



the people's university

Please paste an original recent passport-sized photograph

### STUDENT ADMISSION APPLICATION FORM

**NOTE:**

1. Please use black/blue ballpoint pen and complete the form clearly in English, using BLOCK/CAPITAL letters.
2. Please refer to the "Guidelines for Completing the Application Form" before filling up this form.

**PERSONAL DETAILS**

Full Name (as shown in the Identity Card / Passport)

NRIC No. (New) / Passport No.

Race  Malay  Chinese  Indian  Others

Date of Birth (dd/mm/yyyy)

Gender  Male  Female

(please specify):

Marital Status

 Single Married Others (please specify)

**CONTACT DETAILS**

Correspondence Address (This will be used in all correspondence)

Postcode

City/Town

State

Permanent Address

Postcode

City/Town

State

E-mail Address (During the application stage, the University may communicate with you through this e-mail address)

Residence Telephone

Office Telephone

Handphone

**INTENDED PROGRAMME OF STUDY**

Programme Code	Programme Name
<input type="text"/>	<input type="text"/>

**CHOICE OF COURSE(S)**

No.	Course Code	Course Title
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>

**EDUCATIONAL BACKGROUND** (Please list the highest qualification first)

* Qualification/Achievement	Period (mm/yy) From - To	School/Institute/Polytechnic/College/University College/University	Specialisation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

(\* Please attach certified copies of the relevant certificates/transcript)

**EMPLOYMENT STATUS** (Please tick the appropriate box)

Public Sector Employee  
 Private Sector Employee

Self-employed  
 Home-maker

Retiree  
 Unemployed

**WORK EXPERIENCE** *(Please state the most current one first)*

Organisation	Position	Period (mm/yy) From-To	Knowledge/Skill(s) Acquired

*(If the space provided is inadequate, please attach the additional information on a separate sheet)***COURSE(S) / WORKSHOP(S) ATTENDED**

Name of Course(s) / Workshop(s)	Organiser	Period (mm/yy) From - To	Achievement / Certificate Obtained <i>(i.e. Certificate of Attendance / Achievement / etc)</i>

*(If the space provided is inadequate, please attach the additional information on a separate sheet)***LANGUAGE PROFICIENCY** *(Please circle the appropriate one)*

Language	Spoken	Written
English	Excellent / Good / Fair	Excellent / Good / Fair
Bahasa Malaysia	Excellent / Good / Fair	Excellent / Good / Fair

**COMPUTER LITERACY SKILLS***(Please tick the appropriate box)*
 Excellent    Good    Fair    Poor
**ACCESS TO COMPUTER WITH INTERNET CONNECTION***(Please tick the appropriate box(es))*
 At Work    At Home    Internet Café    None
**REGIONAL CENTRE** *(Please state Regional Centre of your choice)*

**SOURCE OF INFORMATION** *(Please tick the appropriate box)*
 University Website    Advertisement    Information distribution booths  
 Request via mail-in or fax-in    Regional Centre of the University    Others *(please specify)*: \_\_\_\_\_
**CHECKLIST**

Please check [√], read the DECLARATION below, sign and date the form.

- Have completed the application form.
- Enclosed herewith are certified copies of academic qualifications, transcripts, IC and other relevant documents as well as two (2) copies of my recent passport-sized photograph.

**DECLARATION**

- I declare that all information given in this application form and the attached documents are accurate and complete.
- I consent that if registered, I will conform to the Constitution and Rules and Regulations of the University.
- I authorise the University to obtain information from any of my previous or current educational institution/employer.
- I understand the University reserves the right to vary, reject or reverse any decision made on the basis of untrue, incomplete or misleading information.
- I give consent to the University to collect and process my personal data in accordance with their policies as per the Privacy Statement published in the University's corporate website ([www.edu.my](http://www.edu.my)) and the Personal Data Protection Act (2010).

Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY (ADMISSION STATUS)**

STUDENT ID

Application Status

 Approved (  Regular    APEL )

 Rejected ( Remarks: \_\_\_\_\_ )

Processed by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorised by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_