



**NOTICE OF VACANCY**  
**Logan City School District**  
**101 West Center Street**  
**Logan, UT 84321**

*June 11, 2024*

**PRESCHOOL INSTRUCTIONAL COACH**

Applications are now being accepted for a part-time (0.5 FTE) Preschool Instructional Coach for the 2024-2025 school year. Applicants must hold a valid Utah Educator License and proper endorsement.

**Application Process**

Application deadline is **June 20, 2024 at 4:00 p.m., or until filled.** All application materials can be emailed to [Nicole.humpherys@loganschools.org](mailto:Nicole.humpherys@loganschools.org) or arrive at the Logan City School District Human Resource Office, 101 West Center Street, Logan, Utah 84321. Phone (435)-755-2300, FAX (435) 755-2311. **Selected finalists will be contacted for an interview.**

All applicants must submit the following:

1. Completed Logan City School District Licensed Employment Application (available online at [www.loganschools.org](http://www.loganschools.org), employment opportunities)
2. Detailed cover letter outlining special competencies related to and specific interest in the particular position
3. Current resume in which professional preparation and experience are clearly detailed
4. Three letters of recommendation written within the last six months
5. Transcripts of all college and university credits
6. Most recent teaching evaluation

**Qualifications**

- Current Utah Teaching License
- Experience in an educational leadership role preferred (e.g., department chair, team leader, mentor teacher, etc.)
- Demonstrated knowledge of and ability to apply the Logan City School District PLC Model/Framework and instructional non-negotiables
- Demonstrated ability to work collaboratively with principal, teachers, parents, and other professionals as a coach and mentor

- Ability to coordinate services and programs with various staff members, facilitate group interactions, and conduct professional study groups
- Demonstrated exceptional interpersonal skills and high level of collaboration with peers and school leaders
- History of continued education and evidence of willingness to learn and grow professionally
- Knowledge of Utah State Curriculum Standards
- Expertise in providing professional development and training for adult learners

### **Essential Functions**

- Works in conjunction with building principal and the district instructional team (e.g., Instructional Coaches, Teacher Specialists, Principals, and District Directors) to improve instructional practices and student learning
- Collaborates with teachers and other school leaders to bring effective, evidence-based instructional practices to the classroom
- Utilizes the instructional coaching process in one-on-one and small group settings to provide support to teachers and school leaders in implementing evidence-based instructional strategies for the purpose of increasing student engagement, improving student achievement, and building teacher capacity
- Creates a positive, professional environment conducive with district initiatives
- Works with the district instructional team to provide and/or arrange for professional development for all teachers
- Builds relationships with teachers by working in a confidential, non-evaluative, and supportive manner

*It is the policy of the Logan City Board of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age or disability in any educational program, activity, or employment.*

*Reasonable accommodations for the application/interview process will be provided upon request, and as required in accordance with the Americans with Disabilities Act of 1990. Persons with disabilities may contact the Human Resource Director at (435)755-2300 for additional information or assistance.*