



**NOTICE OF VACANCY**  
**Logan City School District**  
**101 West Center Street**  
**Logan, UT 84321**

*January 17, 2024*

**SCHOOL PSYCHOLOGIST SPED ASSESSMENT SPECIALIST**

Logan City School District is now accepting applications for a full-time School Psychologist Special Education Assessment Specialist. This assignment includes assisting school teams with determination of eligibility, conducting assessments, administering academic and cognitive testing, consulting with teams on assessment results, assisting with eligibility decisions, and helping with IEP development.

**Application Process**

Application deadline is **January 23, 2023 at 4:00 p.m., or open until filled**. All application materials can be emailed to [Nicole.humpherys@loganschools.org](mailto:Nicole.humpherys@loganschools.org) or delivered to the Logan City School District Human Resource Office, 101 West Center Street, Logan, Utah 84321. Phone (435)-755-2300 FAX: (435) 755-2311. **Selected finalists will be contacted for an interview.**

Applicants must submit the following:

1. Completed Logan City School District Licensed Employment Application (available online at [www.loganschools.org](http://www.loganschools.org), Employment Opportunities)
2. Detailed cover letter outlining special competencies related to and specific interest in the particular position
3. Current resume in which professional preparation and experience are clearly detailed
4. Three letters of recommendation written within the last six months
5. Transcripts of all college and university credits

**Essential Functions**

- Proficient in eligibility requirements, categories and assessments
- Administer standardized and/or supplemental assessments for the purpose of measuring the intellectual, adaptive, academic, social and emotional development of children and/or determining eligibility for services
- Assess students' functional capabilities for the purpose of determining student's functional level and developing recommendations and/or placement
- Compiles information from a variety of sources for the purpose of producing a comprehensive evaluation report in compliance with established guidelines
- Exercise mature and professional judgment in association with staff and students

- Demonstrate high standards of professionalism and ethical conduct
- Actively participate in district meetings and collaboration

### **Key Competencies**

- Self-motivation
- Verbal and written communication skills
- Attention to detail
- High work standards
- Problem-solving and decision-making abilities
- Organizing and planning
- Stress tolerance
- Flexibility and adaptability
- Creativity
- Patience

### **Qualifications**

1. Master's or Doctoral degree in School Psychology.
2. State certification or licensure as a School Psychologist.
3. Relevant educational experience
4. Excellent communication and collaboration skills to work effectively with students, teachers, parents, and administrators.
5. Ability to analyze data and use it to inform decision-making and program improvement.
6. Empathetic, patient, and dedicated to supporting students' well-being and academic success.

*It is the policy of the Logan City Board of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age, or disability in any educational program, activity, or employment.*

*Reasonable accommodations for the application /interview process will be provided upon request, and as required in accordance with the Americans with Disabilities Act of 1990. Persons with disabilities may contact the Personnel Director at (435) 755-2300 for additional information or assistance.*