

# MCTO Project ULTIS



Ultimate Productivity

## Maricopa County Treasurer's Information System Replacement - ULTIS

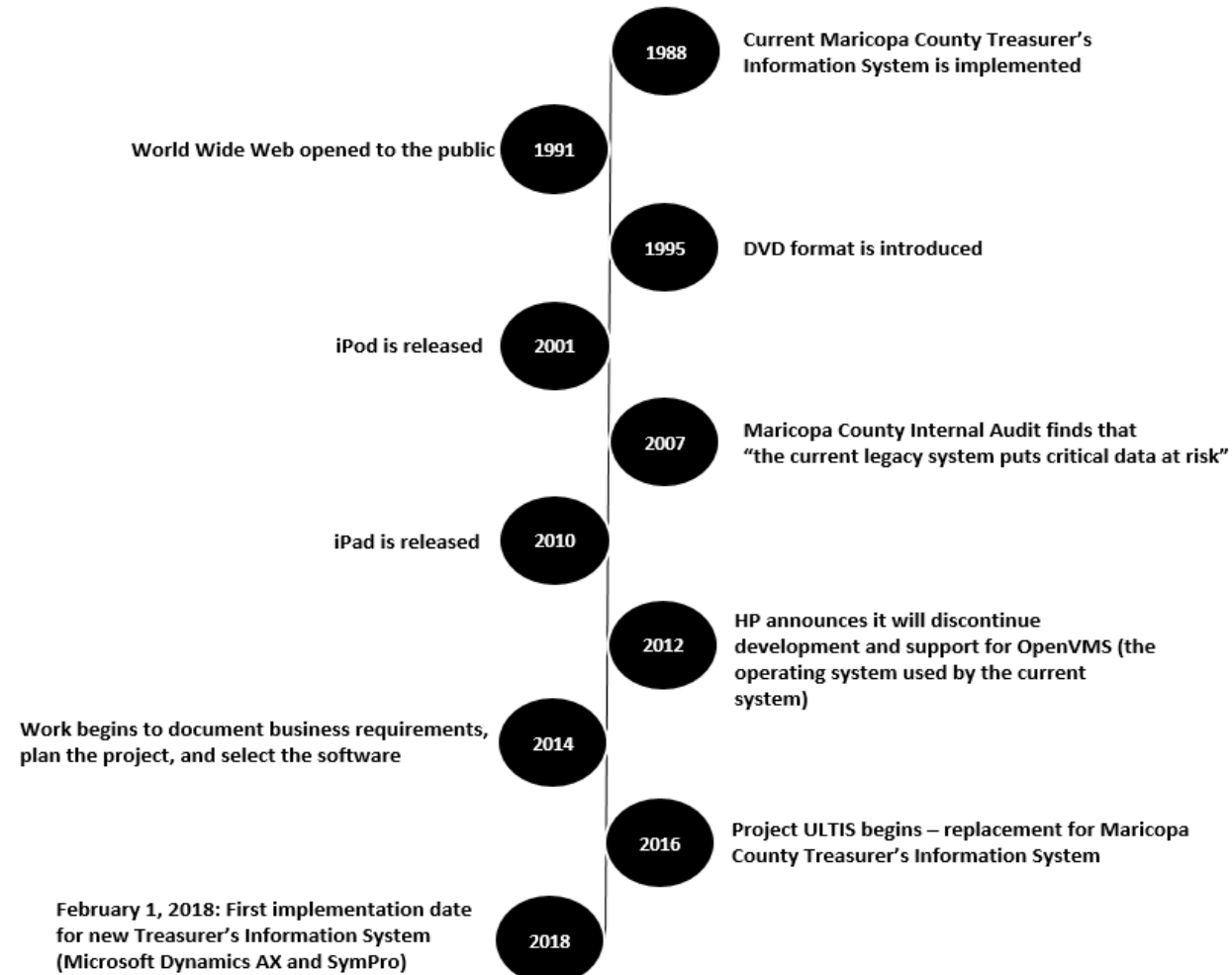
### High Level Overview

May 23, 2017



# Why Project ULTIS?

- **Our current Treasurer's Information System is out-of-date**
- **“Out-of-date” does not mean “bad”**
- **Older systems experience issues with updated business and regulatory requirements, rapidly changing security measures, and general maintenance**



# New Chart of Accounts

- Flexibility in reporting financial activities
  - Treasurer's Office
  - County
  - Agencies
- Provides agencies with financial dimensions that facilitate reconciliation
- The new systems will automate the processing and reporting of transactions for agencies (reduce timing differences in reconciliations)

## Current

- One chart of accounts
- Three account segments
- No object codes for
  - Disbursements
  - Transfers

## New

- Six account segments
- Flexible reporting across multiple dimensions
- Optional dimensions for agency use



# Comparison: Current to New

| Current | Category | Fund | District |
|---------|----------|------|----------|
|         | 34       | 001  | 402      |

| New | Main Account | Agency Type | Agency | TAF  | Agency Account | Object Code |
|-----|--------------|-------------|--------|------|----------------|-------------|
|     | 210100       | 540         | 5402   | 5001 | 51234          | 4100        |

Diagram showing mapping from Current Fund (001) to New Agency (5402) and TAF (5001), and from Current District (402) to New Agency Account (51234).



# Financial Dimensions Defined

| Financial Dimension                         | Definition   |
|---|--|
| <b>Main Account</b>                         | Natural classification of each account for financial reporting purposes<br>(e.g., 210100 = cash balance, 240100 = accrued investment earnings) |
| <b>Agency Type</b>                          | Grouping of agencies by subcategories  |
| <b>Agency</b>                               | One agency may have multiple accounts<br>(formerly “District” indicator)   |
| <b>Treasurer Assigned Fund (TAF) Number</b> | Maps to the district funds   |
| <b>Agency Account</b>                       | Unique account number to identify or segregate the fund  |
| <b>Object Code</b>                          | Defines details of deposits and disbursements  |



# Agency Optional Dimensions

| Main Account | Account Type | Agency | TAF  | Agency Account | Object Code |
|--------------|--------------|--------|------|----------------|-------------|
| 210100       | 540          | 5402   | 5001 | 51234          | 4100        |

- Provides agencies with (optional) financial dimensions that facilitate reconciliation

## Agency Optional Dimensions

| Agency Fund #     | Agency Function Code | Agency Object Code | Agency Program Code |
|-------------------|----------------------|--------------------|---------------------|
|                   |                      |                    |                     |
| Character Limits: |                      |                    |                     |
| 3                 | 4                    | 4                  | 3                   |



# Maricopa County Treasurer Agency Website Changes

- Upgraded technology
- Historical Reports
- New ULTIS Reports
- Integrated with ULTIS System (Dynamics AX)
- Ability to import/upload files
  - GL, Warrant, ADRP (Automated Deposit Reconciliation Process), NonDRP (Non Automated Deposit Reconciliation Process)
- History of imported / uploaded files & status
  - GL, Warrant, ADRP (Automated Deposit Reconciliation), NonDRP (Non Automated Deposit Reconciliation)
- Look and feel enhancement
- User Service Request Form
- Synchronization of User profile data with Dynamics AX
- Enhanced User Access Process (New Users, Changes, Deletions) supported by a new application and managed by an enhanced business process



# ULTIS Interface Changes

- **GL file layout change**
  - Ability to map old format to new format / old COA to new COA until Agency change can occur
  - Working with Agency technical staff
- **Warrant file layout change**
  - We are working with your vendors to make the software change on your behalf
    - Tyler (Visions & Munis) – working with vendor
    - Business Plus (Business Software Solutions) – working with your technical resource
  - Working with your technical staff to make the software changes
- **Ability to import/upload files within Dynamics AX**
  - Warrants
- **ULTIS Interface Lead and Contact**
  - **Bob Royal**, Maricopa County Treasurer Office IT Sr. Programmer Analyst
    - **Phone: (602) 506-6116 / Email: ROYALB@mail.Maricopa.gov**





# User Access Request Changes

- Training and Communication On the New Process
- Updated End User List
- End User Security Role & Profile Mapping
- Log in change (Remote Desktop / Active Directory/ VPN)
- Dynamics AX License Required
- Training Prior to Access Required
- Enhanced End User Approval Process (Segregation of Duties)
- Enhanced Process for End User Profile Maintenance
- Regularly scheduled confirmation of End User Access Status by Agency Lead Contact



# End User Readiness Timeline

Numerous programs activities are planned to inform, educate, and train you on the features of the new systems and *what you need to know to be able to do your job*.

|   | Development          | Delivery                                     | Apr-2017 | May-2017 | Jun-2017 | Jul-2017 | Aug-2017 | Sep-2017 | Oct-2017 | Nov-2017 | Dec-2017 | Jan-2018 | Feb-2018 |
|---|----------------------|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Education Programs  | 4/10 - 6/09/2017     | 10/01 - 12/01/2017                           | █        |          |          |          |          |          | █        |          |          |          |          |
| Online overview / prerequisite training   | 5/29 - 7/20/2017     | 11/27 - 12/29/2017                           |          | █        |          |          |          |          |          | █        |          |          |          |
| Instructor-led content  | 7/10 - 10/26/2017    | 12/11 - 12/22/2017 (Super User / Supervisor) |          |          |          | █        |          |          |          | █        |          |          |          |
| Instructor-led content, Agency Online & Town Halls  | 7/10 - 10/26/2017    | 1/03 - 1/24/2018 (End Users)                 |          |          |          |          |          |          |          |          |          | █        |          |
| Go-live Review workshops  | 10/23 - 12/01/2017   | 1/25 - 1/31/2018                             |          |          |          |          |          |          | █        |          |          |          |          |
| Refresher Trainings   | February 2018        | February 2018                                |          |          |          |          |          |          |          |          |          |          | █        |
| <b>Advance Concepts Micro Courses (single topic, under three minutes):</b>                        |                      |  |          |          |          |          |          |          |          |          |          |          |          |
| Chart of Accounts   | Content from Cycle 1 | 6/15 - 7/15/2017                             |          |          | █        |          |          |          |          |          |          |          |          |
| Warrant processes - file changes, site uploads, etc   | Content from Cycle 1 | 7/15 - 7/31/2017                             |          |          |          | █        |          |          |          |          |          |          |          |
| General Ledger Processes  | Content from Cycle 1 | 8/01 - 8/15/2017                             |          |          |          |          | █        |          |          |          |          |          |          |
| Accounting Overview - Treasury Accounting   | Content from Cycle 2 | 8/16 - 8/31/2017                             |          |          |          |          |          | █        |          |          |          |          |          |
| Accounting Overview - Agencies  | Content from Cycle 2 | 9/01 - 9/15/2017                             |          |          |          |          |          |          | █        |          |          |          |          |
| Dynamics "First Look" Simulations   | Content from Cycle 3 | One transactional simulation per week        |          |          |          |          |          |          |          | █        |          |          |          |
| Interactive simulations ("watch" and "try" modes)   | Content from Cycle 3 | (6 total)                                    |          |          |          |          |          |          |          | █        |          |          |          |
| <b>ULTIS Newsletters</b>  |                      |  |          |          |          |          |          |          |          |          |          |          |          |
| May 2017: Timeline Update, WIIFM, Training Basics   | 5/08 - 5/12/2017     | Monday, May 15, 2017                         |          | █        |          |          |          |          |          |          |          |          |          |
| Jun 2017: Advance Concepts & Overview "micro" courses that will launch June 15, 2017              | 5/22 - 5/26/2017     | Thursday, June 01, 2017                      |          |          | █        |          |          |          |          |          |          |          |          |
| Jul 2017: Training details  | 6/26 - 6/20/2017     | Friday, June 30, 2017                        |          |          |          | █        |          |          |          |          |          |          |          |
| Aug 2017: Register for Training, Town Halls & Online Overview Training start in September         | 7/24 - 7/31/2017     | Tuesday, August 01, 2017                     |          |          |          |          | █        |          |          |          |          |          |          |
| Sep 2017: Online interactive simulations...Dynamics transaction samples being released in October | 8/24 - 8/31/2017     | Friday, September 01, 2017                   |          |          |          |          |          | █        |          |          |          |          |          |
| Oct 2017: How you get access to the new systems, Education programs and Town Halls                | 9/25 - 9/29/2017     | Monday, October 02, 2017                     |          |          |          |          |          |          | █        |          |          |          |          |
| Nov 2017: Prerequisite training begins, Business Readiness (freeze periods)                       | 10/25 - 10/31/2017   | Wednesday, November 01, 2017                 |          |          |          |          |          |          |          | █        |          |          |          |
| Dec 2017: Prerequisite training reminder, Super User training, Readiness for End User Training    | 11/20 - 11/30/2017   | Thursday, November 30, 2017                  |          |          |          |          |          |          |          |          | █        |          |          |
| Jan 2018: End User Training, Get ready for go-live  | 12/18 - 12/28/2017   | Tuesday, January 02, 2018                    |          |          |          |          |          |          |          |          |          | █        |          |
| Jan 15, 2018: Business Readiness for go-live  | 1/08 - 1/12/2018     | Monday, January 15, 2018                     |          |          |          |          |          |          |          |          |          |          | █        |
| Feb 2018: Go-Live, Help and Support, Additional Training Requests                                 | 1/22 - 1/31/2018     | Thursday, February 01, 2018                  |          |          |          |          |          |          |          |          |          |          | █        |
| Feb 19, 2018: Go-Live Status, Help and Support reminders, Additional Training                     | 2/12 - 2/16/2018     | Monday, February 19, 2018                    |          |          |          |          |          |          |          |          |          |          | █        |



# Questions & Answers

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