

Spence-Chapin

410 E. 92nd Street
 New York, NY 10128

2018 KOREAN ROOTS TOUR

June 26 – July 8, 2018

PAYMENT POLICY AND REGISTRATION INFORMATION

DEPOSIT

A \$250 per person deposit is due when the registration form is submitted (to hold your reservations).

FIRST PAYMENT

50% of total tour fee required by April 30, 2018.

FINAL PAYMENT

Balance due by May 31, 2018.

CANCELLATION POLICY PER PERSON

- 1) Between May 1 - 31: 30% of tour fee charged
 - 2) Between June 1 - 4: 50% of tour fee charged
 - 3) Between June 5- June 26: 100% of tour fee charged
- *plus airline cancellation penalties

ALL CANCELATIONS MUST BE MADE IN WRITING

TO:

Plaza 21 Travel
 208, SK Richebble, 28-5, Hab-dong,
 Seodaemun-gu, Seoul, Korea
 Phone: 82-2-364-1670
 Fax: 82-2-364-1673

REFUND POLICY

- 1) Refunds will be made after the tour.
- 2) Bank charge will be deducted from the refunded

TRAVEL COSTS

Airfare per person (estimated)

Adult (from JFK) - \$1900 Child (from JFK) - \$1500

*All taxes included. All non-stop/direct flights from Korean Air. The rates are based on a group of 13-19. Costs are reduced if group size increases.

*Please do not book your ticket until travel is confirmed by your agency

Adult Ground Tour:

\$2,900 per person (two twin beds) – prices subject to change

Child Ground Tour (under 12):

\$2,620 per child – prices subject to change

(This is for a child who share a room with one adult, or two children who stay in a separate room from the parents.)

*A child who shares a triple room with two adults (double bed or two twin beds) with one extra twin bed = 20% discount from adult's price (\$2,320); without extra bed (child shares a double or twin with parents) = 40% discount from adult's price (\$1,740).

Single Supplementary Charge:

\$975 per person (rates based on a group of 15)

amount.

INSURANCE

You may wish to consider privately purchasing trip insurance. Insurance companies frequently require that such policies be purchased before you register for a trip.

Please submit the registration form to Spence-Chapin by March 21, 2018. Maximum group: 30

REGISTRATION FORM

I'm /We're interested. Enclosed is a \$250 per person deposit made payable to: Spence-Chapin Services to Families and Children. Please make reservations for the following person(s): (for Korean-born children, please indicate their date of birth and both the Korean & U.S. Social Service agencies that placed them. Please write all names as they appear on passports.)

Last Name First Name Age (at time of travel) Birthdate Korean Agency U.S. Agency

Street Address: _____ City: _____ State: _____ Zip: _____

Phone Day: () _____ Eve: () _____ Fax: () _____ E-mail: _____

Closest International airport to your hometown: _____

Enclosed is my check in the amount of \$ _____

Charge my credit card (circle one): AMEX VISA MASTERCARD DISCOVER Name on the card: _____ Credit

Card # _____ 3 or 4-digit code on the credit card: _____ Expiration Date: _____

Billing Address: _____ Zip Code: _____

Please submit your application and deposit to:

Katie Rogala
Spence-Chapin
410 E. 92nd Street, NY, NY 10128
212-360-0213
krogala@spence-chapin.org

Spence-Chapin, Family & Children's Agency, or Americans for International Aid and Adoption will assist you in contacting your child's Korean agency, and will make every effort to help you locate the information your family would like. Pre-trip preparation/briefing meetings for those joining us will be conducted at Spence-Chapin, Family & Children's Agency, or Americans for International Aid and Adoption. Plaza 21 Travel has been selected by S-C/FCA/AIAA to handle ground arrangements and New York Express Travel has been selected to handle flight arrangements.

For questions relating to the tour itinerary or to your individual adoption, please contact your placement agency's representative:

Katie Rogala
Spence-Chapin Services
(212) 360-0213
krogala@spence-chapin.org

Darlene Cirilli
Family & Children's Agency
(203) 208-2432
DCirilli@fcagency.org

Jan Adler
Americans for International Aid and Adoption
(248) 362-1207 jan@aiaadopt.org

For questions relating to booking your flights, please contact Linda Lee before March 31, 2018 (Mention Roots Family Tour and the tour dates when booking):

Linda Lee
President
New York Express Travel
16 W 32nd Street #404

New York, NY 10001
Phone: (212) 967-1166 Fax: (212) 967-1708
expressny@hotmail.com

Tour Cost Inclusions

- Airfare is based from New York/JFK on Korean Air. For other cities, please call New York Express Travel.
- Accommodations at a first or deluxe class hotel. All accommodations are 'Western Style' and have a private bath or shower.
- All transfers and sightseeing as specified in the itinerary, will be group meals at local restaurants of Korean, Chinese, or American-style.
- Daily breakfast. Lunch and dinner, as specified in the itinerary, will be group meals at local restaurants of Korean, Chinese, or American-style.
- English-speaking travel guide throughout.
- Services of a S-C social worker and Korean tour guide.

Important Notes

- The tour is subject to a minimum of 15 participants to operate.
- Child rates apply to children under the age of 12 at the time of travel.
- U.S. citizens: Visas are not required for Korea for stays up to 30 days. **U.S. passport must be valid for six months upon return to U.S.** Visa requirements may vary according to the nationality of the passport holder. For travelers who are not U.S. citizens, please consult with the Korean Consulate for visa requirements.
- Services not included:
 - Gratuities to drivers and local guides
 - Visas and processing fees (where applicable)