



**NOTICE OF VACANCY**  
**Logan City School District**  
**960 North 1400 East**  
**Logan, UT 84321**

*June 21, 2023*

**SOCIAL WORKER**

Applications are now being accepted for a full-time School Social Worker in the Logan City School District for the 2023-2024 school year. The job of Social Worker is done for the purpose/s of coordinating and referring community support services for students and families; facilitating administrative processes; ensuring operation in compliance with county, state and/or federal requirements; providing information on services available to eligible students and families and conveying information regarding school and/or district activities, procedures and referring families to other agencies.

**Application Process**

Application deadline is **June 28, 2023 at 4:00 p.m., or until filled.** All application materials can be emailed to [Nicole.humpherys@loganschools.org](mailto:Nicole.humpherys@loganschools.org), or delivered to the Logan City School District Human Resources Temporary Office, 960 North 1400 East, Logan, Utah 84321. Phone (435)-755-2300 FAX: (435) 755-2311. **Selected finalists will be contacted for an interview.**

Applicants must submit the following:

1. Completed Logan City School District Licensed Employment Application (available online at [www.loganschools.org](http://www.loganschools.org), Employment Opportunities)
2. Detailed cover letter outlining special competencies related to and specific interest in the particular position
3. Current resume in which professional preparation and experience are clearly detailed
4. Three letters of recommendation written within the last six months
5. Official transcripts of all college and university credits
6. Student teaching or most recent teaching evaluation
7. Praxis Score, if available

**Essential Functions**

- Assesses student and family needs (e.g. financial, medical, parenting skills, etc.) for the purpose of developing and implementing individualized plans of services to support educational objectives.
- Coordinates workshops for parents and/or students (e.g. parenting skills, community resources, district programs, social skill development, etc.) for the purpose of assisting parents in maintaining a positive

home environment, building trust between family and district and supporting child's educational program.

- Coordinates activities with a variety of outside services agencies, school sites, etc. (e.g. mental health, probation, medical, etc.) for the purpose of providing referrals for families and/or students.
- Maintains case records for the purpose of documenting activities and complying with mandated requirements.
- Mediates conflicts between parents, teachers and/or students (e.g. parent/teacher, parent/parent, parent/student, etc.) for the purpose of resolving issues that could impede student's success.
- Participates in meetings, workshops and seminars as assigned for the purpose of conveying and/or gathering information required to perform functions.
- Provides interim transportation for the purpose of assisting students and/or family members in receiving required services and/or meetings.
- Responds to requests for intervention in situations that could negatively impact the student's education plan for the purpose of addressing needs of the student.
- Responds to inquiries for the purpose of providing information on district support services and/or educational programs.

It is the policy of the Logan City Board of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age or disability in any educational program, activity, or employment.

Reasonable accommodations for the application/interview process will be provided upon request, and as required in accordance with the Americans with Disabilities Act of 1990. Persons with disabilities may contact the Human Resources Director at (435) 755-2300 for additional information or assistance.