

Susan discussed ways to try and encourage voter turnout on Town Meeting Day, such as FPF reminders, article in the Hardwick Gazette. Once Susan puts on FPF, Michelle will post on the Town's facebook page. Yvette confirmed voting for the Presidential Primary will be from 9 AM to 7 PM on Town Meeting Day. Michelle will check with Don Houghton to see if there are any older Town Meeting photos.

Weight P ermits to Sign:

The Selectboard signed weight permits for JP Sicard and Bourne's Energy.

Committee Reports & Appointees:

Susan said that a new member will be needed to replace Steve Wright spot on the Conservation Commission, asking for recommendations.

Susan mentioned that Steve Moffatt and Jared Nunnery are planning to do a roadside count of the ash trees.

Susan remarked that the Planning Commission is working on waste water system impact and affordable housing.

The Selectboard discussed starting some of the Energy Committee suggestions. They had a few questions, and will ask a representative from the Energy Committee to attend one of the Selectboard meetings.

Road Foreman's Report:

Town Crew has been busy with plowing.

Clerk Report:

The Selectboard confirmed that Perfect Temp completed work on the cold air return in the Town Hall basement.

After discussion, the Selectboard decided to send notice to delinquent taxpayers, giving 3 months to pay their delinquent taxes, before the Town sends to their attorney.

The Town received payment of \$27, 880.72 from the Good Neighbor fund.

HSA for single is \$3500, family is \$5000, same as previous years. Bruce will verify.

The Selectboard signed the State Mileage Highway certificate for Craftsbury.

Yvette and Betty will each be on vacation a week in March.

Other Business Walk-ins That Have Business to Come Before the Selectboard:

Jennifer Harlow stopped in to let the Selectboard know she has been appointed the new Orleans County Sheriff. She is working with Sterling College and said to let her know if there is anything she can help with. She understands we use Vermont State Police, but just wanted the Selectboard to keep the Orleans County Sheriff's department in mind.

The Selectboard Meeting adjourned at 8:30 PM. Next Selectboard meeting is scheduled 7 PM Tuesday, February 18, 2020 at the Craftsbury Town Hall.

Respectfully submitted,

Michelle Warren