



NOTICE OF VACANCY
Logan City School District
960 North 1400 East
Logan, UT 84321

May 10, 2023

YOUTH IN CUSTODY COUNSELOR

Applications are now being accepted for a full-time Youth in Custody Counselor in the Logan City School District for the 2023-2024 school year. Applicants must hold a valid Utah Educator License and appropriate endorsement.

Application Process

Application deadline is **May 16, 2023 at 4:00 p.m., or until filled.** All application material can be emailed to Nicole.humpherys@loganschools.org or delivered to the Logan City School District Human Resource Temporary Office, 960 North 1400 East, Logan, Utah 84321.
Phone (435)-755-2300 FAX: (435) 755-2311. **Selected finalists will be contacted for an interview.**

Applicants must submit the following:

1. Completed Logan City School District Licensed Employment Application (available online at www.loganschools.org, Employment Opportunities)
2. Detailed cover letter outlining special competencies related to and specific interest in the particular position
3. Current resume in which professional preparation and experience are clearly detailed
4. Three letters of recommendation written within the last six months
5. Official transcripts of all college and university credits
6. Student teaching or most recent teaching evaluation

Essential Functions

- Works with our Youth-in-Custody students throughout the district providing social/emotional and mental health support groups.
- Schedule student classes to secure appropriate placement and meet graduation and college eligibility requirements.
- Counsel students, parents, and guardians to enhance student success in school.
- Monitor student progress to identify issues and take appropriate action for increasing student success.
- Supervise assigned programs (e.g. scholarships, peer counseling, special education, ESL, etc.) to monitor performance, provide professional growth, and achieve overall curriculum objectives.

- Serve students in the custody of the State of Utah (Division of Child and Family Services (DCFS) or Division of Juvenile Justice Services (DJJS)) who are in mainstream, regular school settings, or receiving special education services.
- Assist students in being successful at school by coordinating with school staff, caregivers, DCFS, DJJS, the Juvenile Court, Court-Appointed Special Advocates (CASA), and trackers.
- Meet with students weekly and work as a team with caregivers and school staff to promote academic achievement, teach critical resiliency skills, and assist with college and career planning.
- Provide crisis counseling and intervention for students in acute need.

Other Functions

- Collaborate with teachers, college and university personnel, resource specialists, and/or community (e.g. service clubs, courts, child protective services, etc.) to provide/receive requested information and/or make recommendations.
- Coordinate with Logan City School District Counselors to support students at the schools and their transition from YIC to the regular setting.
- Run small groups to address identified social/emotional needs of students such as anger management, friendship skills, bully prevention, grief counseling, etc., in a short-term, solution-focused format.
- Perform other related duties as assigned to ensure the efficient and effective functioning of the work unit.
- Prepare a wide variety of materials to document activities, providing written reference, and/or convey information.
- Present information in large and small group settings to communicate information, gain feedback, and ensure adherence to established internal controls.
- Provide referrals for community, agency, and other resources to students and families to help meet their needs.
- Attend all required meetings.

It is the policy of the Logan City Board of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age or disability in any educational program, activity, or employment.

Reasonable accommodations for the application/interview process will be provided upon request, and as required in accordance with the Americans with Disabilities Act of 1990. Persons with disabilities may contact the Human Resource Director at (435) 755-2300 for additional information or assistance.