



JOB DESCRIPTION

TITLE:	Adjunct Experiential Education Facilitator (per diem)
REPORTS TO:	Assistant Director, Blairstown Campus
LOCATION:	158 Millbrook Road, Blairstown, New Jersey, 07825
CLASSIFICATION:	Temporary – Per Diem (Non Exempt)

SUMMARY

The Adjunct Experiential Education Facilitator is responsible for the safe and effective implementation of Princeton-Blairstown Center's (PBC) adventure-based experiential and environmental education curriculum at the Blairstown Campus. The Adjunct Experiential Education Facilitator utilizes a youth development model that actively engages participants and supports them in achieving individual and group goals and helps students increase their social emotional learning (SEL) and problem solving skills.

MAJOR DUTIES

- Develop, facilitate, and debrief adventure based/experiential education curriculum including adventure course, low and high ropes course, rock climbing, hiking, canoeing/kayaking and swimming, and restoration programming designed to help students develop social-emotional skills that include learning to communicate cooperatively, problem solve, and work together to achieve common goals.
- Facilitate occasional unchaperoned groups and provide overnight supervision.
- Design a sequence using PBC curriculum, create lesson plans, and develop new program activities appropriate to the participant population.
- Remain current on the developmental needs of youth.
- Ensure the safety of all participants at all times.
- Maintain a friendly, cooperative and professional relationship with fellow staff, chaperones, and partner organization stakeholders.
- Correctly teach outdoor adventure, environmental education and expedition specific skills to participants as per PBC expectations and protocols.
- Lead off site day trips, river expeditions, and rock-climbing.
- Assist with program logistics and administrative duties.
- Assist with housekeeping and facility upkeep as needed.
- Participate in mandatory pre-season training and other job-related training and staff meetings.
- Mandatory co-facilitation and shadow annually with member of Blairstown Leadership Team.

- Active involvement with supervisor to include observations, feedback, and regular supervision meetings.
- Work collaboratively with internal and external individuals to ensure the successful functioning of the Blairstown Site and PBC programs.
- Demonstrate a professional demeanor which is reflective of the values and standards of the Princeton-Blairstown Center in all formal and informal contacts with the organization's constituencies.
- Perform other duties as assigned.

QUALIFICATIONS

- Bachelor's Degree preferred, however experience in the field can be substituted.
- Documented experience working with young adults, individually and in groups.
- Documented training and experience leading and or facilitating low and high ropes courses, canoeing, backpacking, and rock climbing.
- Excellent verbal and written communication skills.
- Outstanding customer service skills, group facilitation skills and logistical planning experience are a must.
- First Aid, CPR and ARC Lifeguard Certification preferred.
- Experience living or working with people from diverse cultures or backgrounds preferred.
- Able to work well with a team of others and a co-leader on a one-to-one basis.
- Able to work long hours, including evening and late night programs, in high stress conditions.
- Able to live and work in both outdoor places and urban spaces.
- Able to lift and carry up to 40 plus pounds for extended periods at a time while backpacking.
- Able to work in high places such as ropes courses and in trees.
- Excellent communication and relationship building skills with an ability to prioritize, negotiate, and work with a variety of internal and external stakeholders in a multi-cultural environment.
- Personal qualities of integrity, credibility, professionalism, a commitment to lead by example, and dedication to the mission of Princeton-Blairstown Center.

Salary: Commensurate with experience and qualifications. Housing and board is provided at the Blairstown, New Jersey Campus during overnight programs and at the discretion of the Blairstown Leadership Team.

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