

Sports Coaches Association of Singapore (SCA)

c/o 73, Lucky Heights, Lucky Court, Singapore 467624

30 September 2016

To: All Members
Sports Coaches Association of Singapore

NOTICE OF 2nd ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that, in accordance with Article 10 of the Constitution of The Sports Coaches Association of Singapore, the 2nd Annual General Meeting of the Sports Coaches Association of Singapore (hereinafter known as "SCA") will be as follows:

Date: Friday, 14 October 2016
Time: 10:00am
Venue: International Sports Academy
1 Stadium Place, #01-11
Singapore 397628

The Agenda for the 2nd Annual General Meeting is as follows:

1. Adoption of minutes of the Inaugural Annual General Meeting held on 16 October 2015.
2. Presentation of Executive Committee Report for period 1 October 2015 to 30 September 2016, by Honorary Secretary
3. Presentation of Financial Report for period 1 October 2015 to 30 April 2016, by Honorary Treasurer.
4. Adoption of Executive Committee Report and Financial Report.
5. Panel session with Executive Committee on Reports.
6. To consider any other matters not in this Notice.

In accordance with Article 10.9 of the Association's Constitution, any ordinary member who wishes to place an item on the agenda of a General Meeting may do so provided his proposal is supported by another ordinary member and he gives notice to the Honorary Secretary **not later than 12:00pm on Friday, 7 October 2016.**

NOTE:

1. In accordance with Article 6.3 of the Association's Constitution, Ordinary Membership of this Association shall be opened to persons above the age of 21 years, irrespective of sex, status, race or colour, who hold a valid National Coaching Accreditation Programme (NCAP) Level 1 certification, SG-Coach Programme Level 1 certification or their equivalents and whose main sources of income are from engaging in the profession of sports coaching, subject to the approval of the Executive Committee. Ordinary Members shall be entitled to be present and to vote at meetings of the Association and to hold office in the Association.
2. In accordance with Article 10.5 of the Association's Constitution, at least 25% of the total voting membership of the Association or 30 voting members, whichever is smaller, must be present to constitute a quorum.

Enclosed:

Minutes of the Inaugural Annual General Meeting held on 16 October 2015.

Thank you.

Yours sincerely,

Suzanne Tan
Honorary Secretary
Sports Coaches Association of Singapore