

ACCELERANT®

EXHIBITOR INFORMATION – IN-HOUSE

Conference/Exhibit Location

The host site for Accelerant® 2016 will be the Gatlinburg Convention Center in downtown Gatlinburg, Tennessee. The exhibits will be located in the large hallway just outside of the convention center. Be advised that the exhibits are in close proximity to the Registration/Information Desk and the entrance and exits being used for all in house events. This should provide great visibility for all exhibitors.

Exhibit Fees

Exhibit booths will be contracted for a \$250 fee per table. This fee includes the items mentioned below. Call for information at 843-394-8508 ext. 34.

Exhibit Booth Specifications

Exhibit tables are one 8' draped display table & two chairs. Any additional items can be obtained from the exhibitor coordinator but may involve extra costs. Please note that the exhibit area is carpeted.

Note: No walls, partitions, signs, or decorations may be erected that will interfere with other exhibits or with the general view “down the aisle.”

Exhibit Coordinator

We have an Exhibit Coordinator who will be available to assist you with any needs you may have. Additional furnishings, equipment, etc. can be obtained for an additional charge.

Application

Official application requires the completion of the enclosed Exhibit Booth Application/Contract and its return to the Fire & Ice, Inc. office accompanied by payment in full.

Exhibitor Set-up and Tear-down

Set-up Thursday, January 28th 3:00 p.m. – 9:00 p.m.

Tear-down Sunday, January 31st One hour after the conclusion of the service

Exhibitor Registration/Check-In

All exhibitors must check-in with the Exhibit Coordinator at the Registration window from 2:00 p.m. – 9:00 p.m. on Thursday, January 28th, before setting up their booths. Final instructions for the exhibit area will be given at that time. The Registration window is located in the hallway on the main floor of the Gatlinburg Convention Center.

Hours of Operation

The exhibits will open 45 minutes before each session and remain open 45 minutes after each session. *All exhibitor booths will be closed during service times.* We will be flexible on the closing time if people are still at your tables.

Daily business sessions and evening worship services will be held as follows:

Friday	January 29, 2016	10 a.m. – 12 p.m. / 8:00 – 10 p.m.
Saturday	January 30, 2016	10 a.m. – 12 p.m. / 8:00 – 10 p.m.
Sunday	January 31, 2016	9 a.m. – 11 am.

Note: Ending of service times may vary due to the nature of our worship services.

Promotion

Individual promotion ideas must be approved by the Exhibit Coordinator before implementing them. We welcome those ideas but do want to be sure that they are consistent with the purpose of our conference.

Standards

Fire & Ice, Inc. is committed to certain standards of moderation in Christian expression. Therefore, smoking, alcoholic beverages, non-prescription drugs, profanity and immodest apparel are contrary to our owned values and will not be permitted. Violations may result in the forfeiture of your exhibit privilege without refund of any fees paid.

Special Notices

1. No exhibitor shall assign, sublet, or apportion the whole or any part of space allotted, or exhibit therein, or permit any other person to exhibit therein any goods other than those manufactured by or for the exhibitor.
2. Except for official conference materials, no literature may be placed in the seating area of the auditorium, on cars, distributed in the lobby, etc. Except for official Accelerant posters and signs, no posters, placards, signs, banners, etc. may be posted or displayed except in the exhibitor's booth(s).
3. Fire & Ice, Inc. dba: Accelerant® its employees or representatives shall not be held responsible or liable for the safety of exhibits against robbery, fire or accident; nor shall they be held liable for accident to exhibitor or their employees.
4. Damage to property: Exhibitors are liable for any damage caused to the building, floor, walls, standard booth equipment or to another exhibitor's property. Exhibitors must not apply paint, lacquer, adhesives or any other coating to the building, walls, and floor or to standard booth equipment.
5. Fire, Safety and Health: The exhibitor agrees to accept full responsibility for compliance with local, city and state fire, safety and health ordinances regarding the installation and operation of equipment. All exhibit materials and equipment must further be reasonably located within the booth and protected by safety guards and devices, where necessary, to prevent personal accidents to spectators. The necessary fire precautions will be the responsibility of the exhibitor.
6. Relocation of exhibits: The Exhibit Coordinator reserves the right to alter locations of exhibits if deemed advisable or necessary and in the best interest of the conference.
7. Exhibitors assume all risks and release Fire & Ice, Inc. from any liability or responsibility for loss of product or materials.
8. Exhibitor agrees to cooperate with any requirements set forth by the Gatlinburg Convention Center or the Fire & Ice, Inc. officers.
9. Exhibitors understand that Accelerant® is a registered trademark and no items bearing that mark shall be sold without the express written permission of Fire & Ice, Inc.