

**TOWN OF CRAFTSBURY WARNING  
ANNUAL TOWN AND TOWN FIRE DISTRICT MEETING  
THE VOTERS ARE HEREBY NOTIFIED AND WARNED  
TO MEET AT THE CRAFTSBURY ACADEMY GYMNASIUM ON  
TUESDAY THE FIFTH DAY OF MARCH A.D., 2024,  
IMMEDIATELY FOLLOWING THE 9 AM TOWN SCHOOL DISTRICT MEETING,  
TO ACT ON THE FOLLOWING ARTICLES:**

**Article 1:** To elect a Town Moderator.

**Article 2:** To hear the Auditors' report.

**Article 3:** To elect all Town Officers required by law:

Select Board Member for a term of 3 years

Lister for a term of 3 years

Auditor for a term of 3 years

Cemetery Commissioner for a term of 5 years

Trustee of Public Funds for a term of 3 years

WWII Memorial Fund Trustee for a term of 3 years

**Article 4:** Shall the voters authorize total fund expenditures for operating expenses of \$960,863.00 of which \$648,292.17 shall be raised by taxes and \$312,570.83 by non-tax revenues?

**Article 5:** Shall the Town appropriate \$65,000 to the Craftsbury Fire Department for payment of necessary expenses from January 1, 2024 through December 31, 2024?

**Article 6:** Shall the Town appropriate \$10,000 to the Craftsbury Fire Department for paying stipends to its volunteers?

**Article 7:** Shall the Town vote the sum of \$12,400 for the following appropriations?

\$1,500 Craftsbury Block Party Fund

\$6,400 Craftsbury Cemeteries, for mowing

\$2,500 Craftsbury Recreation Committee, with \$1,500 allocated to swimming lessons in Greensboro

\$ 500 Craftsbury Historical Society

\$1,500 Craftsbury Village Improvement Society, for maintenance on the Common

**TOTAL \$12,400**

**Article 8:** Shall the Town vote the sum of \$7,000 for the Craftsbury Conservation Fund, money set aside for future conservation projects?

**Article 9:** Shall the Town vote the sum of \$6,000 for Craftsbury Saplings, a community children's center?

**Article 10:** Shall the Town vote the sum of \$ 12,000 for Craftsbury Community Care Center, a residential care home providing support to elders?

**Article 11:** Shall the Town vote the sum of \$ 13,700 for the following appropriations?

\$ 4,500 Greensboro Nursing Home

\$ 4,200 Orleans Essex V.N.A. & Hospice for providing services to the elderly, homebound and chronically ill

\$ 5,000 Hardwick Area Food Pantry and the expanded Craftsbury Food Share

**TOTAL \$13,700**

**Article 12:** Shall the Town vote the sum of \$ 14,098 for the following appropriations:

- \$ 1,000 Aware for preventing and healing the trauma of domestic and sexual violence
- \$ 1,200 Green Mountain Farm to School, Inc. for providing fresh, local food and nutrition education to students in Northern Vermont
- \$ 1,500 Lamoille County Mental Health Services
- \$ 1,000 Lamoille Family Center for parent and child programming services designed to promote health, safe and resilient families
- \$ 500 North Country Animal League
- \$ 650 N.E. Kingdom Council on Aging
- \$ 1,266 Northeast Kingdom Human Services, for supporting community members with mental health, addiction and developmental disabilities
- \$ 300 Northeast Kingdom Learning Services
- \$ 1,142 Northeastern Vermont Development Assoc. (NVDA) for planning, developing, promoting and publicizing resources
- \$ 500 Northwoods Stewardship Center, for widespread conservation and educational services
- \$ 700 Old Stone House Museum, for maintaining the Old Stone House Museum and its programs
- \$ 500 Orleans County Fair
- \$ 500 Pope Memorial Frontier Animal Shelter
- \$ 1,500 Rural Arts, for supporting programs, activities and projects for Craftsbury families
- \$ 600 Rural Community Transportation for providing public transportation services in Northern Vermont
- \$ 500 Salvation Farms for distributing produce from local farms to the region's residents
- \$ 140 VT Center for Independent Living
- \$ 500 VT Assoc. for the Blind & Visually Impaired
- \$ 100 VT Rural Fire Protection Task Force

**TOTAL \$ 14,098**

**Article 13:** Shall the Town appropriate a sum of \$25,880 to the Hardwick Rescue Squad, Inc.?

**Article 14:** Shall the Town appropriate a sum of \$47,700 for the operation of the Craftsbury Public Library for the ensuing year?

**Article 15:** Shall the Town appropriate a sum \$800 Orleans County Citizens Advocacy (ConnectABILITIES) for creating and supporting relationships between community volunteers and individuals with developmental disabilities

**Article 16:** Shall the Town elect its town officers by Australian ballot pursuant to 17 V.S.A. §2680(b)?

**Article 17:** Shall the town vote that taxes be payable in installments, with due dates being July 15<sup>th</sup>, September 15<sup>th</sup> and November 15<sup>th</sup> (§32 V.S.A.4871), will bear interest at a rate of 1% percent per month or fraction thereof for the first three months and thereafter 1½% percent per month or fraction thereof, from November 15<sup>th</sup>, pursuant to 32 V.S.A. § 4873?

**Article 18:** Discussion of other nonbinding business.

DATED AT CRAFTSBURY, VERMONT JANUARY 19 A.D., 2024.

SELECTBOARD: Bruce Urie BRUCE URIE

James Jones JAMES JONES

Susan Houston SUSAN HOUSTON

CRAFTSBURY TOWN CLERK'S OFFICE RECEIVED THE FOREGOING WARNING FOR RECORD JANUARY 19 A.D., 2024 AT 12 O'CLOCK 15 MINUTES P.M. AND DULY RECORDED THE SAME BEFORE POSTING.

ATTEST: Michelle Warren MICHELLE WARREN, CRAFTSBURY TOWN CLERK

## CRAFTSBURY SELECT BOARD BUDGET

<b>Road Department Expenses</b>	<b>Actual 2023</b>	<b>Budget 2023</b>	<b>Proposed 2024</b>
Salaries	\$162,401.75	\$168,700.00	\$184,046.00
Retirement/ Life Ins	\$ 11,081.93	\$ 11,500.00	\$ 13,000.00
Social Security & Medicare	\$ 13,165.32	\$ 12,950.00	\$ 14,080.00
Worker's Comp. Insurance	\$ 10,172.96	\$ 9,900.00	\$ 10,200.00
Health & Dental Insurance	\$ 47,676.32	\$ 45,000.00	\$ 53,500.00
Uniforms	\$ 8,304.50	\$ 10,000.00	\$ 10,000.00
Salt	\$ 59,589.12	\$ 72,000.00	\$ 72,000.00
Chloride	\$ 40,772.47	\$ 40,500.00	\$ 40,500.00
Fuel	\$ 49,755.67	\$ 50,000.00	\$ 50,000.00
Repairs & Maintenance	\$109,657.12	\$ 65,000.00	\$ 75,000.00
Blacktop	\$116,589.70	\$120,000.00	\$ 60,000.00
Guardrails		\$ 6,000.00	
Equipment Insurance	\$ 18,807.44	\$ 20,000.00	\$ 19,000.00
Town Garage Utilities	\$ 10,547.30	\$ 11,000.00	\$ 10,000.00
Bridges	\$ 105.94	\$ 7,500.00	\$ 7,500.00
Ditch Stone	\$ 17,065.90	\$ 4,000.00	\$ 4,000.00
Sand	\$ 35,724.00	\$ 43,500.00	\$ 43,500.00
Gravel	\$ 56,090.00	\$ 66,500.00	\$ 66,500.00
Contract Services	\$ 2,875.00	\$ 12,000.00	\$ 12,000.00
Culverts	\$ 1,101.47	\$ 6,000.00	\$ 6,000.00
Garage Fire Prevention	\$ 500.00	\$ 1,000.00	\$ 1,000.00
Mileage	\$ 759.15	\$ 750.00	\$ 750.00
Building Maintenance	\$ 1,038.25	\$ 5,000.00	\$ 5,000.00
911 Expense			\$ 500.00
Roadside Mowing	\$ 11,039.00	\$ 10,000.00	\$ 11,000.00
Signs & Posts	\$ 1,848.10	\$ 2,500.00	\$ 2,500.00
Class IV Roads		\$ 2,000.00	\$ 2,000.00
State of Vermont Permits	\$ 1,394.62	\$ 2,000.00	\$ 2,000.00
Bulky Day	\$ 2,267.95	\$ 2,800.00	\$ 2,800.00
Training & Computer Equipt.	\$ 378.70	\$ 500.00	\$ 500.00
<b>Total Road Dept. Expenses</b>	<b>\$790,709.68</b>	<b>\$808,600.00</b>	<b>\$778,876.00</b>



**CRAFTSBURY SELECT BOARD BUDGET (continued)**

<b>Town Office Expenses</b>	<b>Actual 2023</b>	<b>Budget 2023</b>	<b>Proposed 2024</b>
Clerk & Treasurer	\$ 41,600.00	\$ 41,600.00	\$ 45,136.00
Retirement/Life Ins.	\$ 2,854.28	\$ 3,000.00	\$ 3,201.00
Assistant Clerk	\$ 9,893.02	\$ 12,500.00	\$ 12,500.00
Select Board Clerk	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Auditors	\$ 3,414.25	\$ 4,500.00	\$ 4,500.00
Listers	\$ 4,555.00	\$ 7,500.00	\$ 7,500.00
Select Board	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Ballot Clerks		\$ 500.00	\$ 2,500.00
Health Insurance & Dental	\$ 25,182.88	\$ 25,200.00	\$ 28,000.00
Social Security & Medicare	\$ 5,182.95	\$ 5,200.00	\$ 5,750.00
Parcel Map Update		\$ 600.00	\$ 1,300.00
Mileage	\$ 800.00	\$ 800.00	\$ 800.00
Office Supplies	\$ 11,235.75	\$ 15,000.00	\$ 15,000.00
Utilities (Hall & Office)	\$ 8,169.95	\$ 8,500.00	\$ 8,500.00
Worker's Comp.	\$ 321.08	\$ 400.00	\$ 400.00
Assessments	\$ 25,655.25	\$ 25,000.00	\$ 26,000.00
Interest (Line of Credit)	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
New Equipment	\$ 1,044.35	\$ 1,500.00	\$ 1,500.00
Legal Services	\$ 500.00	\$ 2,500.00	\$ 2,500.00
Town Committees	\$ 1,282.63	\$ 2,000.00	\$ 2,000.00
Building Maintenance	\$ 3,367.79	\$ 2,500.00	\$ 2,500.00
Fire Protection	\$ 2,327.98	\$ 1,000.00	\$ 1,000.00
Street Lights	\$ 1,520.54	\$ 1,650.00	\$ 1,650.00
Memorial Day Flags			\$ 750.00
Portable Toilets (Beach & Common)	\$ 1,703.20	\$ 1,500.00	\$ 1,800.00
<b>Total Town Office</b>	<b>\$ 157,810.90</b>	<b>\$ 170,150.00</b>	<b>\$ 181,987.00</b>
<b>Total Road Dept.</b>	<b>\$ 790,709.68</b>	<b>\$ 808,600.00</b>	<b>\$ 778,876.00</b>
<b>Total Town - Office &amp; Road</b>	<b>\$ 948,520.58</b>	<b>\$ 978,750.00</b>	<b>\$ 960,863.00</b>

<b>CRAFTSBURY TOWN EXPENSES (Continued)</b>			
<b>Expenses Paid --- Not in Budget</b>		<b>Actual 2023</b>	
Fire Department Expenses (see breakdown)		\$	55,090.77
Credit Card/Bank Fees		\$	21.65
Appropriations (Articles 8 FD Stipend & Article 9 Town Comm./Events)		\$	29,634.44
Appropriations (Article 10 Agencies)		\$	49,803.00
Appropriations (Articles 11 Care Center & 12 Public Library)		\$	58,000.00
Appropriations (Articles 13 Cemeteries & Article 14 NorthWoods Steward)		\$	10,500.00
July Flood Expenses		\$	214,462.85
Delinquent Tax Collector Fees		\$	10,448.75
Interest Bank Loans		\$	4,550.26
Planning Grant		\$	6,623.00
Dog Expenses		\$	1,424.86
Energy Committee		\$	7,172.44
Marriage Licenses		\$	605.00
Painting (\$26250) & Radar Sign Repair (\$926.71) reimbursed by GNF		\$	27,176.71
Broadband/Fiber		\$	2,531.37
N2N		\$	9,066.82
VOREC Grant		\$	9,680.52
Tree Repair (reimbursed by the Logging Acct)		\$	75.85
Grader Loan (Article 6)		\$	267,300.00
Reappraisal – Transferred to Reappraisal Acct.		\$	6,749.00
Loan Repayment		\$	106,331.80
Craftsbury Community Care Center Grant		\$	689,296.00
<b>SUBTOTAL</b>			<b>\$1,566,545.09</b>
<b>TOTAL EXPENDITURES</b>			<b>\$2,515,065.67</b>
<b>Income</b>		<b>Budget 2023</b>	<b>Proposed 2024</b>
<b>Balance Carried Forward</b>		\$ 144,920.00	\$ 118,070.83
<b>State Aid (Highway)</b>		\$ 150,000.00	\$ 83,500.00
<b>Miscellaneous (copy/recording)</b>		\$ 15,000.00	\$ 15,000.00
<b>Current Use</b>		\$ 96,000.00	\$ 96,000.00
<b>Town Tax</b>		\$ 572,830.00	\$ 648,292.17
<b>Income Totals</b>		\$ 978,750.00	\$ 960,863.00

<b>STATEMENT OF RECEIPTS &amp; DISBURSEMENTS</b>	
<b>Beginning Cash Balance January 1, 2023</b>	<b>\$ 144,919.64</b>
Fire Department Carry Over	\$ 42,468.97
N2N Young Leader & Grow Grants Carry Over	\$ 4,727.50
N2N Everybody Eats Grant Carry Over	\$ 1,412.50
Planning Commission Grant Carry Over	\$ 1,330.00
<b>Total Cash Balance with Carry Over</b>	<b>\$ 194,858.61</b>
Bank Interest, Credit Card Processing & Overdraft	\$ 776.65
General Taxes	\$ 787,174.27
Current Use	\$ 105,179.00
Fire Department	\$ 65,000.00
Bulky Day	\$ 205.00
ARPA Funds, earmarked for Paving	\$ 115,325.62
Delinquent Taxes (see page 22)	\$ 118,365.22
Interest on Delinquent Taxes	\$ 17,691.64
Delinquent Tax Collector's Fee	\$ 10,448.75
Vermont – Highway State Aid	\$ 228,148.63
Reappraisal – Transferred to Reappraisal Account	\$ 6,749.00
Dog Fees (\$2,550 plus \$40.50 pending)	\$ 2,620.50
Licenses, Permits, Green Mtn Passports	\$ 1,818.00
Copy/Vault Fees	\$ 2,551.85
Recording Fees	\$ 11,520.23
N2N Everybody Eats Grant	\$ 6,840.00
Planning Grant	\$ 6,139.00
School Reimbursements - Town Report	\$ 831.95
Energy Committee Donations & Grants	\$ 23,088.50
VOREC Grant	\$ 9,680.53
Broadband/Fiber Reimbursement	\$ 2,531.37
Logging Account – Reimburse General Fund	\$ 75.85
Cemetery Fund-Transfer to Line Item in General Fund	\$ 105.00
Craftsbury Community Care Center Grant Funds	\$ 689,296.00
Good Neighbor Reimbursement to General Fund	\$ 27,176.71
Grader	\$ 267,300.00
<b>TOTAL RECEIPTS</b>	<b>\$ 2,506,639.27</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 2,701,497.88</b>
Less All Expenses (page 18)	- \$ 2,515,065.67
Less Dental Payroll Liabilities	- \$ 15.08
<b>= Checkbook balance 12/31/23</b>	<b>\$ 186,417.13</b>
Less Fire Department Carryover	- \$ 52,378.20
Less Energy Committee Carryover	- \$ 12,054.92
Less N2N Grant Carryover (YL \$3,798.18 & Grow \$115.00)	- \$ 3,913.18
<b>Cash Balance as of Dec 31, 2023</b>	<b>\$ 118,070.83</b>



<b>TOWN SALARIES, ASSESSMENTS</b>	
Michelle Warren, Town Clerk & Treasurer	\$ 41,600.00
Alison Blaney, Delinquent Tax Collector	\$ 7,088.72
Yvette Brown, Delinquent Tax Collector	\$ 3,360.03
Elizabeth Urie, Assistant Clerk	\$ 9,893.02
Jeremiah McCann, Lister	\$ 4,050.00
Harry Miller, Lister	\$ 400.00
Allison Van Akkeren, Lister	\$ 105.00
Tom Boyle, Auditor	\$ 153.75
Cheryl Bailey, Auditor	\$ 2,416.00
Amanda Cookson, Auditor	\$ 172.50
Michael Waterhouse, Auditor	\$ 672.00
Steven Marckres, Road Department	\$ 60,277.15
Kent Young, Road Department	\$ 53,157.05
Steven Perkins, Road Department	\$ 48,967.55
Victoria Hudson, Select Board Clerk	\$ 1,200.00
Susan Houston, Select Board	\$ 1,000.00
Bruce Urie, Select Board	\$ 1,000.00
James Jones, Select Board	\$ 1,000.00
<b>Total Salaries</b>	<b>\$260,122.42</b>
<b>ASSESSMENTS:</b>	
County Clerk, County Tax	\$22,380.25
VT League of Cities & Towns	\$ 2,868.00
VLCT Insurance	\$ 407.00
<b>Total Assessments:</b>	<b>\$25,655.25</b>



<b>TOWN OF CRAFTSBURY</b>	
<i>Balance Sheet as of December 31, 2023</i>	
<b>ASSETS</b>	
Checking Account (Town & Fire Department)	\$ 186,417.13
Conservation Commission Savings Account	\$ 30,210.79
Appraisal Account CD	\$ 17,464.52
Appraisal Account	\$ 57,241.08
Curtain Account	\$ 8,353.77
Hatch-Webster-Logging Account	\$ 2,073.71
Logging CD	\$ 17,207.03
Solid Waste Management Account	\$ 3,042.32
Trustee of Public Funds Account	\$ 4,652.19
Good Neighbor Fund Checking Account	\$ 39,900.71
Antiques & Uniques Checking Account	\$ 4,515.54
Mental Health Checking Account	\$ 14,385.44
ARPA Checking Account	\$ 105,394.49
Infrastructure & Equipment Checking Account	\$ 33,389.96
Craftsbury Recreation Checking Account	\$ 7,757.32
Craftsbury Recreation CD	\$ 1,454.69
Craftsbury Booster Club Checking Account	\$ 3,323.84
Craftsbury Baseball Checking Account	\$ 3,771.37
Craftsbury N2N Checking Account	\$ 11,355.27
Craftsbury Parent Teacher Organization Checking Account	\$ 7,576.76
Craftsbury Delinquent Taxes Checking Account	\$ 9.44
Stephanie Dunbar Scholarship Fund Checking Account	\$ 7,311.80
Craftsbury Chess Club Checking Account	\$ 2,442.41
<b>Subtotal of Bank Accounts</b>	<b>\$ 569,251.58</b>
Community Bond	\$ 50.00
Dustan-Preservation Account (Value as of Dec 31, 2023)	\$ 341,104.99
Fiber Broadband	\$ 324,091.60
<b>Accounts Receivable</b>	
Delinquent Taxes Receivable	\$ 72,086.09
<b>TOTAL ASSETS</b>	<b>\$1,306,584.26</b>
<b>LIABILITIES</b>	
<b>Long Term Liabilities</b>	
2023 Grader	\$ 202,300.00
2022 Fire Truck	\$ 92,789.30
2021 Town Truck	\$ 32,218.30
<b>TOTAL LIABILITIES</b>	<b>\$ 327,307.60</b>
<b>Equity</b>	<b>\$ 979,276.66</b>
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<b>\$1,306,584.26</b>

STATEMENT OF TOWN INDEBTEDNESS							
Notes Payable	Maturity Date	Balance Jan 1, 2023	Borrowed	Interest Rate	Interest Paid 2022	Principal Paid 2022	Balance Dec 31, 2023
2009 Fire Truck	2026	\$ 127,378.94		2.5%	\$3,590.85	\$ 34,589.64	\$ 92,789.30
2021 Truck	2024	\$ 63,960.46		1.5%	\$ 959.41	\$ 31,742.16	\$ 32,218.30
2023 Grader	2027		\$267,300.00	4.5%		\$ 65,000.00	\$202,300.00
LOC	2023		\$150,000.00	2.0%	\$3,000.00	\$ 150,000.00	\$ 0.00
<b>Totals</b>		<b>\$191,339.40</b>	<b>\$ 417,300.00</b>		<b>\$7,550.26</b>	<b>\$ 281,331.80</b>	<b>\$327,307.60</b>

Breakdown of D-Taxes as of 12/31/2023

	1/1/2023	ADJ Auditor Corrections	Jan-May 5 Y Brown D-Taxes Received	ADJ Balance	New D-Taxes for 2023 as of 12/1/2023	May 6-Dec A Blaney D-Taxes Received	Total ADJ & D Tax Principal Rec 2023	Net Owed 12/31/2023
2019	\$ 29,713.91	\$ 19,330.78	\$ 5,875.92	\$ 4,507.21		\$ 4,321.98	\$ 29,528.68	\$ 185.23
2020	\$ 51,068.05	\$ 27,594.14	\$ 5,522.32	\$ 17,951.59		\$ 15,896.58	\$ 49,013.04	\$ 2,055.01
2021	\$ 34,302.49	\$ 15,664.04	\$ 1,362.05	\$ 17,276.40		\$ 9,179.16	\$ 26,205.25	\$ 8,097.24
2022	\$ 79,034.39	\$ 503.80	\$ 40,583.75	\$ 37,946.84		\$ 21,905.83	\$ 62,993.38	\$ 16,041.01
2023				\$ -	\$ 57,500.00	\$ 13,717.63	\$ 13,717.63	\$ 43,782.37
<b>Total</b>	<b>\$ 194,118.84</b>	<b>\$ 63,092.76</b>	<b>\$ 53,344.04</b>	<b>\$ 77,682.04</b>	<b>\$ 57,500.00</b>	<b>\$ 65,021.18</b>	<b>\$ 181,457.98</b>	<b>\$ 70,160.86</b>
						Add Late Tax Bill Changes		\$ 1,925.23
						<b>Total Taxes Due as of 12/31/23</b>		<b>\$ 72,086.09</b>
Delinquent Tax Payable Account 12/31/2023								
		Auditor Corrections	\$ 63,092.76					
		Taxes Jan-May 5 (Y Brown)	\$ 53,344.04					
		Taxes May 5-Dec (A Blaney)	\$ 65,021.18					
		Less New Delinquent Taxes	\$ (57,500.00)					
		Less Late Tax Bill Changes	\$ (1,925.23)					
		<b>Net Changes 2022 to 2023</b>	<b>\$ 122,032.75</b>					

CRAFTSBURY TOWN ASSETS			
	Acquired	Replacement Date	Original Cost
Heavy Trailer	2007	-	\$ 4,000.00
Culvert Thawer	2013	-	\$ 7,300.00
Solar Tracker	2014	-	\$ 30,000.00
2006 Chevy Silverado 2500	2016	2024	\$ 12,043.00
2017 International 7600 Dump Truck	2016	2026	\$ 142,335.79
Fiber Broadband	2018		\$ 324,092.00
2019 International 7600 w/body & plow	2018	2028	\$ 178,371.00
2021 International Dump Truck	2020	2030	\$ 156,400.00
2022 Volvo Loader	2022	2032	\$ 186,650.00
2023 John Deere Grader	2023	2033	\$ 267,300.00