



School Choice Enrollment



Students who wish to attend a school other than their neighborhood school—the one assigned to them by geographic boundaries—may apply to transfer to another school by submitting an [Open Enrollment Application](#) at the school of their choice. A one-time \$5.00 processing fee will be charged at the time of application, payable to the requested school.

In Logan City School District, there are two enrollment periods:

Early Open Enrollment is the recommended time to enroll for the next school year.

- Applications submitted December 1 through the third Friday in February each year.
- Approved transfer requests shall become effective the following school year, beginning on the first day of school.

Late/Provisional Enrollment is generally, but not always, for the current school year.

- Applications submitted anytime.
- Approved transfer requests shall become effective the following school year or the current year, as indicated on the request form.

Requests will be accepted or denied on a first-come, first-served basis contingent on:

- Space must be available in the school, grade, and program requested. Space availability is defined by the Utah State Office of Education.
- The student has not committed serious infractions of the law or school rules, including rules of the requested school/district.
- The student has not been guilty of chronic misbehavior which would, if it were to continue after the student was admitted, endanger persons or property, cause serious disruptions in the school, or place unreasonable burdens on school's staff.
- The school administrator may allow provisional enrollment of a nonresident student with prior behavior problems when conditions have been set under which the student would be permitted to enroll or continue.

Students admitted to an out of area school may remain enrolled without renewed applications for attendance in subsequent years. Permit applications will be saved in the student's cumulative file.

The school administrator shall provide written notification of acceptance or rejection to the student's parent/guardian and the LCSD Director of Student Services on or before March 31 for early open enrollment requests and within 2 weeks of the District's receipt of the application for Late/Provisional enrollment applications for the current school year.

School Choice Enrollment Frequently Asked Questions

When is the School Choice Open Enrollment window?

Logan City School District's Open Enrollment period starts on Sunday, Dec. 1, 2019, at 9 a.m. and ends on the third Friday of February at the close of business. Applications can be completed at the requested school.

How long will it take after I apply to find out if my student is accepted?

After you have submitted your enrollment application, the school administrator shall provide written notification of acceptance or rejection to the student's parent/guardian and the LCSD Director of Student Services on or before March 31 for early open enrollment requests and within 2 weeks for Late/Provisional enrollment applications for the current school year.

Conversely, if you receive a notice stating that your child has been accepted, you will have 10 calendar days to confirm the acceptance. Once the 10-day window has closed, the permit invitation will be rescinded, and you will have to reapply to that school.

Can my child ride the bus?

Transportation to and from school is the responsibility of the parent.

What if I applied to multiple schools?

Once you confirm an acceptance email, all other applications that you have submitted will be rescinded.

Why was my request denied or revoked?

Utah Law prohibits the denial of permits for the following reasons:

- Previous academic achievement
- Athletic or other extracurricular activity
- Students requiring special education services for which space is available
- Proficiency in English

Utah Law allows for the denial of permits for students if:

- Space is not available in the school, grade, or program requested
- Student has committed serious infractions of the law or school rules, including rules of the district in which enrollment is sought.
- Student has been guilty of chronic misbehavior which would, if it were to continue after the student was admitted, endanger persons or property, cause serious disruptions in the school, or place unreasonable burdens on the school staff.

Transfer students may be asked to return to the school of residence for one or more of the following reasons:

- If attendance at the transfer school is projected to exceed 90% of capacity for the next school year.
- If the student is suspended or expelled from school or they violate agreed upon conditions of enrollment.

Where can I get the application form?

You can pick up a form at any school or access it on the district website.